

CONSTANTINE PARISH COUNCIL

To all Parish Councillors
Members of the Public
and Press

C.F.P.Chapman
Clerk to the Council
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June 11, 2015

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You are hereby summoned to attend the Annual Meeting of Constantine Parish Council to be held in The Vestry, Constantine on Thursday May 21, 2015 immediately following the Annual Parish Meeting for the purpose of transacting the following business. Residents of the Parish are invited to attend and listen to the proceedings. Planning Applications will be available for inspection by Councillors and members of the public before the start of the meeting.

C.F.P. Chapman

PUBLIC QUESTION TIME WILL PRECEDE THE MEETING

AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **APOLOGIES FOR ABSENCE**
- 4 **DECLARATIONS OF INTEREST**
 - a) **in items on the agenda**
 - b) **of gifts (received as a result of being a member of the Council) of a value greater than £25**
- 5 **CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
- 6 **MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA**
(It should be noted that no decisions may be made under this heading)
- 7 **CORNWALL COUNCILLOR'S COMMENTS**
- 8 **POLICE REPORT**
- 9 **PARISH COUNCIL MATTERS**
 - To elect a Vice-Chairman
 - To re-adopt Constantine Parish Council's Standing Orders
 - To re-adopt Constantine Parish Council's Financial Regulations
 - To re-adopt Constantine Parish Council's Risk Assessment document
 - To elect or re-elect Councillors to posts of responsibility and committees
 - Bank signatories
 - Financial scrutineer
 - Lawn Cemetery
 - Footpaths Co-ordinator
 - Port Navas Village Hall
 - Press liaison
 - Play area inspection
 - Community Network Panel

To appoint the Internal Auditor for the year to March 31, 2016

To consider the co-option of a Councillor

10 PARISH MATTERS

The Recreation Ground

To consider the renovation of the set of four swings in the play area.

11 PLANNING APPLICATIONS AND DECISIONS

To make observations on planning applications including the following

PA15/02840 Bosvathick Riding Stables – Approval of reserved matters (appearance, landscaping, layout and scale) for the erection of 2 holiday units and associated works following outline approval (PA11/06671) – Bosvathick Riding Stables, Constantine

PA15/03512 Mr W.P.Gilbert – Listed Building Consent application for re-roofing of main cottage roof – The Cottage, Tregantallan, Constantine

Decisions

PA15/00820 REFUSED – Siting of a static caravan for residential use and use a farm office. Retrospective – Maen Penn Farm Office Caravan, Tresahor

PA15/01666 REFUSED – Erection of treble garage, gardener's store with residential annexe over – Hendrawna House, Polwheveral

PA15/02323 APPROVED – Installation of garden room in rear garden (amended scheme PA14/10574) – The Cottage, Port Navas

PA15/03044 Granted (CAADS and LUs only) – to create a level base and erect a wooden summer house 6m x 4m – Spring Vale, Well Lane

12 CLERK'S REPORT AND CORRESPONDENCE

Correspondence including the following

Mrs Scott (Chairman Port Navas Village Hall) Acknowledgment of and thanks for donation

Clerks and Councils Direct newsletter

Peninsula Community Health newsletter

The Tolmen Centre notification of AGM and statement of accounts

Fields in Trust AGM papers

13 FINANCIAL MATTERS

To note the internal auditor's annual report on Constantine Parish Council's financial statements for the year April 1, 2014 to March 31, 2015

To receive a request from Constantine Agricultural Association for financial help towards staging the Annual Show

The following accounts have been tendered for payment

| | GROSS | NET | VAT |
|-------------------------------|--------------|------------|------------|
| Mr G.Jorey | £ 301.00 | | |
| Mrs J.Jennings | £ 52.00 | | |
| SW Water (cemetery) | £ 10.96 | | |
| SW Water (public convenience) | £ 64.39 | | |
| R.Sanders | | | |
| churchyards (07/04 & 21/04) | £ 655.00 | | |
| Recreation Ground | £ 60.00 | | |
| total | £ 715.00 | | |
| R.Sanders (footpaths) | £ 577.94 | | |
| Constantine Stores Ltd | £ 74.95 | £ 62.46 | £ 12.49 |
| Viridor Waste Management | £ 84.42 | £ 70.35 | £ 14.07 |
| E-On (public lighting) | £ 58.56 | £ 55.77 | £ 2.79 |
| Colin Chapman | | | |
| Salary (April) | £ 461.27 | | |
| telephone | £ 26.23 | | |
| office expenses | £ 53.67 | | |
| travelling | £ 44.42 | | |
| wooden stakes | £ 3.92 | | |
| use of home | £ 25.00 | | |
| total | £ 612.51 | | |

The following accounts relating to the Recreation Ground have been tendered for payment

| | GROSS | NET | VAT |
|-----------------------------------|--------------|------------|------------|
| Falmouth Garages Ltd | £ 20.00 | £ 16.67 | £ 3.33 |
| To note the following receipts | | | |
| St Constantine PCC (churchyard) | £ 150.00 | | |
| HM Revenue & Customs (VAT refund) | £ 1,082.49 | | |
| Repayment from Alice Hext Trust | £ 1,302.99 | | |
| F.Wearne and Sons (Mrs Symons) | £ 32.00 | | |

14 REPORTS FROM COMMITTEES AND REPRESENTATIVES

15 COMMENTS FROM COUNCILLORS

16 DATE AND TIME OF NEXT MEETINGS

Thursday June 11, 2015 at 7:00pm in The Vestry, Constantine

CONSTANTINE PARISH COUNCIL

May 21, 2015

Items in addition to those published on the formal Agenda which may or may not be contentious.

13 FINANCIAL MATTERS

To approve the following accounts for payment

| | GROSS | NET | VAT |
|-------------------------------|--------------|------------|------------|
| Viv Beckerleg (picnic tables) | £ 100.00 | | |

To note the following receipts in relation to the Recreation Ground

| | | | |
|---------------------------------------|---------|--|--|
| Electricity Meter (Recreation Ground) | £ 11.00 | | |
|---------------------------------------|---------|--|--|