

CONSTANTINE PARISH COUNCIL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2012

CONSTANTINE PARISH COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR TO MARCH 31, 2012

Y/E 31.03.2011		Y/E 31.03.2012
	<u>RECEIPTS</u>	
28,000.00	Precept	28,000.00
1,920.72	VAT reimbursement	2,319.01
	Recycling credit	918.24
9.68	Interest	9.08
2,493.00	Rights of Way	2,494.00
2,419.00	Burial fees	1,869.00
	Grants	550.00
383.46	Miscellaneous	175.63
	Received on behalf of the Alice Hext Charity	
2,843.75	Tenancies	1,137.50
36.63	Wayleave	37.96
	Grants	50.00
1,133.66	Miscellaneous	94.87
39,239.90		37,655.29
	<u>PAYMENTS</u>	
8,393.24	Wages/NI/PAYE	8,490.04
2,315.37	Administration	2,402.08
1,270.87	Insurance	1,013.37
	Advertising	
6,246.47	Public Lighting	2,600.83
3,744.79	Cemetery	4,116.29
1,696.83	Youth Club	851.00
2,850.00	Rights of Way	2,910.00
220.00	Tenancies (car park)	220.00
281.11	Vestry	170.63
1,028.53	Public Conveniences	980.65
636.71	Miscellaneous	1,260.68
2,635.00	S137 payments and donations	1,145.00
666.96	Capital expenditure	1,311.00
692.24	General maintenance	276.50
2,319.01	VAT	1,753.36
	Spent on behalf of the Alice Hext Charity	
1,740.00	Recreation Ground Wages	1,860.00
340.39	Plant and equipment	511.82
1,394.79	Recreation Ground	1,672.50
172.41	Miscellaneous	183.15
	Bowling Club green	94.87
38,644.72		33,823.77
595.18	<u>NET RECEIPTS/PAYMENT</u>	3,831.52

CONSTANTINE PARISH COUNCIL

BALANCE SHEET AS AT MARCH 31, 2012

Summary

Opening Balance as at April 1, 2011	8,267.60*
Add receipts	37,655.29
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	45,922.89
Less payments	(33,823.77)
Less overpayment on cheque 102890	(0.60)
	<hr/>
Closing Balance as at March 31, 2012	12,098.52

Represented by

Cash at Bank as at March 31, 2012	
Current Account	968.24
Deposit Account	11,130.28
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Net Assets	12,098.52

*This sum includes an overpayment of 60p on cheque number 102890
This sum was reclaimed this year from the payee, RTS (Garden Services) Ltd, on
cheque number 103000 as a counter payment.

CONSTANTINE PARISH COUNCIL

SUPPORTING STATEMENT TO THE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2012

1. ASSETS

The assets owned by the Council as at March 31, 2012 are listed below

Community Assets

The Vestry, Church Street	insured value	£205,227
Old Cemetery	book value	£ 1
New Cemetery	book value	£ 1
Bier House	insured value	£ 15,048
Pavilion	insured value	£ 64,987
Bowling Club and store	insured value	£ 42,413
Two store buildings	insured value	£ 9,301
Land at Port Navas (Pope's Garden)	book value	£ 1
Public Convenience	insured value	£ 12,528
Telephone box at Seworgan	book value	£ 1

Play area and Recreation Ground

	Bought	Cost	Estimated Replacement
Wickstead Junior Swings	01.04.06	£ 3,609	£ 1,654
Swings, BMX course, parallel bars, crazy daisies etc			£ 13,237
Teenage Shelter	01.05.03	£ 5,000	£ 5,610
Multi-Games Playwall	01.06.99	£25,200	£ 41,044
Springer	17.07.08	£ 1,531	£ 1,654
*Ride-on mower	13.02.10	£ 2,479	£ 2,800
Strimmer	17.06.04	£ 319	£ 380
Gardening tools			£ 100

Other Assets

	Book value	Estimated Replacement
Office equipment (insured sum £1,171 furniture, fixtures, fittings and tenants improvements)		
Fax/Answer machine	written off	£ 100
1 desk, 20 chairs	written off	£ 475
3 filing cabinets	written off	£ 300
4 electric heaters	written off	£ 200
Safe	written off	£ 1,100
Notice Boards		
Constantine	written off	£ 850
Port Navas	written off	£ 840
Seworgan	written off	£ 840
Miscellaneous		
Bus shelter	written off	£ 5,450
26 street lights	written off	£ 16,700
Vintage hand-drawn bier	written off	£ 1,280
Cross at High Cross	written off	£ 4,700
2 granite benches (Churchyard)	written off	£ 2,100
Bench (footpath to Penbothidno)	written off	£ 470
2 benches (Churchyard)	written off	£ 1,030

Totals **£452,422**

* added this year

CONSTANTINE PARISH COUNCIL

SUPPORTING STATEMENT TO THE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2012 continued

2. INSURANCE

Constantine Parish Council is insured with Norwich Union Insurance Ltd Policy number 24414511CHC renewable on April 3, 2012 for the following eventualities (policy excess £250.00)

Mandatory cover

Public liability	£10,000,000
Employers Liability	£10,000,000
Money	£ 1,000
Employee dishonesty	£ 100,000
Legal expenses	£ 50,000

Optional cover

Property damage	£390,551.33
viz	
Vestry	£ 205,227.65
Bier House	£ 15,048.28
Sports Pavilion	£ 64,987.55
Bowls Pavilion	£ 42,413.45
2 store buildings	£ 9,301.44
Public convenience	£ 12,528.44
Multi Games play wall	£ 41,044.42
Office equipment	£ 1,304.73
Mowers and machinery	£ 2,678.00
Officials' indemnity	£250,000.00
Libel and slander	£250,000.00
Business Interruption	£ 5,000.00
Hirers' Liability	£ 2,000,000

3. BORROWINGS

As at March 31, 2012 the Council had no borrowings

4. LEASES TO THIRD PARTIES

As at March 31, 2012 Constantine Parish Council acting as a Joint Trustee with Fields in Trust (formerly the National Playing Fields Association) for the Alice Hext Charity (the landlord) was engaged in a lease of the Constantine Recreation Social Club at an annual rent of £2,275.00 with the Trustees of the Constantine Recreation Social Club. The lease began on June 26, 1992 and expires on June 25, 2012.

5. DEBTS OUTSTANDING

As at March 31, 2012 a claim to H.M.Revenue and Customs for repayment of VAT for the year 2011/2012 in the sum of £1,753.36 had not been received.

As at March 31, 2012 three quarters' rent amounting to £ 1,706.25 from the Constantine Recreation Social Club had not been received.

6. TENANCIES

As at March 31, 2012 the Council was engaged in a leasehold tenancy of the land on which the public conveniences are built at a rent of £150 per annum with the Truro Diocesan Board of Finance. The lease began on October 1, 2005 and is let to the Parish Council as tenants for five years and then on an annual continuance basis.

CONSTANTINE PARISH COUNCIL

SUPPORTING STATEMENT TO THE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2012 continued

6. TENANCIES (continued)

As at March 31, 2012 the Council was engaged in a leasehold tenancy of the car-park at a rent of £220 per annum with the Truro Diocesan Board of Finance. The lease began on September 29, 2001 and is let to the Parish Council as tenants with full title guarantee for 25 years (to March 2030).

As at March 31, 2012 the Council was engaged in a Management Agreement (dated December 11, 1988) with Kerrier District Council (now Cornwall Council) of land at Port Navas.

As at March 31, 2012 the Council was engaged in a Management Agreement (dated January 11, 1987) with Kerrier District Council (now Cornwall Council) of land adjoining the telephone kiosk at Wheal Vyvyan.

7. S137 PAYMENTS

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of £5.86 per elector for the benefit of people in the area on activities or projects not specifically authorised by other powers.

The limit for Constantine Parish Council in the year of account was £8,204.10 (1,334 electors x £6.44) and payments were made to:

Constantine Carnival	50.00
Constantine Agricultural Association	200.00
Constantine Silver Band	250.00
The Royal British Legion	35.00
Spectrum	50.00
Penhaligon's Friends	25.00
Cornwall Air Ambulance	100.00
Constantine Cottage Garden Society	200.00
Alice Hext Trust (paragraph 10)	2,635.56
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	3,545.56

8. OTHER PAYMENTS

Section 142(2A) of the Local Government Act 1972 provides that a local council may assist voluntary bodies to provide information or advice to individuals or in providing them with assistance to assert their rights. Under this power the following sums were sent to

Victim Support	25.00
CAB Cornwall	50.00
Cornwall Blind Association	60.00
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	135.00

Section 19(3)(a) of the Local Government Act (Miscellaneous Provisions) Act 1976 provides that a Parish Council has the power to may contribute by way of a grant or loan towards the expenses incurred or to be incurred by any voluntary organisation in providing recreational facilities which the Authority has the power to provide. Under this power the following contributions were made from Parish funds:

Cornwall Playing Fields Association	25.00
Helford River Sailing Trust	75.00
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	100.00

9. FUTURE COMMITMENTS

As at March 31, 2012 Constantine Parish Council’s reserves include ear-marked sums for the following items

Street lighting	£ 1,500.00
Staff gratuity	£ 1,500.00
The Queen’s Diamond Jubilee	£ 1,050.00

10. TRUSTS

Constantine Parish Council acts as the Custodian Trustee on behalf of the Port Navas Village Hall Trust and, with conditions, holds the title to the freehold land described under the Title Numbers of CL169038 and CL169039

Together with Fields in Trust (formerly the National Playing Fields Association) Constantine Parish Council acts as a Joint Trustee of the Alice Hext Charity (registered under the Charities Act 1993 under Registration Number 300531). In the year to March 31, 2012 and on behalf of the Trust Constantine Parish Council received income in the sum of £1,225.46 and spent £4,227.67 the difference of £3,002.01 less the sum of £366.45 (carried through from last year). The total Constantine Parish Council therefore donated to the Alice Hext Tust under the terms of S137 of the Local Government Act 1972 in the year to March 31, 2012 amounted to £2,635.56

I certify that these accounts present a true and fair view of the financial position of Constantine Parish Council at the end of the year 2011/2012

Signed (Responsible Financial Officer) Date

These accounts were agreed at the Ordinary Parish Council Meeting on April 21 2012 as presenting a true and fair view of the financial position of Constantine Parish Council at the end of the year 2011/2012

Signed (Chairman) Date

CONSTANTINE PARISH COUNCIL

Appendix 1

ALICE HEXT CHARITY accounts for the year to March 31, 2012

Y/E 31.03.2011		Y/E 31.03.2012
	<u>RECEIPTS</u>	
£		£
2,843.75	Tenancies	1,137.50
36.63	Wayleave	37.96
	Grants and Donations	50.00
1,133.66	Bowling Club repayments	94.87
	Other income	
	Constantine Parish Council	2,635.56
<hr/> 4,014.04		<hr/> 3,955.89
	<u>PAYMENTS</u>	
1,740.00	Groundsman	1,860.00
340.59	Plant and equipment	511.82
178.63	Repairs (buildings and fencing)	1,265.00
	New and replacement play items	
902.93	Miscellaneous (Bowling Club)	94.87
119.44	Miscellaneous	43.15
140.00	Inspection and subscription	140.00
226.00	Ground care	407.50
<hr/> 3,647.59		<hr/> 4,322.34
<hr/> 366.45	<u>NET RECEIPTS/PAYMENT</u>	<hr/> ----

CONSTANTINE PARISH COUNCIL

Appendix 1 (continued)

ALICE HEXT CHARITY

BALANCE SHEET AS AT MARCH 31, 2012

Summary

Opening Balance as at April 1, 2011	366.45
Add receipts	3,955.89
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	4,322.34
Less payments	(4,322.34)
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Closing Balance as at March 31, 2012	----

Signed.....
(Chairman)

.....
(Responsible Financial Officer)

Date

Date