

# CONSTANTINE PARISH COUNCIL

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Minutes of the Annual Meeting of Constantine Parish Council held on Thursday May 19, 2011 immediately following the Annual Parish Meeting in The Vestry, Constantine.

**Present:**

Cllr P.C.Carter (Chairman)	Cllr R.E.Just
Cllr A.H.Bolt	Cllr M.J.Reynolds
Cllr J.E.G.Boote	Cllr R.J.Williams
Cllr Miss C.Evans	
Cllr C.Gray	Mr C.Chapman (Clerk)

**Visitors:** Ms Davies (West Briton), Mr and Mrs Dalton, Mr Kent and Mr Rice.

## 1 ELECTION OF CHAIRMAN

Cllr Boote proposed, Cllr Just seconded, all others in favour that Cllr Paul Carter be elected to the Chair of Constantine Parish Council for the year 2011 – 2012.

## 2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Carter read aloud, signed and dated the statutory Declaration of Acceptance of the Office of Chairman of Constantine Parish Council for the year 2011 – 2012 in the presence of the Clerk and the Council.

## 3 APOLOGIES FOR ABSENCE

Apologies for absence were received from CCllr Hatton, Cllr Cavanagh (personal reasons), Cllr Nicholls (business) and Cllr Wiseman (holiday). Cllr Gray proposed, Cllr Bolt seconded all in favour to accept these apologies.

## 4 DECLARATIONS OF INTEREST

Cllr Carter declared a personal interest in Agenda item 13, a request for help with funding from the Constantine Agricultural Association

There were no declarations of gifts (received as a result of being a member of the Council) of a value greater than £25

## 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Boote proposed, Cllr Bolt seconded, all others in favour that the minutes of the meeting held on Thursday April 21, 2011 are a true record and the Chairman signed them as such.

## 6 MATTERS ARISING AND NOT COVERED ELSEWHERE ON THIS AGENDA

There were no matters arising.

## 7 CORNWALL COUNCILLOR'S COMMENTS

CCllr Hatton being absent from the meeting, there were no Cornwall Councillor's comments.

## 8 POLICE REPORT

Through the Clerk, PCSO Ben Gardiner reported that since the last meeting, there have been four crimes reported to the police: notably, criminal damage to two houses, the theft of four bicycles and a vehicle taken without consent. There has also been a report of anti-social behaviour.

There were 51 crimes recorded in the Parish in the year since the last Annual Meeting which compares favourably with 58 in the previous year. Calls to the police relating to anti-social behaviour have reduced, especially latterly. A number of anti-social behaviour warnings have been issued during the course of the year and, at the weekend, patrols have been tasked to cast an eye over 'hot spots'.

In view of the recent spate of more serious crime, the Clerk was asked to write to the police thanking them for what they are doing but to ask for information to be forwarded once charges have been brought.

*Chairman's initials.....*

## 9 PARISH COUNCIL MATTERS

### Election of Vice-Chairman

Cllr Williams proposed, Cllr Reynolds seconded, all others in favour that Cllr Boote be elected to the position of Vice-Chairman of Constantine Parish Council for the year 2011 – 2012.

### Standing Orders

Cllr Boote proposed, Cllr Williams seconded all others in favour that Constantine Parish Council should re-adopt Standing Orders as revised in April 2006

### Financial Regulations

Cllr Gray proposed, Cllr Boote seconded all others in favour that Constantine Parish Council should re-adopt Financial Regulations as revised in April 2006

### Election of Councillors to posts of responsibility and committees

Cllr Williams proposed, and it was agreed that the following Councillors will undertake the following duties in the coming year

- a) Bank signatories – Cllr Boote, Cllr Carter,
- b) Planning – Cllr Gray, Cllr Just, Cllr Williams
- a) Emergencies – Cllr Bolt, Cllr Boote, Cllr Cavanagh, Cllr Gray
- b) Finance – Cllr Miss Evans, Cllr Williams, Cllr Wiseman
- e) Burial Ground – Cllr Bolt, Cllr Wiseman
- f) Footpaths Co-ordinator – Cllr Williams
- g) Housing – Cllr Boote, Cllr Wiseman
- h) Recreation Ground Users Group – Cllr Bolt, Cllr Cavanagh, Cllr Gray
- i) Port Navas Village Hall representative – Cllr Boote
- j) Young people – Cllr Miss Evans

### Internal Auditor

Cllr Gray proposed, Cllr Bolt seconded all others in favour that Mr Peter Richards (formerly Kerrier District Council's Chief Auditor) should be re-appointed as Constantine Parish Council's Internal Auditor.

### Cornwall Association of Local Councils

Members considered an invitation to renew Constantine Parish Council's membership of the Cornwall Association of Local Councils. Cllr Williams proposed, Cllr Bolt seconded all in favour that Constantine Parish Council should renew its membership of the Cornwall Association of Local Councils for the year to March 31, 2012 in the sum of £321.45 + VAT.

## 10 PARISH MATTERS

### The extension to the car park

The Clerk reported that since the last meeting he had authorised the work necessary to take the two tree stumps down to below ground level.

He further reported that Mr Jorey had asked for permission (which had been granted) to level off the dip between the car-park and the road in order to avoid the risk of cars grounding on the road as they left. Members were very complimentary about this improvement and asked the Clerk to thank Mr Jorey for taking the initiative.

Although the Clerk had received quotations for diamond edge fencing one had raised a query which had yet to be resolved. Nevertheless, he was able to report that it looked as though the work would cost under £500. Cllr Williams proposed, Cllr Gray seconded, all others in favour that the Clerk should have delegated powers to authorise this work if the quotation is under £500.00

The Clerk reported that a picnic bench designed specifically for use in a public area would cost in the region of £600 but that less sturdy versions are available for about £200. Members questioned whether or not a seat might be more appropriate in this position. Following further discussion, Cllr Boote proposed Cllr Just seconded that a picnic bench to the value of £200 should be purchased and placed in the car-park: the proposal was lost on a show of hands. Nevertheless, it was agreed to review the matter later in the year.

### Salt bins

CCllr Hatton had written to say that, with effect from April 1, 2011 the road-side salt bins are the responsibility of the Parish Council. He recommended the following course of action for each bin during the summer months

- 1 Constantine Surgery Car Park – retention by surgery
- 2 Tolmen Centre – move behind courtyard wall

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- 3 Primary School – move into the school grounds for safekeeping
- 4 Seworgan – local Parish Councillor to retain
- 5 Porth Navas Village Hall – left on site
- 6 Bus stop Well Lane – removal to safe storage
- 7 Penbothidno/Fore Street – removal to safe storage
- 8 Wheal Vyvyan – removal to safe storage
- 9 Trengilly Wartha – retention by Trengilly Wartha
- 10 Trevadrema Mill – missing

Cllr Carter offered to remove and store the bins sited at the bus stop, at Penbothidno and at Wheal Vyvyan, an offer which was gratefully accepted

### **Proposal for a community owned Constantine Residential Care Home**

Cllr Just presented members with a written proposal from the Constantine Enterprises Company for a community owned Residential Care Home to be built near the village. In brief, the proposal is for the establishment of a not-for-profit company, which will build and run a Care Home at which priority for care will be given to residents of the Parish. He asked both for the Parish Council's support for the project and for members to consider taking the lead in development. Considerable discussion followed, mostly in support, although doubt was expressed about it being run by the community rather than by private initiative. It was agreed that the paper should be noted and that the matter should be discussed more fully at the next meeting.

### **Youth Club**

Members noted that attendance at the Youth Club in the last six weeks has averaged just over five. They also noted that from now on Mr Gribble can only run the club on a Monday evening or on the occasional Thursday evening. In answer to a question, the Clerk reported that no reply to the letter sent to Mr Gribble on March 18 had been received. It was agreed that Cllr Miss Evans together with Cllr Just should meet with Mr Gribble to discuss his intentions for the Youth Club during the summer months.

## **11 PLANNING APPLICATIONS AND DECISIONS**

### **Applications**

PA11/02976 Mr Horne – Erection of three dwellings – Nans Avallon, Constantine. Cllr Reynolds proposed, Cllr Gray seconded all in favour to return this application marked *“Constantine Parish Council considers this application to represent an over-development of this site. Moreover, the proposed development is in the private residential garden of a dwelling, land which is specifically excluded from the definition of previously developed land in Planning Policy Statement 3: Housing (page 26). Constantine Parish Council recognises the argument that development of this sort of site in villages such as Constantine may enhance and maintain sustainability and therefore be considered suitable for development, but it does not believe that the case has been made in this instance. Additionally, it draws the attention of the Planning Authority to the statement contained in PPS3 that ‘there is no presumption ... that the whole of the curtilage should be developed.’*

*“Constantine Parish Council notes the conclusions of the Flood Risk Assessment commissioned by the applicant which state that new buildings on this site are unlikely to flood. However, the risk to dwellings further downstream as a result of the unavoidable increase in run off at times of heavy rain cannot and should not be ignored.*

*“Constantine Parish Council has further concerns about access for emergency vehicles along the narrow bridleway which serves as an access to this property and requests that, should the Planning Authority be minded to grant permission, the services concerned are first consulted for their views.*

*“For these reasons Constantine Parish Council cannot support this application and requests that planning permission is refused.”*

PA11/02458 Ms D Baker – Change of use of land from agricultural to woodland amenity area and retention of 2 sheds and polytunnel – Buckshead House, Constantine. Cllr Williams proposed, Cllr Miss Evans seconded all in favour to return this application marked *“Constantine Parish Council offers no objection.”*

PA11/03566 Mr P.Webber – Felling of elm, remove limb of sessile oak and raise canopy of lime – Ponsaverran, Port Navas. Cllr Williams proposed, Cllr Boote seconded all in favour to return this application marked *“Constantine Parish Council supports this application.”*

### **Decisions**

PA10/08475 Grant of Conditional Planning Permission (installation of window on north-east elevation) – Dinyan, Port Navas – *noted*

PA11/00928 Grant of Conditional Planning Permission (construction of garage) – 10, Brillwater Road – *noted*

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PA11/00985 Grant of Conditional Planning Permission (porch extension to dwelling) – Poltoge, Port Navas – *noted*

PA11/01489 Grant of Conditional Planning Permission (erection of iron railings to replace existing wooden fence) – 61, Fore Street – *noted*

PA11/01492 Grant of Listed Building Consent (erection of iron railings to replace existing wooden fence) – 61, Fore Street – *noted*

## 12 REPORT OF CLERK AND CORRESPONDENCE

**CPRE** Field Newsletter – *noted*

**Tony Mogford Associates** Play Equipment Safety Inspection and Risk Assessment various issues – *noted*

**Cornwall Council** Complimentary tickets for Renewable Energy Conference and Exhibition at the Gaia Centre, Delabole on July 29, 2011 – *noted*

**Clerks and Councils Direct** Newsletter – *noted*

**Constantine Gardens Open Day** flyer – *noted*

**Fields in Trust** reminder about the AGM in Kenilworth on June 15 – *noted*

**CPRE** Countryside Voice (Newsletter) and Members Guide 2011 – *noted*

**Mr Hines for SunPower** an offer of engagement with SunPower in relation to the proposed Brill Solar development with reference to possible design changes and the Parish Council's expressed concerns – *Councillors agreed unanimously that they would welcome the opportunity to engage with SunPower before any new or amended application is made*

## 13 FINANCIAL MATTERS

*As a member of the Constantine Agricultural Association, Cllr Carter declared a personal interest in the following request for help with funding from the Constantine Agricultural Association. He remained in the room, taking no part in the discussion and abstaining from voting.*

Members considered a request from the Constantine Agricultural Association for financial help towards the cost of running the Annual Show. It was proposed by Cllr Gray, seconded by Cllr Boote, all others in favour that the sum of £200 be forwarded to the Constantine Agricultural Association for this purpose under the terms of Section 137 of the Local Government Act 1972.

### CPRE subscription

Members considered an invitation from the Campaign to Protect Rural England to renew membership in the minimum sum of £29.00. Cllr Williams proposed, Cllr Bolt seconded, all others in favour that membership should be renewed in the sum of £29.00

Members reviewed rates of pay for employees of the Parish Council other than the Clerk. Cllr Just proposed, Cllr Gray seconded, all others in favour that Mr Jorey's rate of pay should be increased to £310 per calendar month (£3,720 per annum) with effect from April 1, 2011. It was noted that Mrs Jennings' pay will be increased in October in line with the increase in the minimum wage.

The following accounts were presented for payment

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
PJ & B Olds (removing rubbish)	£ 102.00	£ 85.00	£ 17.00
Mrs J.Jennings	£ 59.30		
Mr G.Jorey	£ 273.40		
Travis Perkins (wheelbarrow, screws)	£ 51.78	£ 43.15	£ 8.63
RTS (Garden Services) Ltd	£ 420.00	£ 350.00	£ 70.00
South West Water (public convenience)	£ 91.33		
South West Water (cemetery)	£ 13.55		
Gweek Garage	£ 56.46	£ 47.05	£ 9.41
Veolia ES (UK) Ltd	£ 65.16	£ 54.30	£ 10.86
Go Stump No Stump Ltd	£ 287.00		
J.P.Richards (Internal Audit)	£ 245.00		
Constantine Church Hall	£ 96.00		
Mr M.J.Reynolds	£ 24.50		
Mr N.C.Pascoe	£ 240.00		
Mr B.Gribble	£ 150.00		

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Colin Chapman	
Salary (April)	£ 400.46
telephone	£ 17.03
office expenses	£ 72.63
travelling	£ 39.34
use of home	£ 25.00
	total   £ 554.46

Proposed by Cllr Gray, seconded by Cllr Bolt, all others in favour that the above sixteen accounts be paid.

The following receipts were noted

Penryn and Falmouth Funeral Directors (Mr Davie)	£ 216.00
J.H.Ching & Sons (Mr Gay memorial)	£ 158.00

**14 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

Through the Clerk, Cllr Wiseman reported that Mr Rashleigh, Alan Passfield and Alfie and Sally Coot have between them constructed and erected a new seat in the Lower Cemetery. Cllr Wiseman describes it as “a truly splendid piece of joinery in hardwood”. It was agreed that the Clerk should write to Mr Rashleigh to thank him and the others concerned. The Clerk reported that Cllr Wiseman had added that Mr Rashleigh is renovating another seat and that this may be ready for use in July.

**15 COMMENTS FROM COUNCILLORS**

Councillors had no comments to make.

**16 DATE AND TIME OF NEXT MEETINGS**

Thursday June 9, 2011 at 7:00pm in The Vestry, Constantine

The Chairman declared the meeting closed at 8.46pm

Signed.....

Dated.....

*Chairman's initials.....*