

CONSTANTINE PARISH COUNCIL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2013

CONSTANTINE PARISH COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR TO MARCH 31, 2013

Y/E 31.03.2012		Y/E 31.03.2013
	<u>RECEIPTS</u>	
28,000.00	Precept	33,000.00
2,319.01	VAT reimbursement	1,753.36
918.24	Recycling credit	439.35
9.08	Interest	9.80
2,494.00	Rights of Way	2,494.00
1,869.00	Burial fees	2,292.00
	Jubilee Celebrations	3,832.11
550.00	Grants	
175.63	Miscellaneous	700.89
	Received on behalf of the Alice Hext Charity	
1,137.50	Tenancies	4,620.00
37.96	Wayleave	39.34
	Donations	4,781.59
50.00	Grants	650.00
94.87	Miscellaneous	313.00
	Received on behalf of the Youth Club	
	Grants	1,300.00
<hr/>		<hr/>
37,655.29		56,225.44

CONSTANTINE PARISH COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR TO MARCH 31, 2013

<u>PAYMENTS</u>		
8,490.04	Wages/NI/PAYE	8,575.72
2,402.08	Administration	2,403.95
1,013.37	Insurance	991.58
2,600.83	Public Lighting	3,003.27
4,116.29	Cemetery	3,938.04
851.00	Youth Club	
2,910.00	Rights of Way	3,090.00
220.00	Tenancies (car park)	480.00
170.63	Vestry	
980.65	Public Conveniences	1,111.54
1,260.68	Miscellaneous	518.17
1,145.00	S137 payments and donations	1,495.00
1,311.00	Capital expenditure	1,349.50
276.50	General maintenance	726.59
	Jubilee celebrations	4,122.71
1,753.36	VAT	1,959.88
	Spent on behalf of the Alice Hext Charity	
1,860.00	Recreation Ground Wages	1,920.00
511.82	Plant and equipment	428.63
1,672.50	Recreation Ground	2,981.80
183.15	Miscellaneous	34.27
94.87	Bowling Club green	313.00
	Plumbing	56.06
<hr/>		<hr/>
33,823.77		39,499.71
<hr/>		<hr/>
3,831.52	<u>NET RECEIPTS/PAYMENT</u>	16,725.73

CONSTANTINE PARISH COUNCIL

BALANCE SHEET AS AT MARCH 31, 2013

Summary

Opening Balance as at April 1, 2012	12,098.52
Add receipts	56,225.44
	<hr/>
Less payments	68,323.96 (39,499.71)
	<hr/>
Closing Balance as at March 31, 2013	28,824.25

Represented by

Constantine Parish Council accounts

Cash at Bank as at March 31, 2013	
Current Account	50.00
Deposit Account	24,388.22
	<hr/>

Gross Assets **24,438.22**

LESS

Cheques written but unpaid as at March 31, 2013

103307	J.J.Gyll-Murray	30.00	
013317	Viv Beckerleg	530.00	
103318	R.Sanders	205.00	
103319	The Little Post & Chain Company	274.50	
103321	K.Pinch	56.06	
103323	Constantine Cottage Garden Society	200.00	
			1,295.56

PLUS

Alice Hext Charity accounts

Cash at Bank as at March 31, 2013	
Current Account	5,681.59
Deposit Account	
	<hr/>

Net Assets **5,681.59**

Total Assets under the control of Constantine Parish Council **28,824.25**

CONSTANTINE PARISH COUNCIL

SUPPORTING STATEMENT TO THE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2013

1. ASSETS

The assets owned by the Council as at March 31, 2013 are listed below

Community Assets

The Vestry, Church Street	insured value	£215,489
New Cemetery	book value	£ 1
Bier House	insured value	£ 15,800
Pavilion	insured value	£ 68,237
Bowling Club and store	insured value	£ 44,534
Two store buildings	insured value	£ 9,767
Land at Port Navas (Pope's Garden)	book value	£ 1
Public Convenience	insured value	£ 13155
Telephone box at Seworgan	book value	£ 1

Play area and Recreation Ground

	Bought	Cost	Estimated Replacement
Wickstead Junior Swings	01.04.06	£ 3,609	£ 1,654
Swings, BMX course, parallel bars, crazy daisies etc			£ 13,237
Teenage Shelter	01.05.03	£ 5,000	£ 5,610
Multi-Games Playwall	01.06.99	£25,200	£ 43,097
Springer	17.07.08	£ 1,531	£ 1,654
Ride-on mower	13.02.10	£ 2,479	£ 2,800
Strimmer	17.06.04	£ 319	£ 380
Gardening tools			£ 100

Other Assets

	Book value	Estimated Replacement
Office equipment (insured sum £1,171 furniture, fixtures, fittings and tenants improvements)		
Fax/Answer machine	written off	£ 100
1 desk, 20 chairs	written off	£ 500
3 filing cabinets	written off	£ 300
4 electric heaters	written off	£ 200
Safe	written off	£ 1,100
Notice Boards		
Constantine	written off	£ 870
Port Navas	written off	£ 870
Seworgan	written off	£ 870
Miscellaneous		
Bus shelter	written off	£ 5,723
26 street lights	written off	£ 17,535
Vintage hand-drawn bier	written off	£ 1,344
Cross at High Cross	written off	£ 4,935
2 granite benches (Churchyard)	written off	£ 2,205
Bench (footpath to Penbothidno)	written off	£ 494
2 benches (Churchyard)	written off	£ 1,081

Totals **£473,644**

* added this year

CONSTANTINE PARISH COUNCIL

SUPPORTING STATEMENT TO THE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2013 continued

2. INSURANCE

Constantine Parish Council is insured with Norwich Union Insurance Ltd Policy number 24414511CHC renewable on April 3, 2013 for the following eventualities (policy excess £250.00)

Mandatory cover

Public liability	£10,000,000
Employers Liability	£10,000,000
Money	£ 1,000
Employee dishonesty	£ 100,000
Legal expenses	£ 100,000

Optional cover

Property damage	£410,078.89
viz	
Vestry	£ 215,489.03
Bier House	£ 15,800.69
Sports Pavilion	£ 68,236.93
Bowls Pavilion	£ 44,534.12
2 store buildings	£ 9,766.51
Public convenience	£ 13,154.97
Multi Games play wall	£ 43,096.64
Office equipment	£ 1,369.65
Mowers and machinery	£ 2,811.90
Officials' indemnity	£250,000.00
Libel and slander	£250,000.00
Business Interruption	£ 5,000.00
Hirers' Liability	£ 2,000,000

3. BORROWINGS

As at March 31, 2013 the Council had no borrowings

4. LEASES TO THIRD PARTIES

As at March 31, 2013 Constantine Parish Council acting as a Manging Trustee with Fields in Trust (formerly the National Playing Fields Association) for the Alice Hext Charity (the landlord) was engaged in a lease of the Constantine Recreation Social Club at an annual rent of £2,275.00 with the Trustees of the Constantine Recreation Social Club. The lease began on June 26, 1992 and expires on June 25, 2013.

5. DEBTS OUTSTANDING

As at March 31, 2013 a claim to H.M.Revenue and Customs for repayment of VAT for the year 2012/2013 in the sum of £1,959.88 had not been received.

6. TENANCIES

As at March 31, 2013 the Council was engaged in a leasehold tenancy of the land on which the public conveniences are built at a rent of £150 per annum with the Truro Diocesan Board of Finance. The lease began on October 1, 2005 and is let to the Parish Council as tenants for five years and then on an annual continuance basis.

CONSTANTINE PARISH COUNCIL

SUPPORTING STATEMENT TO THE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2013 continued

6. TENANCIES (continued)

As at March 31, 2013 the Council was engaged in a leasehold tenancy of the car-park at a rent of £220 per annum with the Truro Diocesan Board of Finance. The lease began on September 29, 2001 and is let to the Parish Council as tenants with full title guarantee for 25 years (to March 2030).

As at March 31, 2013 the Council was engaged in a Management Agreement (dated December 11, 1988) with Kerrier District Council (now Cornwall Council) of land at Port Navas.

As at March 31, 2013 the Council was engaged in a Management Agreement (dated January 11, 1987) with Kerrier District Council (now Cornwall Council) of land adjoining the telephone kiosk at Wheal Vyvyan.

7. S137 PAYMENTS

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of £6.80 per elector for the benefit of people in the area on activities or projects not specifically authorised by other powers.

The limit for Constantine Parish Council in the year of account was £9,336.40 (1,373 electors x £6.80) and payments were made to:

Constantine Agricultural Association	200.00
Constantine Silver Band	250.00
Constantine Guides and Brownies	300.00
The Royal British Legion	35.00
Constantine Literary Pod	100.00
Cornwall Air Ambulance	100.00
Constantine Cottage Garden Society	200.00
Alice Hext Trust (paragraph 10)	1,011.42
	<hr/>
	2,196.42

8. OTHER PAYMENTS

Section 142(2A) of the Local Government Act 1972 provides that a local council may assist voluntary bodies to provide information or advice to individuals or in providing them with assistance to assert their rights. Under this power the following sums were sent to

Cornwall Blind Association	60.00
Victim Support	25.00
	<hr/>
	85.00

Section 19(3)(a) of the Local Government Act (Miscellaneous Provisions) Act 1976 provides that a Parish Council has the power to contribute by way of a grant or loan towards the expenses incurred or to be incurred by any voluntary organisation in providing recreational facilities which the Authority has the power to provide. Under this power the following contributions were made from Parish funds:

Cornwall Playing Fields Association	25.00
Port Navas Village Hall	100.00
Helford River Sailing Trust	100.00
	<hr/>
	225.00

9. FUTURE COMMITMENTS

As at March 31, 2013 Constantine Parish Council's reserves include ear-marked sums for the following items

Street lighting	£ 1,500.00
Staff gratuity	£ 1,500.00

10. TRUSTS

Constantine Parish Council acts as the Custodian Trustee on behalf of the Port Navas Village Hall Trust and, with conditions, holds the title to the freehold land described under the Title Numbers of CL169038 and CL169039

Together with Fields in Trust (formerly the National Playing Fields Association) Constantine Parish Council acts as a Joint Trustee of the Alice Hext Charity (registered under the Charities Act 1993 under Registration Number 300531).

In the year to March 31, 2013 and on behalf of the Trust Constantine Parish Council received income in the sum of £10,403.93 and spent £5,733.76. Under the terms of S106 of the Local Government Act 1972 Constantine Parish Council contributed £1,011.42 to the Trust

I certify that these accounts present a true and fair view of the financial position of Constantine Parish Council at the end of the year 2012/2013

Signed (Responsible Financial Officer) Date

These accounts were agreed at the Ordinary Parish Council Meeting on April 21 2013 as presenting a true and fair view of the financial position of Constantine Parish Council at the end of the year 2012/2013

Signed (Chairman) Date

CONSTANTINE PARISH COUNCIL

Appendix 1

ALICE HEXT CHARITY accounts for the year to March 31, 2013

Y/E 31.03.2012		Y/E 31.03.2013
	<u>RECEIPTS</u>	
£		£
1,137.50	Tenancies	4,620.00
37.96	Wayleave	39.34
50.00	Grants	650.00
	Donations	4,781.59
94.87	Bowling Club repayments	313.00
	Other income	
2,635.56	Constantine Parish Council	1,011.42
<hr/>		<hr/>
3,955.89		11,415.35
	<u>PAYMENTS</u>	
1,860.00	Groundsman	1,920.00
511.82	Plant and equipment	428.63
1,265.00	Repairs (buildings and fencing)	2,760.00
	New and replacement play items	
94.87	Miscellaneous (Bowling Club)	313.00
43.15	Miscellaneous	34.27
140.00	Inspection and subscription	130.00
407.50	Ground care	91.80
	Plumbing	56.06
<hr/>		<hr/>
4,322.34		5,733.76
<hr/>		<hr/>
<u>NET RECEIPTS/PAYMENT</u>		5,681.59

CONSTANTINE PARISH COUNCIL

Appendix 1 (continued)

ALICE HEXT CHARITY

BALANCE SHEET AS AT MARCH 31, 2013

Summary

Opening Balance as at April 1, 2012	0.00
Add receipts	11,415.35
	<hr/>
	11,415.35
Less payments	(5,733.76)
	<hr/>
Closing Balance as at March 31, 2013	5,681.59

Signed.....

(Chairman)

.....

(Responsible Financial Officer)

Date

Date