

**CONSTANTINE PARISH COUNCIL**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED MARCH 31, 2014**

# CONSTANTINE PARISH COUNCIL

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR TO MARCH 31, 2014

Y/E		Y/E
31.03.2013		31.03.2014
	<b><u>RECEIPTS</u></b>	
33,000.00	Precept	34,000.00
1,753.36	VAT reimbursement	1,959.88
439.35	Recycling credit	632.56
9.80	Interest	14.24
2,494.00	Rights of Way	2,494.00
2,292.00	Burial fees	3,101.00
3,832.11	Jubilee Celebrations	678.00
	Grants	3,515.08
700.89	Miscellaneous	183.00
	<b>Received on behalf of the Youth Club</b>	
1,300.00	Grants	
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56,225.44		46,577.76
	<b><u>PAYMENTS</u></b>	
8,575.72	Wages/NI/PAYE	8,665.37
2,403.95	Administration	2,454.40
991.58	Insurance	970.25
3,003.27	Public Lighting	1,308.30
3,938.04	Cemetery	5,752.95
3,090.00	Rights of Way	3,022.76
480.00	Tenancies (car park)	350.00
	Vestry	228.00
1,111.54	Public Conveniences	1,458.16
518.17	Miscellaneous	301.67
1,495.00	S137 payments and donations	4,988.57
1,349.50	Capital expenditure	1,627.40
726.59	General maintenance	527.50
4,122.71	Jubilee celebrations	1,988.09
1,959.88	VAT	1,002.14
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39,499.71		34,645.56
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<b>16,725.73</b>	<b><u>NET RECEIPTS/PAYMENT</u></b>	<b>11,932.20</b>

# CONSTANTINE PARISH COUNCIL

## BALANCE SHEET AS AT MARCH 31, 2014

### Summary

Opening Balance as at April 1, 2013	23,142.66
Add receipts	46,577.76
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	69,720.42
Less payments	(34,645.56)
	<hr/>
Closing Balance as at March 31, 2014	35,074.86

### Represented by

#### Constantine Parish Council accounts

Cash at Bank as at March 31, 2014	
Current Account	50.00
Deposit Account	35,491.56
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**Gross Assets** **35,541.56**

### LESS

Cheques written but unpaid as at March 31, 2014		
103464	Mr G.Jorey	303.60
013465	Mrs J.Jennings	63.10
103475	Constantine Football Club	100.00
		( 466.70)

**Net Assets** **35,074.86**

# CONSTANTINE PARISH COUNCIL

## SUPPORTING STATEMENT TO THE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2014

### 1. ASSETS

The assets owned by the Council as at March 31, 2014 are listed below

#### Community Assets

The Vestry, Church Street	insured value	£221,954
New Cemetery	book value	£ 1
Bier House	insured value	£ 16,275
Pavilion	insured value	£ 70,284
Bowling Club and store	insured value	£ 45,870
Two store buildings	insured value	£ 10,060
Land at Port Navas (Pope's Garden)	book value	£ 1
Public Convenience	insured value	£ 13,549
Telephone box at Seworgan	book value	£ 1

#### Play area and Recreation Ground

	Bought	Cost	Estimated Replacement
Wickstead Junior Swings	01.04.06	£ 3,609	£ 1,685
Swings, BMX course, parallel bars, crazy daisies etc			£ 13,535
Teenage Shelter	01.05.03	£ 5,000	£ 5,720
Multi-Games Playwall	01.06.99	£25,200	£ 44,340
Springer	17.07.08	£ 1,531	£ 1,685
Ride-on mower	13.02.10	£ 2,479	£ 2,855
Strimmer	17.06.04	£ 319	£ 385
Gardening tools			£ 100

#### Other Assets

	Book value	Estimated Replacement
Office equipment (insured sum £1,171 furniture, fixtures, fittings and tenants improvements)		
Fax/Answer machine	written off	£ 100
1 desk, 20 chairs	written off	£ 510
3 filing cabinets	written off	£ 305
4 electric heaters	written off	£ 204
Safe	written off	£ 1,125
Notice Boards		
Constantine	written off	£ 885
Port Navas	written off	£ 885
Seworgan	written off	£ 885
Miscellaneous		
Bus shelter	written off	£ 5,840
26 street lights	written off	£ 17,885
Vintage hand-drawn bier	written off	£ 1,370
Cross at High Cross	written off	£ 5,035
2 granite benches (Churchyard)	written off	£ 2,250
Bench (footpath to Penbothidno)	written off	£ 505
2 benches (Churchyard)	written off	£ 1,100

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**Totals** **£487,184**

\* added this year

# CONSTANTINE PARISH COUNCIL

## SUPPORTING STATEMENT TO THE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2014 continued

### 2. INSURANCE

Constantine Parish Council is insured with Norwich Union Insurance Ltd Policy number 24414511CHC renewable on April 3, 2014 for the following eventualities (policy excess £250.00)

#### *Mandatory cover*

Public liability	£10,000,000
Employers Liability	£10,000,000
Money	£ 1,000
Employee dishonesty	£ 150,000
Legal expenses	£ 100,000

#### *Optional cover*

Property damage	£426,988.26
viz	
Vestry	£ 221,953.70
Bier House	£ 16,274.71
Sports Pavilion	£ 70,284.04
Bowls Pavilion	£ 45,870.14
2 store buildings	£ 10,059.51
Public convenience	£ 13,549.62
Multi Games play wall	£ 44,389.54
Office equipment	£ 1,410.74
Mowers and machinery	£ 2,896.26
Officials' indemnity	£500,000.00
Libel and slander	£250,000.00
Business Interruption	£ 20,000.00
Hirers' Liability	£ 5,000,000

### 3. BORROWINGS

As at March 31, 2014 the Council had no borrowings

### 4. LEASES TO THIRD PARTIES

As at March 31, 2014 Constantine Parish Council acting as a Manging Trustee with Fields in Trust (formerly the National Playing Fields Association) for the Alice Hext Charity (the landlord) was engaged in a lease of the Constantine Recreation Social Club at an annual rent of £2,275.00 with the Trustees of the Constantine Recreation Social Club. The lease began on June 26, 2014 and is on an annual continuance basis.

### 5. DEBTS OUTSTANDING

As at March 31, 2014 a claim to H.M.Revenue and Customs for repayment of VAT for the year 2013/2014 in the sum of £1,002.14 had not been received.

### 6. TENANCIES

As at March 31, 2014 the Council was engaged in a leasehold tenancy of the land on which the public conveniences are built at a rent of £150 per annum with the Truro Diocesan Board of Finance. The lease began on October 1, 2005 and is let to the Parish Council as tenants for five years and then on an annual continuance basis.

# CONSTANTINE PARISH COUNCIL

## SUPPORTING STATEMENT TO THE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2014 continued

### 6. TENANCIES (continued)

As at March 31, 2014 the Council was engaged in a leasehold tenancy of the car-park at a rent of £220 per annum with the Truro Diocesan Board of Finance. The lease began on September 29, 2001 and is let to the Parish Council as tenants with full title guarantee for 25 years (to March 2030).

As at March 31, 2014 the Council was engaged in a Management Agreement (dated December 11, 1988) with Kerrier District Council (now Cornwall Council) of land at Port Navas.

As at March 31, 2014 the Council was engaged in a Management Agreement (dated January 11, 1987) with Kerrier District Council (now Cornwall Council) of land adjoining the telephone kiosk at Wheal Vyvyan.

### 7. GRANTS AND DONATIONS

At the Annual Meeting on May 16, 2013, having met the criteria set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 of the Localism Act 2011 s 1-8 Constantine Parish Council adopted the General Power of Competence by resolution. Using this power, Constantine Parish Council made the following grants and donations

Constantine Silver Band	300.00
Constantine Agricultural Association	200.00
Constantine Pre-School	200.00
Cornwall Blind Association	60.00
Constantine Enterprises Company	150.00
Royal British Legion	35.00
Cornwall Air Ambulance	100.00
Mr D.Burke (Christmas tree)	25.00
Victim Support	25.00
Constantine Cottage Garden Society	250.00
Constantine Football Club	100.00
The Alice Hext Trust	1,593.57
The Alice Hext Trust (wages)	1,950.00
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	4,988.57

### 8. FUTURE COMMITMENTS

As at March 31, 2014 Constantine Parish Council's reserves include ear-marked sums for the following items

Street lighting	£ 1,500.00
Staff gratuity	£ 1,650.00

### 9. TRUSTS

Constantine Parish Council acts as the Custodian Trustee on behalf of the Port Navas Village Hall Trust and, with conditions, holds the title to the freehold land described under the Title Numbers of CL169038 and CL169039

Together with Fields in Trust (formerly the National Playing Fields Association) Constantine Parish Council acts as a Joint Trustee of the Alice Hext Charity (registered under the Charities Act 1993 under Registration Number 300531).

In the year to March 31, 2014 and on behalf of the Alice Hext Trust Constantine Parish Council received income in the sum of £13,457.43 and spent £9,662.33. Under the terms of the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 of the Localism Act 2011 s 1-8 Constantine Parish Council contributed £3,543.57 to the Trust

As at March 31, 2014 a claim to H.M.Revenue and Customs on behalf of the Alice Hext Trust for repayment of VAT for the year 2013/2014 in the sum of £638.06 had not been received

I certify that these accounts present a true and fair view of the financial position of Constantine Parish Council at the end of the year 2013/2014

Signed ..... (Responsible Financial Officer)                      Date .....

These accounts were agreed at the Ordinary Parish Council Meeting on April 21 2014 as presenting a true and fair view of the financial position of Constantine Parish Council at the end of the year 2013/2014

Signed ..... (Chairman)                      Date .....

# CONSTANTINE PARISH COUNCIL

## Appendix 1

### ALICE HEXT CHARITY accounts for the year to March 31, 2014

Y/E 31.03.2013		Y/E 31.03.2014
	<b><u>RECEIPTS</u></b>	
£		£
4,620.00	Tenancies	2,295.00
39.34	Wayleave	
650.00	Grants	5,956.00
4,781.59	Donations	2,218.24
313.00	Bowling Club repayments	
	Other income	
	Interest	13.37
1,011.42	Constantine Parish Council	3,543.57
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<b>11,415.35</b>		<b>14,026.18</b>
	 <b><u>PAYMENTS</u></b>	
130.00	Inspection and subscription	130.00
	Professional fees	150.00
	JuMP Advisory Committee	3,743.00
428.63	Fuel and Machinery	948.09
2,760.00	Repairs (buildings and fencing)	1,633.54
56.06	Plumbing	
91.80	Ground care	288.58
313.00	Miscellaneous (Bowling Club)	181.06
1,920.00	Groundsman	1,950.00
	New and replacement play items	
34.27	Miscellaneous	
	VAT	638.06
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<b>5,733.76</b>		<b>9,662.33</b>
<hr/>		<hr/>
<b>5,681.59</b>	<b><u>NET RECEIPTS/PAYMENT</u></b>	<b>4,363.85</b>



# CONSTANTINE PARISH COUNCIL

## Appendix 1 (continued)

### ALICE HEXT CHARITY

#### BALANCE SHEET AS AT MARCH 31, 2014

##### Summary

Opening Balance as at April 1, 2013	5,681.59
Add receipts	14,026.18
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	19,707.77
Less payments	( 9,662.33)
	<hr/>
<b>Closing Balance as at March 31, 2014</b>	<b>10,045.44</b>

##### Represented by

##### Constantine Parish Council re Alice Hext Charity accounts

Cash at Bank as at March 31, 2014	
Current Account	5,089.50
Less	
100029      Sita UK      1,650.00	( 1,650.00)
Deposit Account	6,605.94
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<b>Net Assets</b>	<b>10,045.44</b>

##### JuMP

Opening balance	5,681.59
Add receipts	8,174.24
	<hr/>
	13,855.83
Less payments	3,743.00
	<hr/>
<b>Closing balance as at March 31, 2014</b>	<b>10,112.83</b>

##### Represented by

Bank accounts	10,045.44
Plus VAT to be returned	638.06
Attributable to Constantine Parish Council	( 570.67)
	<hr/>
<b>Gross Assets</b>	<b>10,112.83</b>

Signed.....  
(Chairman)

.....  
(Responsible Financial Officer)

Date .....

Date .....