

CONSTANTINE PARISH COUNCIL

www.constantinecornwall.com/council

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Minutes of the Annual Meeting of Constantine Parish Council held on Thursday May 21, 2015 immediately following the Annual Parish Meeting in The Vestry, Constantine.

Present:	Cllr P.C.Carter (Chairman)	Cllr Miss C.Evans
	Cllr J.C.C.Andrew	Cllr C.Gray
	Cllr A.H.Bolt	Cllr E.Nicholls
	Cllr A.Carter	Cllr N.Wiseman
	Cllr Mrs S.Dunstan	Mr C.Chapman (Clerk)

Visitors: CCllr Bastin and Mrs Thomson.

1 ELECTION OF CHAIRMAN

Cllr Wiseman proposed, Cllr Nicholls seconded, all others in favour that Cllr Paul Carter be elected to the Chair of Constantine Parish Council for the year 2015 – 2016.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Carter read aloud, signed and dated the statutory Declaration of Acceptance of the Office of Chairman of Constantine Parish Council for the year 2015 – 2016 in the presence of the Clerk and the Council.

3 APOLOGIES FOR ABSENCE

Apologies for absence were received from the police.

4 DECLARATIONS OF INTEREST

Cllr Carter and Cllr Andrew both declared a pecuniary interest in Agenda Item 13 (a request from the Constantine Agricultural Association for help with funding).

of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts (received as a result of being a member of the Council) of a value greater than £25

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Wiseman proposed, Cllr Bolt seconded, all others in favour that, subject to the hand-written amendment, the minutes of the meeting held on Thursday April 16, 2015 are a true record and the Chairman signed them as such.

6 MATTERS ARISING AND NOT COVERED ELSEWHERE ON THIS AGENDA

Cllr Nicholls voiced the Parish Council's dismay at Cornwall Council's proposed abandonment of the practice of sending hard-copies of planning applications to statutory consultees, stating that viewing plans on a small computer screen can be very difficult indeed. If Cornwall does decide to go ahead with this cost-saving exercise, he offered to create hard-copies of each plan, thereby making the work of Constantine Parish Council that much easier. Speaking on behalf of members, the Chairman thanked Cllr Nicholls for his offer.

7 CORNWALL COUNCILLOR'S COMMENTS

CCllr Bastin reported that, as the 'new boy' at Cornwall Council, tomorrow would be the final day of his induction process. He drew members' attention to the *Case for Cornwall* which seeks to devolve powers and money from central government particularly in the areas of transport, energy, planning and health – a consultation document will be forwarded in the next few days.

8 POLICE REPORT

The Clerk reported that PCSO Ashley Fuller, the newly appointed PCSO for the parish, had sent a letter of introduction and outlined the way in which the Police Force will interact with the Council in the future.

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Through the Clerk, PCSO Ashley Fuller reported that the rural area surrounding Falmouth and Penryn shows a year on year drop in crime.

9 PARISH COUNCIL MATTERS

Election of Vice-Chairman

Cllr Mrs Dunstan proposed, Cllr Wiseman seconded, all others in favour that Cllr Nicholls be elected to the position of Vice-Chairman of Constantine Parish Council for the year 2015 – 2016.

Standing Orders

Cllr Nicholls proposed, Cllr Andrew seconded all others in favour that Constantine Parish Council should re-adopt Standing Orders as revised in October 2014.

Financial Regulations

Cllr Nicholls proposed, Cllr Andrew seconded all others in favour that Constantine Parish Council should re-adopt Financial Regulations as revised in October 2014

Risk Assessment document

Cllr Nicholls proposed, Cllr Andrew seconded all others in favour that Constantine Parish Council should re-adopt the Risk Assessment document as revised in March 2015

Election of Councillors to posts of responsibility and committees

Members agreed that the following Councillors will undertake the following duties in the coming year

- Bank signatories – Cllr Carter, Cllr Mrs Dunstan and the Clerk
- Financial Scrutineer – Cllr Wiseman will undertake this duty on a trial basis
- Lawn Cemetery – Cllr Bolt, Cllr Gray, Cllr Wiseman
- Footpaths Co-ordinator – the Clerk
- Port Navas Village Hall representative – Mrs Margaret Scott
- Press liaison – Cllr Miss Evans
- Play Area Inspection – Cllr Andrew
- Community Network Panel – Cllr Mrs Dunstan

Internal Auditor

Cllr Wiseman proposed, Cllr Andrew seconded all others in favour that Mr Peter Richards (formerly Kerrier District Council's Chief Auditor) should be re-appointed as Constantine Parish Council's Internal Auditor for the year to March 31, 2016.

Resignation of a Councillor

Members noted the resignation of Cllr Mrs D.Alton.

In view of the confidential nature of the following agenda item, the Chairman asked members of the public to leave the room.

Co-option of a Councillor

The Clerk reported that he had received an expression of interest in co-option onto the Council from Mrs Thomson.

Following discussion, Cllr Mrs Dunstan proposed, Cllr Wiseman seconded all others in agreement that Mrs Thomson should be co-opted as a Parish Councillor.

Members of the public were invited to return to the room.

Cllr Mrs Thomson read aloud and then signed her declaration of acceptance of office before Mr Chapman, Clerk to Constantine Parish Council and the Proper Officer. The Chairman welcomed Cllr Mrs Thomson as a member of Constantine Parish Council.

The Clerk reported that, as a result of Cllr Mrs D'Alton's resignation, there is a single vacancy on the Council. He was asked to set the wheels in motion for her replacement.

10 PARISH MATTERS

The Recreation Ground

The Clerk presented quotations for the renovation of the set of four swings in the play area. Following discussion, Cllr Nicholls proposed, Cllr Bolt seconded all others in favour to accept a quotation in the net sum of £3,582.51 for the wet pour surface and £900.00 for new swings, chains and shackles from Sovereign Play Equipment.

11 PLANNING APPLICATIONS AND DECISIONS

Applications

PA15/02840 Bosvathick Riding Stables – Approval of reserved matters (appearance, landscaping, layout and
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scale) for the erection of 2 holiday units and associated works following outline approval (PA11/06671) – Bosvathick Riding Stables, Constantine. Cllr Bolt proposed, Cllr Gray seconded all in favour to return this application marked *Constantine Parish Council supports this application*.

PA15/03512 Mr W.P.Gilbert – Listed Building Consent application for re-roofing of main cottage roof – The Cottage, Tregantallan, Constantine. Cllr Mrs Dunstan proposed, Cllr Bolt seconded all in favour to return this application marked *Constantine Parish Council supports this application*.

Decisions

PA15/00820 REFUSED – Siting of a static caravan for residential use and use as a farm office. (retrospective) – Maen Penn Farm Office Caravan, Tresahor – *noted*

PA15/01666 REFUSED – Erection of treble garage, gardener's store with residential annexe over – Hendrawna House, Polwheveral – *noted*

PA15/02323 APPROVED – Installation of garden room in rear garden (amended scheme PA14/10574) – The Cottage, Port Navas – *noted*

PA15/03044 Granted (CAADS and LUs only) – to create a level base and erect a wooden summer house – Spring Vale, Well Lane – *noted*

12 REPORT OF CLERK AND CORRESPONDENCE

The Clerk reported that he had received a request from Mrs Clowes for financial help similar to that given last year towards the Christmas decorations. It was agreed to make this matter an agenda item in June.

Correspondence

Mrs Scott (Chairman Port Navas Village Hall) acknowledgment of and thanks for donation – *noted*

Clerks and Councils Direct newsletter – *noted*

Peninsula Community Health newsletter – *noted*

The Tolmen Centre notification of AGM and statement of accounts – *noted*

Fields in Trust AGM papers – *noted*

13 FINANCIAL MATTERS

The Clerk presented Councillors with a statement of Constantine Parish Council's financial position as at May 21, 2015. A copy of that statement is attached to these minutes.

The Clerk reported that Mr Peter Richards, Constantine Parish Council's Internal Auditor, has signed off the Annual Return for the year to March 31, 2015. Mr Richards makes the comment that the Council might like to consider the appointment from amongst members of a financial scrutineer with responsibility for examining the accounts every quarter.

As the Chairman of Constantine Agricultural Association, Cllr Carter declared a pecuniary interest in the following request for help with funding from Constantine Agricultural Association. He remained in the room, but took no part in the discussion or the voting.

As a Committee Member of Constantine Agricultural Association, Cllr Andrew declared a non-pecuniary interest in the following request for help with funding from Constantine Agricultural Association. He remained in the room but took no part in the discussion or the voting.

Cllr Carter relinquished the Chair. Cllr Nicholls assumed the Chair.

Members considered a request from the Constantine Agricultural Association for financial help towards staging the Annual Agricultural Show. Following discussion, it was proposed by Cllr Wiseman, seconded by Cllr Gray, Cllr Carter and Cllr Andrew refraining from voting, all others in favour that, using the General Power of Competence (adopted by Constantine Parish Council on May 16, 2013), Constantine Parish Council should forward the sum of £250.00 to Constantine Agricultural Association.

Cllr Carter reassumed the Chair.

The following accounts were presented for payment

	GROSS	NET	VAT
Mr G.Jorey	£ 301.00		
Mrs J.Jennings	£ 52.00		
SW Water (cemetery)	£ 10.96		
SW Water (public convenience)	£ 64.39		
Constantine Stores Ltd	£ 74.95	£ 62.46	£ 12.49
Viridor Waste Management	£ 84.42	£ 70.35	£ 14.07

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E-On (Public lighting)	£ 58.56	£ 55.77	£ 2.79
Viv Beckerleg (picnic tables)	£ 100.00		
R.Sanders			
churchyards (07/04 & 21/04)	£ 655.00		
Recreation Ground	£ 60.00		
	total	£ 715.00	
R.Sanders			
Footpaths 4, 5, 6, 10, 20, 23, 26, 27,			
30, 31, 32, 33, 36		£ 577.94	
Colin Chapman			
Salary (April)	£ 461.27		
telephone	£ 26.23		
office expenses	£ 53.67		
travelling	£ 42.42		
use of home	£ 25.00		
B&Q stakes	£ 3.92		
	total	£ 612.51	

Proposed by Cllr Bolt, seconded by Cllr Miss Evans, all others in favour that the above eleven accounts be paid.

The following account in relation to expenses for the Recreation Ground was presented for payment

	GROSS	NET	VAT
Falmouth Garages	£ 20.00	£ 16.67	£ 3.33

Proposed by Cllr Bolt, seconded by Cllr Miss Evans, all others in favour that the above account be paid.

Members noted the following receipt

St Constantine PCC (churchyard)	£ 150.00
Electricity Meter (Recreation Ground)	£ 11.00

14 REPORTS FROM COMMITTEES AND REPRESENTATIVES

There were no reports tabled.

15 COMMENTS FROM COUNCILLORS

Cllr Wiseman reported that the Friends of Constantine Surgery are exploring the idea of siting defibrillators in Constantine, Port Navas and Gweek. Although not seeking a definitive answer, he asked if Constantine Parish Council might consider paying for the on-going maintenance costs of these life-saving machines.

16 DATE AND TIME OF NEXT MEETINGS

Thursday June 11, 2014 at 7:00pm in The Vestry, Constantine

The Chairman declared the meeting closed at 8.40pm

Signed.....

Dated.....

Chairman's initials.....

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	Cllr J.C.C.Andrew	Cllr E.Nicholls
	Cllr A.H.Bolt	Cllr Mrs Thomson
	Cllr A.Carter	Cllr N.Wiseman
	Cllr Mrs S.Dunstan	
	Cllr Miss C.Evans	Mr C.Chapman (Clerk)

CONFIDENTIAL**17 MR GEOFF JOREY**

Members considered the implications of Mr Geoff Jorey's decision to retire from his position as Groundsman. It was noted that Geoff has worked for the Parish Council for more than thirty years.

The Clerk reported that Mr Jorey has offered to continue to open, close and clean the public toilets for the immediate future. Following considerable discussion, it was agreed to ask Mr Jorey if he would consider agreeing to open, close and clean the public toilets until March 31, 2016. Assuming that Mr Jorey will agree to do this, Cllr Nicholls proposed, Cllr Andrew seconded all others in favour that he should continue to be paid by the Council at the rate of £330 a month. If Mr Jorey is unwilling to do this, then the question will be reconsidered at the meeting in June.

It was further agreed that Mr Jorey's work for the community and in particular his work on the Alice Hext Recreation Ground (much of which was recognised by members as being unpaid) should be publicly acknowledged in some way. Following more discussion and bearing in mind his fondness for tractors, it was agreed to ascertain whether or not he has a model of a Ferguson Model T20 and if not then to present him with a mounted model of his favourite 'Fergie' immediately before the meeting in July. The Clerk was asked to move this matter forward.

Signed.....

Dated.....

Chairman's initials.....