

CONSTANTINE PARISH COUNCIL

C.F.P.Chapman
 Clerk to the Council
 Chy Lean
 St Keverne Road
 Mawgan
 Helston TR12 6AY
 telephone 01326 221648
 colinchapman@lineone.net

Minutes of the Annual Meeting of Constantine Parish Council held on Thursday May 17, 2012 immediately following the Annual Parish Meeting in The Vestry, Constantine.

Present: Cllr P.C.Carter (Chairman) Cllr Miss C.Evans
 Cllr Mrs E.A.D’Alton Cllr C.Gray
 Cllr A.H.Bolt Cllr N.Wiseman
 Cllr Mrs S.Dunstan Mr C.Chapman (Clerk)

Visitors: CCllr Hatton.

1 ELECTION OF CHAIRMAN

Cllr Wiseman proposed, Cllr Bolt seconded, all others in favour that Cllr Paul Carter be elected to the Chair of Constantine Parish Council for the year 2013 – 2014.

2 CHAIRMAN’S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Carter read aloud, signed and dated the statutory Declaration of Acceptance of the Office of Chairman of Constantine Parish Council for the year 2013 – 2014 in the presence of the Clerk and the Council.

3 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Lewis (business) and Cllr Nicholls (illness) and the police. Cllr Wiseman proposed, Cllr Miss Evans seconded all in favour to accept these apologies.

4 DECLARATIONS OF INTEREST

There were no declarations of interest in items on the agenda.

There were no declarations of gifts (received as a result of being a member of the Council) of a value greater than £25

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Mrs Dunstan proposed, Cllr Mrs D’Alton seconded, Cllr Miss Evans and Cllr Gray being absent from the last meeting abstained, all others in favour that, subject to the hand-written amendment, the minutes of the meeting held on Thursday April 18, 2013 are a true record and the Chairman signed them as such.

6 MATTERS ARISING AND NOT COVERED ELSEWHERE ON THIS AGENDA

Speaking of the recent improvements to the Lawn Cemetery, Cllr Wiseman raised concerns about the size of cast-bronze plaque in relation to the stone. The Clerk agreed to check the size ordered and to report back to Cllr Wiseman.

7 CORNWALL COUNCILLOR’S COMMENTS

The Chairman congratulated CCllr Hatton on his re-election adding that Constantine Parish Council looked forward to working with him for the coming four years.

Stating that he believed it important that the Parish is represented at Cornwall Council level, CCllr Hatton thanked the Chairman for his kind words and reported that

- he has contacted Mr Roberts of the History Society and Mrs Moore of the Heritage Collection with a view to recruiting volunteers to paint the historic finger-posts in the parish
- the Local Plan has now to be ratified by the newly-elected members of Cornwall Council and the alterations, particularly in the number of new build homes, has to be approved by the full Council. Following this, the document will be passed to the Secretary of State for his approval
- the political composition of the new Council is such that no one political group has overall control. Discussions concerning the formation of a Rainbow Coalition are in progress
- the first Planning Committee meeting of the new Council will be on June 3

Chairman’s initials.....

- the Tree Preservation Order at Bosryn, Port Navas has been confirmed
- changes have been made to the Community Network: Mark James now heads up the Falmouth and Penryn Area
- he is pursuing the maintenance of the closed churchyard of St Constantine and in particular the poor state of the footpaths through it with Cormac.

8 POLICE REPORT

Through the Clerk, PCSO Ben Gardiner reported that there were 37 crimes recorded in the Parish in the year since the last Annual Meeting which compares with 51 in the previous year. Categorized, the crimes logged were 5 of criminal damage, 13 thefts, 4 burglaries, 2 assaults, 3 drug-related and 10 miscellaneous offences. Concerns voiced by the community about speeding have been addressed and he has again worked with the school on occasions during the course of the year.

Again through the Clerk, PCSO Gardiner reported that four crimes have been recorded in the Parish since the meeting in March. There have been further calls relating to horses loose on the road, a fallen branch, a missing person and there was an accidental 999 call.

9 PARISH COUNCIL MATTERS

Election of Vice-Chairman

Cllr Wiseman proposed, Cllr Bolt seconded, all others in favour that Cllr Nicholls be elected to the position of Vice-Chairman of Constantine Parish Council for the year 2013 – 2014.

Standing Orders

With the proviso that Standing Orders should be fully revised during the course of the coming year, Cllr Gray proposed, Cllr Wiseman seconded all others in favour that Constantine Parish Council should re-adopt Standing Orders as revised in April 2006

Financial Regulations

With the proviso that Financial Regulations should be reviewed during the course of the coming year, Cllr Bolt proposed, Cllr Mrs Dunstan seconded all others in favour that Constantine Parish Council should re-adopt Financial Regulations as revised in April 2006

Election of Councillors to posts of responsibility and committees

Members agreed that the following Councillors will undertake the following duties in the coming year

- a) Bank signatories – Cllr Carter, Cllr Mrs Dunstan and the Clerk
- c) Emergencies – Cllr Bolt, Cllr Gray
- d) Finance – Chairman, Vice-Chairman, Cllr Bolt, Cllr Mrs Dunstan, Cllr Wiseman
- e) Lawn Cemetery – Cllr Bolt, Cllr Gray, Cllr Wiseman
- f) Footpaths Co-ordinator – the Clerk
- g) JuMP group – Cllr Nicholls
- h) Port Navas Village Hall representative – Cllr Wiseman
- i) Press liaison – Cllr Mrs D’Alton, Cllr Miss Evans
- j) Play Area Inspection – to be allocated on a monthly basis
- k) Community Network Panel – Chairman

Internal Auditor

Cllr Wiseman proposed, Cllr Gray seconded all others in favour that Mr Peter Richards (formerly Kerrier District Council’s Chief Auditor) should be re-appointed as Constantine Parish Council’s Internal Auditor.

Co-option of a Councillor

Members noted that two vacancies exist on the Council. The Clerk was asked to prepare notices for publication on the notice-boards seeking expressions of interest in co-option from members of the public.

Social Club

The Clerk reported that the lease for the Social Club is due for renewal. He added that *Fields in Trust* (formerly *The National Playing Fields Association*), as the Custodian Trustee of the Recreation Field, requires that the rent shall be “the best Yearly Rent at which the Demised Premises could reasonably be expected to let with vacant possession in the open market.” (Schedule 4.3) Mr Tony Harris from Lodge and Thomas, who holds the necessary qualification, has recommended that the market rent payable should remain unchanged at £2,275.00 per annum. His recommendation has been sent to *Fields in Trust* which is dealing with the matter. The Clerk also reported that he understands that there is a widespread belief in the village that the rent payable by the Social Club goes directly to *Fields in Trust*: this is not the case it comes to the Parish Council as the Management Trustee to be spent on the maintenance of the Recreation Ground.

Chairman’s initials.....

The Power of Competence

Members noted that Constantine Parish Council meets the criteria set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 of the Localism Act 2011 s 1-8. Following discussion, Cllr Wiseman proposed, Cllr Bolt seconded all others in favour that Constantine Parish Council should adopt the General Power of Competence.

Quality Council status

Members noted that, on the whole, Constantine Parish Council already meets the criteria required to achieve Quality Council status. However, following discussion, it was agreed that Constantine Parish Council should not pursue the matter.

10 PARISH MATTERS

The Recreation Ground

Noting that, despite the signs at every entrance, a number of dog owners continue to exercise their animals on the Recreation Field, Members considered the benefits of imposing a Dog Control Order under the *Clean Neighbourhood and Environment Act 2005* to cover the Recreation Ground. Following discussion, Cllr Bolt proposed, Cllr Mrs Dunstan seconded all in favour to proceed with the creation of a Dogs Exclusion Order to cover the Recreation Ground.

Storage Containers on the Recreation Ground

The Clerk reported that he had sought informal advice about the siting of storage containers on the Recreation Ground and that it had become apparent that, although the use of the land is probably lawful, should a complaint be made that complaint would be investigated. One solution would be to seek formal advice from the Planning Authority, which would cost some £30 but an opinion about the siting of the new Youth Club premises could be obtained at the same time and that may well need planning permission. Cllr Carter proposed and it was agreed that the Clerk should seek a formal opinion from the Planning Authority.

11 PLANNING APPLICATIONS AND DECISIONS

Applications

PA13/02555 Mr Robert Bowden – Installation of 2 x 5kW small wind turbines (Evanco) R9000) on 15m towers – Mount View Farm, Merthen. Cllr Bolt proposed, Cllr Gray seconded and it was agreed to return this application marked “*Constantine Parish Council notes that this proposal seeks to allow two wind turbines to be sited on land designated as Anciently Enclosed Land (altered C20), in an Area of Great Scientific Value and in the Cornwall Area of Outstanding Natural Beauty. Policy 7 of the Cornwall Structure Plan 2004 states that areas of national landscape importance ... should not be harmed by wind farms. The site lies within a mile of the Grade II* listed medieval Manor House of Merthen (the sole approach to which runs alongside it) and within half-a-mile of a number of identified Bronze Age, Iron Age and Romano-British barrows and rounds. This area of Cornwall remains quietly rural in nature: it has no wind turbines and attracts holiday-makers for the very reason that it is ‘unspoilt’ and that man-made structures of 15m and more do not impose themselves on the landscape. Those holiday-makers bring economic benefit to the many and varied local micro-businesses who carry out their trade within the area and whose very survival relies on holiday-makers. For all these reasons Constantine Parish Council requests the Planning Authority to refuse permission for development.*”

PA13/03376 Mr and Mrs Williams – Retention of existing annexe – Higher Tresahor Barn, Tresahor. Cllr Bolt proposed, Cllr Mrs Dunstan seconded all in favour to return this application marked “*Constantine Parish Council supports this application.*”

PA13/03455 Mr Jason Whitmore-Payne – Extensions and roof alterations including a dormer window on both the south east elevation and north west elevation – Crofters, Trewince Lane. Cllr Bolt proposed, Cllr Wiseman seconded all in favour to return this application marked “*Constantine Parish Council believes that the proposed height of the dwelling will dominate the immediate community and that the proposed extension is too close to the south-west boundary. It feels that the proposals detailed in this application will result in a dwelling which is out of character with its neighbours. Constantine Parish Council requests the Planning Authority to refuse permission for development.*”

PA13/02468 Coastline Housing – installation of a community notice board – 1 Wheal Vyvyan, Constantine. Cllr Wiseman proposed, Cllr Bolt seconded all in favour to return this application marked “*Constantine Parish Council supports this application.*”

Chairman’s initials.....

Decisions

PA12/11848 WITHDRAWN (Erection of a single 500kW wind turbine with a 52m 3 bladed rotor (from ground: 35m to hub height/61m to tip height) and related infrastructure including track, entry, turbine hard-standing, and substation) – Field East of Tregantallan Farm – *noted*

PA13/00959 APPROVED (Conversion of existing redundant builders office and yard into two storey dwelling (amended scheme)) – Trethowan Builders Yard, Tucoyse Lane, Higher Brill – *noted*

PA13/01531 APPROVED (Erection of an agricultural shed) – Ponjeravah Cottage, Ponjeravah – *noted*

PA13/00968/PREAPP Closed – advice given/app submitted (Replacement of windows, doors and fascia boards) – 3 Clinton Road, Constantine – *noted*

PA13/02626 Granted (CAADs and LUs only) – Stationing of a mobile home in the garden of the property – Rosko, High Cross – *noted*

PA13/03361 S52/S106 and discharge of condition apps (Submission of details for discharge of conditions 2,3 and 4 of application PA13/01342) – Chestnut Cottages, Port Navas – *noted*

PA13/03672 S52/S106 and discharge of condition apps (Submission of details to discharge condition 1 in respect of decision notice PA11/08644 Erection of a dwelling – reserved matters, appearance (design) and landscaping) – 2 Brillwater Cottages, Brillwater – *noted*

Correspondence

Mr and Mrs Down concerns about the change of use and building work at 22, Fore Street – *noted*

Mr and Mrs Pentreath concerns about the change of use and building work at 22, Fore Street – *noted*

12 REPORT OF CLERK AND CORRESPONDENCE

Clerks and Councils Direct newsletter – *noted*

CC notification that the highway at Wheal Vyvyan is now maintainable at public expense – *noted*

Mr Binnie concerns about proposals for renewable energy projects – *noted*

Ms Daly concerns about parking, crumbling granite walls and provision for young people and request for information about the cost of the additional parking places– *the Clerk to reply*

Constantine Agricultural Association acknowledgement of and thanks for donation – *noted*

13 FINANCIAL MATTERS

Members considered a request from the Diamond Jubilee Steering Group for financial help with the completion of the Jubilee Memorial Stone. Following discussion, Cllr Wiseman proposed, Cllr Bolt seconded all in favour to underwrite the cost of completing the Jubilee Memorial Stone to a maximum sum of £500

The following accounts were presented for payment

	GROSS	NET	VAT
Mr G.Jorey	£ 307.40		
Mrs J.Jennings	£ 49.52		
E.On	£ 61.19	£ 52.28	£ 2.91
Viridor Waste Management Ltd	£ 11.88	£ 9.90	£ 1.98
EdF Energy (The Square)	£ 16.95	£ 16.23	£ 0.72
Mr David Paton (Jubilee Pebble engraving)	£ 500.00		
R.Sanders			
graveyard	£ 370.00		
footpaths 10, 18, 20, 27	£ 118.00		
	total	£ 488.70	
R.Sanders			
Footpaths 4 ,6, 26, 27, 30, 31, 32, 33 and 36		£ 332.50	
Colin Chapman			
Salary (April)	£ 400.46		
telephone	£ 24.21		
office expenses	£ 84.05		
travelling	£ 28.73		
use of home	£ 25.00		
	total	£ 562.42	

Chairman's initials.....

Proposed by Cllr Gray, seconded by Cllr Bolt, all others in favour that the above nine accounts be paid.

Members noted the following receipt

Mrs Moore (Jubilee Celebrations donation) £ 178.00

The following accounts in relation to expenses for the Recreation Ground were presented for payment

	GROSS	NET	VAT
Lodge and Thomas	£ 180.00	£ 150.00	£ 30.00
Penwith Volunteer Bureau (DBS disclosure)	£ 10.00		
Falmouth Garages	£ 50.00	£ 41.67	£ 8.33

Proposed by Cllr Gray, seconded by Cllr Mrs Dunstan, all others in favour that the above three accounts be paid.

Members noted the following receipt in relation to the Recreation Ground

Cash deposited by Cllr Nicholls £ 94.50

14 REPORTS FROM COMMITTEES AND REPRESENTATIVES

There were no reports from Committees or Representatives.

15 COMMENTS FROM COUNCILLORS

Cllr Mrs Dunstan drew members' attention to fly-tipping on Bridleway 17 in the Parish of Gweek.

16 DATE AND TIME OF NEXT MEETINGS

Tuesday June 11, 2013 at 7:00pm in The Vestry, Constantine

The Chairman declared the meeting closed at 9.37pm

ssz

Signed.....

Dated.....

Chairman's initials.....