

CONSTANTINE PARISH COUNCIL

<http://constantinecornwall.com/council/>

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Minutes of the Annual Meeting of Constantine Parish Council held on Thursday May 19, 2016 at 7.00pm immediately following the Annual Parish Meeting in The Vestry, Constantine.

Present:

Cllr P.Carter	Cllr E.Nicholls
Cllr J.Andrew	Cllr Mrs T.Thomson
Cllr A.Carter	Cllr N.Wiseman
Cllr Mrs S.Dunstan	
Cllr Miss C.Evans	Mr C.Chapman (Clerk)

Visitors: CCllr J.Bastin.

1 ELECTION OF CHAIRMAN

Cllr Nicholls proposed, Cllr Wiseman seconded, all others in favour that Cllr Paul Carter be elected to the Chair of Constantine Parish Council for the year 2016 – 2017.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Carter read aloud, signed and dated the statutory Declaration of Acceptance of the Office of Chairman of Constantine Parish Council for the year 2016 – 2017 in the presence of the Clerk and the Council.

3 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Bolt: Cllr Wiseman proposed, Cllr Andrew seconded, all others in favour that Cllr Bolt's apologies should be accepted.

4 DECLARATIONS OF INTEREST

Cllr Carter and Cllr Andrew both declared a pecuniary interest in Agenda Item 13 (a request from the Constantine Agricultural Association for help with funding).

of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts (received as a result of being a member of the Council) of a value greater than £25

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Andrew proposed, Cllr Mrs Thomson seconded, Cllr Nicholls who was absent from the last meeting abstained, all others in favour that the minutes of the meeting held on Thursday April 21, 2016 are a true record and the Chairman signed them as such.

6 MATTERS ARISING AND NOT COVERED ELSEWHERE ON THIS AGENDA

The Chairman referred to the question of the proposed refurbishment of the pavilion which was raised by the Football Club at the last meeting of the Council. Following wide-ranging discussion (during the course of which it was noted that members of the Football Club are willing to undertake the necessary work if the Parish Council will pay for the cost of materials and that the guttering, the doors, the windows, the paint-work and the changing-room all need repair or replacement), it was agreed that Cllr Andrew will make a costed list of the materials necessary for these repairs. The repairs will be the subject of an agenda item at the meeting in June to which Mr Brian Jorey will be invited.

7 CORNWALL COUNCILLOR'S COMMENTS

CCllr Bastin reported that,

- Cornwall Council has held its Annual Meeting and that nothing much has changed: John Pollard remains the leader and Ann Kerridge remains the Chairman
- in four years' time Cornwall Council will be required to be self-sufficient – there will be no Central Government funding. The bulk of its income will come from business and domestic rates

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- the new Chief Executive, Kate Kennally, has committed Cornwall Council both to greater transparency and to proper, consequential dialogue with Town and Parish Councils
- a Traffic Restriction Order will be considered as a way of dealing with the school run traffic
- Cornwall Councillors have agreed a pay rise of 14.6% for those Councillors who will be elected in May 2017
- the next meeting of the Community Network will be on May 26 when the main topic of debate will be the allocation of devolution funding.

In answer to a question, Cllr Bastin confirmed that the developer of the fifteen new homes at Trebarvah Farm will not be compelled to pay the typical education contribution for this size of development, neither will he be compelled to pay the full amount of the Open Spaces contribution of £12,006 (as calculated and required by Cornwall's adopted Open Space Strategy). After protracted negotiation and evidently with considerable reluctance, the developer agreed to pay a reduced sum of £5,000 as his Open Space Contribution. This is due to be paid prior to completion and before occupation of the fifteenth dwelling and not (again as is required by Cornwall's Open Space Strategy), prior to occupation of 50% of all dwellings. Councillors noted that the Planning Authority would appear to be somewhat inconsistent in its interpretation of Cornwall Council's adopted protocol.

8 POLICE REPORT

There was no report from the Police. However, Cllr Wiseman reported that he had received a telephone call from the Police in relation to the Neighbourhood Watch Scheme.

9 PARISH COUNCIL MATTERS

Election of Vice-Chairman

Cllr Wiseman proposed, Cllr Mrs Dunstan seconded, all others in favour that Cllr Nicholls be elected to the position of Vice-Chairman of Constantine Parish Council for the year 2016 – 2017.

Standing Orders

Cllr Mrs Thomson proposed, Cllr Wiseman seconded all others in favour that Constantine Parish Council should re-adopt Standing Orders as revised in October 2014.

Financial Regulations

Cllr Mrs Thomson proposed, Cllr Wiseman seconded all others in favour that Constantine Parish Council should re-adopt Financial Regulations as revised in October 2014

Risk Assessment document

Cllr Mrs Thomson proposed, Cllr Wiseman seconded all others in favour that Constantine Parish Council should re-adopt the Risk Assessment document as revised in March 2015

Election of Councillors to posts of responsibility and committees

Members agreed that the following Councillors will undertake the following duties in the coming year

- Bank signatories – Cllr Carter, Cllr Mrs Dunstan and the Clerk
- Lawn Cemetery – Cllr Bolt, Cllr Wiseman
- Footpaths Co-ordinator – the Clerk
- Port Navas Village Hall representative – the Clerk will ask Mrs Margaret Scott if she wishes to continue
- Constant Times report – Cllr Miss Evans
- Play Area Inspection – Cllr Andrew
- Community Network Panel – Cllr Andrew, Cllr Mrs Dunstan, Cllr Mrs Thomson

Internal Auditor

Cllr Wiseman proposed, Cllr Andrew seconded, all others in favour that Mr Peter Richards (formerly Kerrier District Council's Chief Auditor) should be re-appointed as Constantine Parish Council's Internal Auditor for the year to March 31, 2017.

The co-option of Parish Councillors

The Clerk reported that he had received no expressions of interest in co-option on to the Council.

Alice Hext Recreation Ground

Members considered a request from the Constantine Silver Band for permission to hold the Brass and Voice Weekend on the Recreation Ground on the weekend of July 16/17. Members agreed unanimously to allow Constantine Silver Band to use the Recreation Ground for the Brass and Voice Weekend from July 16 to July 17.

10 PARISH MATTERS

Closure of the Post Office

Members considered a proposal to underwrite the cost of a weekly taxi to Gweek to allow residents with no other

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means of transport access to a Post Office. Following discussion, during the course of which it was noted that no written request had been received, Cllr Wiseman agreed to seek a formal request for financial help from the *ad hoc* committee.

11 PLANNING APPLICATIONS AND DECISIONS

Applications

PA16/04148 Mr R Butler – Amendment application to PA16/00691 (Extension and alterations to dwelling including a balcony) to rotate proposed garage – Hillside House, Port Navas. Cllr Nicholls proposed, Cllr Andrew seconded all in favour to return this application marked *Constantine Parish Council makes no further comment*.

Decisions

PA16/01609 APPROVED – Proposed replacement of existing boathouse with new boathouse – Shearwater, Quay Road, Port Navas – *noted*

PA16/02483 APPROVED – Raised ridge to incorporate bedrooms and shower room within the loft space, with 2 pitched roof dormers and 2 Juliet balconies to the rear – Pinfold, Bowling Green – *noted*

PA16/03102 Decided not to make a TPO (TCA apps) – Notification of proposed works to trees in a conservation area. Branch and epicormic growth removal and canopy raising of sweet chestnut to 6 metres. Felling of flowering cherry – The Old Doctors House, Doctors Lane – *noted*

12 REPORT OF CLERK AND CORRESPONDENCE

Correspondence

Clerks and Councils Direct newsletter – *noted*

Mrs Bancroft (Constantine School) concerning a proposal for the school to join the Cornerstone multi-academy trust – *noted*

Fields in Trust Annual Meeting documents – *noted*

Constantine Enterprises Company invitation to the opening of the Tolmen Garden and the AGMs of the Constantine Enterprises Company and the Tolmen Operating Company – *noted*

Fields in Trust Centenary Fields programme – *noted*

13 FINANCIAL MATTERS

The Clerk presented Councillors with a statement of Constantine Parish Council's financial position as at May 19, 2016. A copy of that statement is attached to these minutes.

Members considered a request for financial help towards the work done by the Helford River Children's Sailing Trust. Following discussion, it was proposed by Cllr Nicholls, seconded by Cllr Wiseman, all others in favour that, under the terms of Section 19 of the Local Government (Miscellaneous Provisions) Act 1976, Constantine Parish Council should forward the sum of £150.00 to the Helford River Children's Sailing Trust.

As the Chairman of Constantine Agricultural Association, Cllr P.Carter declared a pecuniary interest in the following request for help with funding from Constantine Agricultural Association. He remained in the room, but took no part in the discussion or the voting.

As a Committee Member of Constantine Agricultural Association, Cllr Andrew declared a pecuniary interest in the following request for help with funding from Constantine Agricultural Association. He remained in the room but took no part in the discussion or the voting.

Cllr Carter relinquished the Chair. Cllr Nicholls assumed the Chair.

Members considered a request from the Constantine Agricultural Association for financial help towards staging the Annual Agricultural Show. Following discussion, it was proposed by Cllr Wiseman, seconded by Cllr Miss Evans, Cllr P.Carter and Cllr Andrew refraining from voting, all others in favour that, using the General Power of Competence (adopted by Constantine Parish Council on May 16, 2013), Constantine Parish Council should forward the sum of £250.00 to Constantine Agricultural Association.

Cllr Carter reassumed the Chair.

Members considered a request for financial help towards the running costs incurred by the Constantine Silver Band. Following discussion, it was proposed by Cllr Wiseman, seconded by Cllr Miss Evans, all others in favour that, using the General Power of Competence (adopted by Constantine Parish Council on May 16, 2013), Constantine Parish Council should forward the sum of £300.00 to the Constantine Silver Band.

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The following accounts were presented for payment

	GROSS	NET	VAT
Mr G.Jorey	£ 202.80		
Mrs J.Jennings	£ 72.00		
Information Commissioner	£ 35.00		
P.J.Butcher (electrician)	£ 873.72	£ 728.10	£ 145.72
E-On (public lighting)	£ 69.16	£ 65.87	£ 3.29
Viridor Waste Management	£ 51.66	£ 43.05	£ 8.61
R.Sanders (Gold paths/stiles 1st cut)	£ 698.82	£ 582.35	£ 116.47
R.Sanders			
churchyards (12/04 & 27/04)	£ 620.00		
Recreation Ground	£ 350.00		
total	£ 1,164.00	£ 970.00	£ 194.00
Colin Chapman			
Salary (April)	£ 573.85		
telephone	£ 28.90		
office expenses	£ 53.95		
travelling	£ 42.43		
use of home	£ 25.00		
total	£ 724.13		

Proposed by Cllr Nicholls, seconded by Cllr Mrs Dunstan, all others in favour that the above nine accounts be paid.

The following accounts in relation to expenses for the Recreation Ground was presented for payment

	GROSS	NET	VAT
EdF Energy	£ 29.41	£ 28.01	£ 1.40
Travis Perkins (manhole cover)	£ 17.71	£ 14.76	£ 2.95
Travis Perkins (bolts, washers, nuts)	£ 2.88	£ 2.40	£ 0.48

Proposed by Cllr A.Carter, seconded by Cllr Mrs Dunstan, all others in favour that the above three accounts be paid.

Members noted the following receipt

F.Wearne and Sons (Mr Symons) £ 40.00

Members noted that Mr Jorey is now doing considerably more for the community than simply opening, closing and cleaning the public convenience. The Chairman proposed and it was agreed that Constantine Parish Council should pay Mr Jorey £325 monthly (backdated to April) for undertaking this work.

14 REPORTS FROM COMMITTEES AND REPRESENTATIVES

There were no reports tabled.

15 COMMENTS FROM COUNCILLORS

Concerns were expressed about

- the cherry tree in Penbothidno and the effect it is having on the adjoining wall
- the decision taken by a third party to plant a tree to commemorate HM The Queen's 90th birthday in the car-park/picnic area.

Members noted that the new cradle swing is now in place.

It was agreed to seek quotations for the replacement of the fencing both behind the goal mouth and overlooking Brillwater Road in the Recreation Ground.

16 DATE AND TIME OF NEXT MEETINGS

Thursday June 7, 2016 at 7:00pm in The Vestry, Constantine

The Chairman declared the meeting closed at 8.55pm

Signed.....

Dated.....

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