

# CONSTANTINE PARISH COUNCIL

<http://constantinecornwall.com/council/>

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Minutes of the Ordinary Meeting of Constantine Parish Council held on Thursday June 19, 2014 at 7.00pm in The Vestry, Constantine.

**Present:** Cllr E.Nicholls Cllr Miss C.Evans  
Cllr Mrs E.D'Alton Cllr C.Gray  
Cllr A.H.Bolt  
Cllr Mrs S.Dunstan Mr C.Chapman (Clerk)

**Visitors:** CCllr Hatton, Mr Allen, Mr Johnston, Mr and Mrs Croftson, Mrs Munn and Mr White.

In the absence of the Chairman, the Vice-Chairman, Cllr Nicholls assumed the Chair and welcomed members and visitors to the June meeting.

## **PUBLIC QUESTION TIME**

No matters were raised during Public Question Time.

### **1 TO ACCEPT APOLOGIES FOR ABSENCE**

Cllr Carter (holiday), Cllr Wiseman (holiday) and PCSO Wood sent their apologies for absence. Cllr Miss Evans proposed, Cllr Gray seconded, all in favour to accept those apologies.

### **2 DECLARATIONS OF INTEREST**

#### **in items on the agenda**

There were no declarations of interest in items on the agenda.

#### **of gifts (received as a result of being a member of the Council) of a value greater than £25**

There were no declarations of gifts of a value greater than £25.

### **3 CONFIRMATION OF THE MINUTES OF THE LAST MEETING**

Cllr Bolt proposed, Cllr Mrs D'Alton seconded, all others in favour that, with the hand-written amendment, the minutes of the Annual Meeting held on Thursday May 15, 2014 are a true record and the Chairman signed them as such.

Cllr Mrs Dunstan proposed, Cllr Gray seconded, all others in favour that the minutes of the Annual Parish Meeting held on Thursday May 15, 2014 are a true record and the Chairman signed them as being accurate.

*The Chairman proposed and it was agreed to consider **Agenda Item 8 – Community Land Trust** at this time.*

*Cllr Gray proposed, Cllr Bolt seconded, all in favour to suspend Standing Orders to allow members of the public to speak.*

The Chairman invited Mr Croftson to deliver his paper, a copy of which is attached to these minutes. Mr Croftson concluded his presentation by asking the Parish Council to offer its support in principle, which will permit the Steering Group to undertake initial research and enquiry and to access start-up funding.

*The Chairman proposed and it was agreed to resume Standing Orders.*

Following discussion, Cllr Mrs Dunstan proposed, Cllr Bolt seconded, one member abstaining, all others in agreement to offer Constantine Parish Council's support in principle to the Steering Group. It was further agreed to invite Alan Fox of the Cornwall Community Land Trust to address the Council on the subject at its meeting in September.

### **4 MATTERS ARISING FROM THE MINUTES BUT NOT INCLUDED ON THIS AGENDA**

Members noted that the *Constant Times* may be published quarterly rather than monthly as at present.

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## 5 POLICE REPORT

Through the Clerk, PCSO Wood reported that since the last meeting a single crime (telephone scam) was reported to the police. Nine calls were logged, including reports of anti-social behaviour, a road traffic accident, concerns for the welfare of a resident and a report of a dangerously parked vehicle.

## 6 CORNWALL COUNCILLOR'S REPORT

CCllr Hatton reported that

- the arm which points the way to Port Navas and Mawnan on the finger-post at High Cross has disappeared – but he knows where it is!
- a footpath, which had been over-sown with a crop, has had to be cut out by the landowner, that despite there being a permissive path provided nearby (the Clerk was asked to report a similar problem with PROW 27)
- the next Community Network meeting will be on September 9 at Ponsanooth Community Hall when the central topic of discussion will be the development of Neighbourhood Plans
- Cornwall Council has decided to retain the nineteen Community Networks. They will be given no further powers but will continue to act as informative bodies and, possibly, give individual parishes greater clout when dealing with the Unitary Authority
- major road improvement works are planned for Union Corner in Falmouth. These will eventually allow easier access to and from Bickland Water and alleviate traffic jams at rush hours
- a recommendation for the withdrawal of the mobile library service will go to Cornwall's Cabinet later this month. The recommendation is likely to be accepted
- Cornwall Council needs to save some £96 million in the coming four years. Cuts in services are being made in every government department. Charges for services and advice are being introduced.
- there has been no recommendation from the officer concerned with the traveller's application for a site off the Port Navas to Ponjerevah road: the result of an appeal concerning a similar application is awaited.

## 7 PARISH COUNCIL MATTERS

### Standing Orders

Members considered the revision of Constantine Parish Council's Standing Orders. The Clerk had circulated a proposed copy based on a model document issued by the National Association of Local Councils and, following discussion, Cllr Mrs Dunstan proposed, Cllr Bolt seconded all others in favour to adopt this document.

### Parish Councillors

The Clerk reported that he had received no expression of interest from members of the public in co-option onto the Council.

### Alice Hext Recreation Ground

Members considered a report from the JuMP Advisory Group recommending acceptance of a quotation in the sum of £2,300.00 for the supply and installation of public benches in oak to be sited in the Play Area. Following discussion, Cllr Miss Evans proposed, Cllr Gray, seconded all others in favour to accept this quotation.

Members considered a report from the JuMP Advisory Group recommending acceptance of a quotation in the sum of £2,495.00 + VAT for the supply and installation of an outdoor table tennis table to be sited in the Recreation Ground. Following discussion, Cllr Miss Evans proposed, Cllr Gray seconded, all others in favour to accept this quotation.

## 8 PARISH MATTERS

### New Car Park

Cllr Gray reminded members of the Council's originally stated intention to site picnic tables on the green adjacent to the new car-park. He added that he had seen suitable tables on a stand at the Royal Cornwall Show and suggested that the Parish Council might now consider carrying out its original plans. Following discussion, Cllr Gray proposed, Cllr Miss Evans seconded, all in favour to purchase two four-seater picnic tables from *Yellow Duck Pine* at a cost of £155.00 each. The tables to be sited on the green adjacent to the new car-park.

### Public Lighting

Consideration of the question of siting a public light on Clinton Road was deferred to the next meeting.

### The footpath between Penbothidno and Bowling Green Road

The Clerk reported a request to clear and clean the footpath between Penbothidno and Bowling Green Road. The matter has been reported to Cornwall Council and allocated a Street Cleansing reference number 101001438589.

### Neighbourhood Development Plan

Cllr Miss Evans stated that she is of the opinion that the Council should, from time to time, consider the advantages and benefits accruing from the adoption of a Neighbourhood Development Plan. However, she did not believe one

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was necessary at present. Members noted that the next Community Network meeting will hear presentations on the development of such plans by a group of parishes on the Roseland Peninsula and by Feock Parish Council

### **Seworgan Notice-Board**

The Clerk reported receipt of a single quotation in the sum of £475.00 from Brian Jorey for a replacement notice-board at Seworgan. Following discussion, Cllr Gray proposed, Cllr Bolt seconded all others in favour to accept this quotation.

## **9 PLANNING MATTERS**

### **Applications**

PA14/04119 Constantine Primary School – Construction of a timber-framed building to be used as a classroom ancillary to Constantine Primary School – Constantine Primary School. Cllr Bolt proposed, Cllr Miss Evans seconded, all others in favour that this application should be returned with the following observation *Constantine Parish Council supports this application.*

PA14/04493 Second Solar Project Ltd – Solar farm, associated equipment and works – Nancrossa Farm, Rame Cross. Cllr Miss Evans proposed, Cllr Gray seconded, two members abstaining, all others in favour that this application should be returned with the following observation *Constantine Parish Council supports Wendron Parish Council's observations.*

PA14/02622 Duchy of Cornwall – Various tree works – Rosehill Cottage, Port Navas. Cllr Mrs D'Alton proposed, Cllr Bolt seconded, all others in favour that this application should be returned with the following observation *Constantine Parish Council supports this application subject to the approval of the Tree Officer.*

PA14/05414 Mrs Marigold Vodden – Felling of three Monterey Pines with replanting – Old Kiln, Quay Road, Port Navas. Cllr Mrs D'Alton proposed, Cllr Bolt seconded, all others in favour that this application should be returned with the following observation *Constantine Parish Council supports this application subject to the approval of the Tree Officer.*

### **Decisions**

PA14/03374 APPROVED – Erection of a dwelling – 2, Brillwater Cottages – *noted*

PA14/03456 APPROVED – Two storey rear extension and general improvements – Carwynthenack Cottage, Constantine – *noted*

PA14/03751 APPROVED – Alterations and extension to existing boathouse – The Boathouse, Lower Calamansack – *noted*

PA14/04067 APPROVED – Construction of single storey extension and associated works – Merthen Forge, Constantine – *noted*

PA14/04068 APPROVED – Listed Building Consent in respect of construction of single storey extension and associated works – Merthen Forge, Constantine – *noted*

### **Correspondence**

**Cornwall Council** PA13/03397 – Land adj to Trewince House, Trewince Lane, Port Navas – Mr T Denny – Appeal Dismissed. No Costs claimed – *noted*

## **10 CLERK'S REPORT AND CORRESPONDENCE**

### **Correspondence**

**Constantine Agricultural Association** acknowledgment of and thanks for donation – *noted*

**Peninsula Community Health Peninsula News** – *noted*

**NFU Mutual Country Crime Fighters Awards 2014** (nominations sought) – *noted*

## **11 FINANCIAL MATTERS**

The Clerk presented Councillors with a statement of Constantine Parish Council's financial position as at June 19, 2014. A copy of that statement is attached to these minutes.

Members noted the conclusion of the audit for the financial year to March 31, 2012. The External Auditor had offered no comment.

Members reviewed rates of pay for employees of the Parish Council other than the Clerk. Cllr Bolt proposed, Cllr Miss Evans seconded, all others in favour that Mr Jorey's rate of pay should be increased to £330 per calendar month (£3,990 per annum) with effect from April 1, 2014. It was noted that Mrs Jennings' pay will be increased in October in line with the increase in the National Minimum Wage.

Members considered a request from the Constantine Enterprises Company for financial help towards restarting the Tolmen Youth and Drama Family Project. Following discussion, it was agreed that the Clerk should write to the CEC

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stating that Councillors are not averse to the application for funding, but would like to see a statement of the projected income/expenditure before taking the matter further.

Using the General Power of Competence (adopted by Constantine Parish Council on May 16, 2013), the Chairman proposed and it was agreed that £2,000.00 should be transferred to the Alice Hext Trust. It was further agreed that the Clerk should use Parish Council funds to cover the cost of the VAT incurred in the purchase of the new play equipment. This will be reclaimed from HMRC by the Parish Council at a later date.

The following accounts were presented for payment

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
Mr G.Jorey	£ 300.00		
Mrs J.Jennings	£ 63.10		
HMRC	£ 408.60		
R.Sanders (churchyards)	£ 680.00		
Viridor Waste Management	£ 55.08	£ 45.90	£ 9.18
E.On UK plc (public lighting)	£ 63.24	£ 60.23	£ 3.01
Grant Thornton UK LLP (external auditor)	£ 240.00	£ 200.00	£ 40.00
Colin Chapman			
salary (May)	£ 446.96		
telephone	£ 25.01		
office expenses	£ 55.93		
travelling	£ 28.29		
use of home	£ 25.00		
total	£ 579.19		

Proposed by Cllr Gray, seconded by Cllr Bolt, all others in favour that the above eight accounts be paid.

The following accounts in relation to expenses for the Recreation Ground were presented for payment

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
Roy Osgood	£ 920.00		
Falmouth Garages	£ 51.01	£ 42.51	£ 8.50
Julians Building and Timber Merchants Ltd	£ 468.94	£ 390.78	£ 78.16
Came and Company	£ 168.05		
MeiLoci Limited	£ 915.00	£ 762.50	£ 152.50
Proludic	£ 51,600.00	£ 43,000.00	£ 8,600.00

Proposed by Cllr Miss Evans, seconded by Cllr Bolt, all others in favour that the above six accounts be paid (the latter two once funds are in place).

Members noted and approved authorisation of payment by the Chairman of the following account

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
Lionel Rowse (turf)	£ 840.00		

Members noted the following receipts

Keith Penrose (Messrs Ford, Nightingale, Tremayne)	£ 750.00
Cornwall Council (LMP grant)	£ 2,494.00

Members noted the following receipt relating to the Recreation Ground

Western Power (wayleave)	£ 42.15
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## **12 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

There were no reports from Committees and Representatives

## **13 COMMENTS FROM COUNCILLORS**

Members noted the use of herbicide on the verge between Trebarvah Road and the Recreation Ground. The Clerk was instructed to ask Mr Jorey to cut the grass in this area rather than use herbicide..

## **14 DATE AND TIME OF NEXT MEETING**

Thursday July 17, 2014 at 7:00pm in The Vestry, Constantine.

The Chairman declared the meeting closed at 8.45pm.

Signed.....

Dated.....

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