

CONSTANTINE PARISH COUNCIL

www.constantinecornwall.com/council

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Minutes of the Ordinary Meeting of Constantine Parish Council held on Thursday March 19, 2015 at 7.00pm in The Vestry, Constantine.

Present:

Cllr P.Carter	Cllr C.Gray
Cllr J.Andrew	Cllr E.Nicholls
Cllr A.H.Bolt	Cllr N.Wiseman
Cllr Mrs S.Dunstan	
Cllr Miss C.Evans	Mr C.Chapman (Clerk)

Visitors: Mr Carter and Mr Croftson.

The Chairman welcomed members and visitors to the March meeting.

PUBLIC QUESTION TIME

Mr Croftson reported that there will be a launch event of the Constantine Community Land Trust on April 28th at 7:00pm in the Tolmen Centre. At this meeting a constitution will be tabled which, if accepted, will make the Trust a legal entity. Additionally, a number of site options will be made available for public viewing and discussion. Candidates for election to the Board of Directors are being sought.

1 TO ACCEPT APOLOGIES FOR ABSENCE

Cllr Mrs D'Alton (indisposed) and PCSO Wood sent their apologies for absence. Cllr Mrs Dunstan proposed, Cllr Wiseman seconded, all in favour to accept those apologies.

2 DECLARATIONS OF INTEREST

in items on the agenda

There were no declarations of interest in items on the agenda.

of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts of a value greater than £25.

3 CONFIRMATION OF THE MINUTES OF THE LAST MEETING

Cllr Wiseman proposed, Cllr Nicholls seconded, Cllr Andrew being absent from the last meeting abstained, all others in favour that the minutes of the Meeting held on Thursday February 19, 2015 are a true record and the Chairman signed them as such.

4 MATTERS ARISING FROM THE MINUTES BUT NOT INCLUDED ON THIS AGENDA

There were no matters arising which were not included on the agenda.

5 POLICE REPORT

Through the Clerk, PCSO Wood reported that during February a single crime (that of theft) had been reported to the police. However, seven 999 calls were logged: these included reports of suspicions concerning a stranger, receipt of abusive correspondence, an alarm sounding, a missing person and a hit and run accident.

6 CORNWALL COUNCILLOR'S REPORT

The Clerk reported that he has been in touch with CCllr Sanger who has kindly agreed to represent Constantine at County level should that be necessary. Unfortunately, CCllr Sanger has a fixed appointment on Thursday evenings and will not be able to be present at meetings of the Parish Council.

7 PARISH COUNCIL MATTERS

Parish Councillors

The Clerk reported that he had received an expression of interest in co-option onto the Council from Mr Alan Carter.

Chairman's initials.....

In view of the confidential nature of this business members of the public were asked to leave the meeting

Following a short discussion, Cllr Wiseman proposed, Cllr Gray seconded, all others in agreement that Mr Carter should be co-opted as a Parish Councillor.

Members of the public were invited to return to the meeting

Cllr Carter signed and read aloud his declaration of acceptance of office before Mr Chapman, Clerk to Constantine Parish Council, the Proper Officer. The Chairman welcomed Cllr Carter as a member of Constantine Parish Council.

Risk Assessment Documents

Members considered revisions to Constantine Parish Council's Risk Assessment document as amended and previously circulated by the Clerk. Following discussion, Cllr Mrs Dunstan proposed, Cllr Nicholls seconded all others in favour to adopt the revised document in its entirety.

As the Management Trustee of the Alice Hext Charity, members considered the adoption of a Risk Assessment document for the new Play Area as written and previously circulated by the Clerk. Following discussion, Cllr Wiseman proposed, Cllr Bolt seconded all others in favour to adopt this document in its entirety.

The electronic delivery of agendas and other documents

Members noted that the electronic delivery of agendas and other documents is now permitted though only at the request of the member concerned.

The Youth Hut

The Clerk reported the content of a letter from Rev'd Stewart Turner concerning the proposed arrangement with St Constantine PCC for the running of the Youth Hut on the Recreation Ground. In his letter, Rev'd Turner stated that "the Youth Hut on the Recreation Ground will be managed and run by the church in a correct manner in accordance with the guidelines laid down by the church for the running of youth groups, paying particular attention to the safeguarding policies of the Diocese of Truro as contained in the document *Responsible Caring* as approved by the Church of England. All persons who have direct responsibility for running activities from the Hut will be subject to DBS checking. The church will also be responsible for any on-going maintenance of the hut and see that it is kept in a clean and tidy condition." Members noted the contents of this written statement and undertook to insure the Hut.

The Alice Hext Recreation Ground: Shinty

Acting as the Management Trustee for the Alice Hext Charity, Members considered a request from the Head Teacher of Constantine School to use the Recreation Field for organised games of shinty on Friday afternoons during the summer term. Members further noted her letter of support should a request follow from the Constantine-based Shinty Team. Following discussion, Cllr Mrs Dunstan proposed, Cllr Andrew seconded all in favour to permit the use of the Recreation Ground for games of shinty organised and insured by Constantine School.

8 PARISH MATTERS

To consider siting a public light on Clinton Road

Cllr Nicholls reported that there have been problems installing this light but that, with the assistance of an experienced consultant, progress is being made and that, all being well, the light will be in place before the next meeting.

St Constantine Closed Churchyard

Members considered an offer to extend the contract with Cornwall Council for cutting the grass in the closed churchyard of St Constantine for a further year at a substantially reduced annual rate of £433.01 (last year the grant was for £900.00). Members noted the fact that if the Parish Council does not accept this contract, the work will be done by Cormac on behalf of Cornwall Council, but that in order to save money the number of times per annum the Authority has agreed to cut closed cemeteries has been halved, from six to three. In the circumstances and under duress, Cllr Nicholls proposed, Cllr Bolt seconded all others in favour to continue with the maintenance of the closed churchyard at St Constantine.

9 PLANNING MATTERS

Applications

PA15/00820 Mr L.Mann – Siting of a static caravan for residential use and use as a farm office. Retrospective – Maen Penn Farm Office Caravan, Tresahor. Cllr Gray proposed, Cllr Wiseman seconded, all others in favour that this application should be returned with the following observation *Constantine Parish Council notes the absence from this application of any justification for a new residential unit within an unsustainable location in the countryside and accordingly requests the Planning Authority to refuse permission for development.*

PA15/01584 Mr P.Bray – Proposed erection of a local needs dwelling including alteration to the existing access – land adjacent to Peters Field, Brill. Cllr Gray proposed, Cllr Andrew seconded, all others in favour that this application should be returned with the following observation *Constantine Parish Council supports this application.*

Chairman's initials.....

PA15/01666 Mr & Mrs L.Gilewicz – Erection of treble garage, gardener’s store with residential annexe over – Hendrawna House, Polwheveral. Cllr Bolt proposed, Cllr Andrew seconded, all others in favour that this application should be returned with the following observation *Constantine Parish Council notes the revision to the original application PA14/09956 but, in the absence of any justification for this new proposal, still believes that this application is essentially for inappropriate development within an unsustainable location in the countryside adjoining the Cornwall AONB. Its bulk and more particularly its height (albeit revised) represent a further intrusion of the built environment into the natural environment – on which it will have an adverse visual effect. Constantine Parish Council requests the Planning Authority to refuse permission for development.*

PA15/02323 Dr and Mrs Hocken – Installation of a garden room in rear garden (amended scheme) – The Cottage, Port Navas. Cllr Gray proposed, Cllr Mrs Dunstan seconded, all others in favour that this application should be returned with the following observation *Constantine Parish Council notes with surprise the statement contained within this application that Listed Building consent is not required for this development. It is the Council’s opinion that this development, which will lie within the curtilage of and some 8 yards from The Cottage, will affect the character of this Listed Building. Moreover it will have an adverse visual impact not only upon it (and indeed upon the three Listed Buildings located 17, 30 and 40 yards from the application site), but also on the setting of the historic settlement. In the circumstances, Constantine Parish Council reiterates the observation it made earlier about PA14/10574 which was that ‘Constantine Parish Council has serious reservations about the proposed garden room. It will overlook windows and intrude on the privacy of neighbouring properties. Moreover, because of the geography of the garden, the roof line will be higher than that of The Cottage itself. Constantine Parish Council therefore requests the Planning Authority to refuse permission for development’.*

Decisions

PA14/06663 APPROVED – Erection of 8 dwellings (4 affordable rented dwellings, 1 shared ownership dwelling and 3 open market dwellings) – Trebarvah Farm, Trebarvah Road, Constantine – *noted*

PA14/11162 REFUSED – Retention of touring caravan, greenhouse, potting shed with lean-to extension, compost loo and shepherds hut – Land Rear Of Glenthams, The Level, Constantine – *noted*

PA15/00124 WITHDRAWN – Proposed new dwelling – land adj 31, Trebarvah Road, Constantine – *noted*

PA15/00199 APPROVED – Retention and completion of extensions and roof alterations including a dormer window on both the south east elevation and north west elevation to include alterations to fenestration (amendment to PA13/03455) – Crofters, Trewince Lane, Port Navas – *noted*

PA15/00200 APPROVED – Retention and completion of orangery extension – Crofters, Trewince Lane, Port Navas – *noted*

PA15/00627 APPROVED – Extension to dwelling – Golden Eye, Port Navas – *noted*

PA15/00677 APPROVED – Single storey extension to provide new entrance porch and extended Kitchen area. – 22 Brillwater Road, Constantine – *noted*

PA15/00682 APPROVED – Replacement shed/Summer House – Stable Cottage, Treviades – *noted*

PA15/01222 APPROVED – Non-material amendment to PA14/07002 (extensions and alterations) to change colourwashed timber cladding to natural – Tenant, Polwheveral – *noted*

Correspondence

Cornwall Council notification of an appeal against the decision to refuse permission for development at Nancrossa Farm, Rame Cross – *noted*

Mr and Mrs Thomson copy of a letter of objection addressed to the Planning Authority concerning planning application PA15/01666 – *noted*

10 CLERK’S REPORT AND CORRESPONDENCE

Helford River Children’s Sailing Trust acknowledgment of and thanks for donation – *noted*

Constantine Cottage Garden Society acknowledgment of and thanks for donation – *noted*

Clerks and Councils Direct newsletter – *noted*

Daro Montag re final touches to the play area – *noted*

RTP Surveyors concerning the line of the boundary between Port Navas Village Hall and the garage belonging to The Croft – *noted*

Sue Waters (situ8) concerning proposals for an eco-house on land opposite Ponsaverran – *noted*

11 FINANCIAL MATTERS

The Clerk presented Councillors with a statement of Constantine Parish Council’s financial position as at March 19, 2015. A copy of that statement is attached to these minutes.

Chairman’s initials.....

Members considered a request from the Port Navas Village Hall Committee for financial help towards the replacement of the Christmas lights. Following discussion, it was proposed by Cllr Bolt, seconded by Cllr Gray, all others in favour that, using the General Power of Competence, Constantine Parish Council should forward the sum of £50.00 to the Management Trustee of Port Navas Village Hall.

Members reviewed the terms of Constantine Parish Council's Insurance Policy and considered an invitation from Came and Company to renew insurance cover with Aviva in the sum of £1,226.44. Following discussion, during the course of which the addition to the policy of the new play equipment in the Recreation Ground was noted, Cllr Nicholls proposed, Cllr Andrew seconded, all others in favour to renew Constantine Parish Council's insurance with Aviva through Came and Company in the sum of £1,226.44

The following accounts were presented for payment

	GROSS	NET	VAT
HMRC	£ 432.80		
Mr G.Jorey	£ 304.00		
Mrs J.Jennings	£ 65.00		
E.On UK plc (public lighting)	£ 57.12	£ 54.40	£ 2.72
Viridor Waste Management Ltd	£ 47.81	£ 39.84	£ 7.97
R.Sanders	£ 414.00		
W.B.Bowden & Sons	£ 2,617.20	£ 1,806.00	£ 361.20
SSE Contracting	£ 1,649.54	£ 1,374.62	£ 274.92
Colin Chapman			
Salary (February)	£ 458.27		
telephone	£ 22.85		
office expenses	£ 34.14		
travelling	£ 35.36		
use of home	£ 25.00		
total	£ 575.62		

Proposed by Cllr Miss Evans, seconded by Cllr Mrs Dunstan, all others in favour that the above nine accounts be paid.

The following account in relation to expenses for the Recreation Ground was presented for payment

	GROSS	NET	VAT
Nick Ferris (skip hire)	£ 189.60	£ 158.00	£ 31.60

Proposed by Cllr Bolt, seconded by Cllr Gray, all others in favour that the above account be paid.

Members noted the following receipts

Mrs Watson (memorial)	£ 40.00
Constantine PCC (Mrs Trethowan)	£ 284.00
Francis Memorials (Barrie Williams)	£ 40.00

12 REPORTS FROM COMMITTEES AND REPRESENTATIVES

No reports were tabled.

13 COMMENTS FROM COUNCILLORS

Concern was expressed about the appearance of the village, particularly the state of the Cornish hedge in Trebarvah Road between the two gates to the Recreation Ground: it was agreed to discuss this at a future meeting.

Similar concerns were expressed about the state of the bus shelter: it was agreed to discuss this at a future meeting.

14 DATE AND TIME OF NEXT MEETING

Thursday April 16, 2015 at 7:00pm in The Vestry, Constantine.

The Chairman declared the meeting closed at 8:25pm.

Signed.....

Dated.....

Chairman's initials.....