

# CONSTANTINE PARISH COUNCIL

<http://constantinecornwall.com/council/>

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Minutes of the Annual Meeting of Constantine Parish Council held on Thursday May 18, 2017 at 7.00pm immediately following the Annual Parish Meeting in The Vestry, Constantine.

**Present:**

Cllr P.Carter	Cllr Mrs S.Dunstan
Cllr J.Andrew	Cllr Mrs T.Thomson
Cllr H.Bolt	Cllr N.Wiseman
Cllr A.Carter	Mr C.Chapman (Clerk)

**Visitors:** Mr and Mrs Bradley and Mrs Collins.

## 1 ELECTION OF CHAIRMAN

Cllr Wiseman proposed, Cllr Mrs Dunstan seconded, all others in favour that Cllr Paul Carter be elected to the Chair of Constantine Parish Council for the year 2017 – 2018.

## 2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Carter read aloud, signed and dated the statutory Declaration of Acceptance of the Office of Chairman of Constantine Parish Council for the year 2017 – 2018 in the presence of the Clerk and the Council.

## 3 APOLOGIES FOR ABSENCE

Apologies for absence were received from CCllr J.Bastin and Cllr Nicholls (work): Cllr Bolt proposed, Cllr Andrew seconded, all others in favour that Cllr Nicholls' apologies should be accepted.

## 4 DECLARATIONS OF INTEREST

Cllr Carter and Cllr Andrew both declared a pecuniary interest in Agenda Item 13 (a request from the Constantine Agricultural Association for help with funding).

### **of gifts (received as a result of being a member of the Council) of a value greater than £25**

There were no declarations of gifts (received as a result of being a member of the Council) of a value greater than £25

## 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Mrs Thomson proposed, Cllr Mrs Dunstan seconded, Cllr Bolt who was absent from the last meeting abstained, all others in favour that the minutes of the meeting held on Thursday April 20, 2017 are a true record and the Chairman signed them as such.

## 6 MATTERS ARISING AND NOT COVERED ELSEWHERE ON THIS AGENDA

Cllr Bolt reported that Mr Randall, who has been the moving force behind the bid for a defibrillator in Seworgan, had asked him to pass on his thanks to Cllr Wiseman and through him to the Friends of the Surgery and to the Parish Council for their help in achieving this aspiration.

## 7 CORNWALL COUNCILLOR'S COMMENTS

In the absence of CCllr Bastin there was no report.

## 8 POLICE REPORT

Speaking before the meeting proper had begun, PCSO Fuller detailed the crimes that had been reported over the past six months within the local policing area for Penryn and the outlying villages. He described the Parish of Constantine as being 'very quiet'.

Members noted that a Sycamore tree in the Recreation Ground may be causing damage to a neighbour's house. The Chairman will take a look at it and, if he feels it necessary, will give instructions for it to be cut down. The Cherry tree on the path between Penbothidno and Bowling Green also needs some pruning, but it was agreed to do this in the autumn.

*Chairman's initials.....*

## **9 PARISH COUNCIL MATTERS**

### **Election of Vice-Chairman**

The Chairman proposed, Cllr Wiseman seconded, all others in favour that Cllr Nicholls be elected to the position of Vice-Chairman of Constantine Parish Council for the year 2017 – 2018.

### **Standing Orders**

Cllr Wiseman proposed, Cllr Bolt seconded all others in favour that Constantine Parish Council should re-adopt Standing Orders as revised in October 2014.

### **Financial Regulations**

Cllr Wiseman proposed, Cllr Bolt seconded all others in favour that Constantine Parish Council should re-adopt Financial Regulations as revised in October 2014

### **Risk Assessment document**

Cllr Wiseman proposed, Cllr Bolt all others in favour that Constantine Parish Council should re-adopt the Risk Assessment document as revised in March 2015

### **Election of Councillors to posts of responsibility and committees**

Members agreed that the following Councillors will undertake the following duties in the coming year

- Bank signatories – Cllr Carter, Cllr Mrs Dunstan and the Clerk
- Lawn Cemetery – Cllr Wiseman, Cllr Bolt,
- Footpaths Co-ordinator – the Clerk
- Port Navas Village Hall representative – the Clerk will ask Mrs Margaret Scott if she wishes to continue
- Constant Times report – Cllr Andrew
- Play Area Inspection – Cllr Andrew
- Community Network Panel – Cllr Mrs Dunstan, Cllr Mrs Thomson

### **Internal Auditor**

The Chairman proposed, Cllr Andrew seconded, all others in favour that Mr Peter Richards (formerly Kerrier District Council's Chief Auditor) should be re-appointed as Constantine Parish Council's Internal Auditor for the year to March 31, 2018.

### **The co-option of Parish Councillors**

The Clerk reported that the Council has a duty to co-opt three Councillors on to the Council. It was agreed to advertise the vacancies on the notice-boards.

### **General Power of Competence**

Cllr Bolt proposed, Cllr Mrs Thomson seconded, all others in favour that Constantine Parish Council, having met the conditions required under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, should re-adopt the Power of Competence.

## **10 PARISH MATTERS**

### **Alice Hext Recreation Ground**

Members considered an offer from the Social Club to lease the Pavilion from the Alice Hext Trust and therefore to take on its repair and day-to-day maintenance and, possibly, its long-term future. During the course of discussion, it was noted that, under the terms of the Alice Hext bequest, the grounds of the Recreation Field cannot form part of a lease to a third party because they are open at all times to residents of Constantine (which means that, in the event of a lease being granted, the Pavilion building alone would become the responsibility of the Social Club). With this in mind, it was agreed that the Parish Council acting as the Management Trustee would consider leasing the Pavilion to the Social Club for an initial period of two years and that the situation would be reviewed at the end of those two years.

### **Sports/Fun afternoon**

Members considered a request for the Recreation Ground to be used for a Sports/Fun afternoon on August 20, 2017. Following discussion and acting in its role as the Management Trustee of the Alice Hext Recreation Ground, the Council agreed to grant permission for Ms Pearce to hold a Sports/Fun afternoon on the Recreation Ground on August 20th, 2017 on condition that the event is free of charge and open to all.

### **Welcoming Stones**

The Chairman reported that Chris Wearne had made the suggestion that the wording might be engraved on a piece of slate which would then be inset into the stone. Following a very short discussion, it was agreed that that proposal is not in line with the heritage of the parish and that the words should be engraved into the stone itself as originally envisaged.

*Chairman's initials.....*

## 11 PLANNING APPLICATIONS AND DECISIONS

### Applications

PA16/12160 Dr and Mrs Aghdam – Proposed interior remodelling of converted barn, demolition of rear extension and erection of conservatory – Ponjeravah House, Ponjeravah. Cllr Mrs Dunstan proposed, Cllr A.Carter seconded all in favour to return this application marked *Constantine Parish Council reiterates what it observed when this application was originally presented. It has no objections in principle to the addition of a conservatory to this dwelling. However the Council has strong reservations about the proposed design*

PA17/01311 Dr and Mrs Aghdam – Listed Building Consent for proposed interior remodelling of converted barn, demolition of rear extension and erection of conservatory – Ponjeravah House Ponjeravah. Cllr Mrs Dunstan proposed, Cllr A.Carter seconded all in favour to return this application marked *Constantine Parish Council has no objections.*

PA17/03290 Mr & Mrs Papastavros – Outline planning permission with some matters reserved: Demolition of existing buildings and construction of a dwelling – land south of Panoramic View, Tucoyse Lane, Higher Brill. Cllr Bolt proposed, Cllr Andrew seconded all in favour to return this application marked *Constantine Parish Council views this application as being for a new home in the countryside in an unsustainable location where the vehicular access is poor and would therefore request the Planning Authority to refuse permission for development.*

PA17/03744 Mr & Mrs Harris – Replacement of existing conservatory/ kitchen extension with new enlarged extension – The Reens, Brillwater. Cllr A.Carter proposed, Cllr Wiseman seconded all in favour to return this application marked *Constantine Parish Council supports this application.*

PA17/04083 Hadlands – Works to a tree subject to a tree preservation order. Felling of one Western Red Cedar – Ponjeravah House, Constantine. Cllr Bolt proposed, Cllr Wiseman seconded all in favour to return this application marked *Subject to the agreement of the County Tree Officer, Constantine Parish Council supports this application.*

PA17/04096 Mr J.Phipps – Change of use only: existing summerhouse used at present for hobbies and arts/crafts to be converted into a Dog grooming salon for commercial use – 22 Trebarvah Road, Constantine. Cllr Andrew proposed, Cllr Mrs Thomson seconded all in favour to return this application marked *Constantine Parish Council supports this application.*

### Decisions

PA17/01788 APPROVED – Erection of detached dormer bungalow – 5 Bowling Green, Constantine – *noted*

PA17/01597 APPROVED – Demolition of existing detached dwelling, garage and swimming pool and the erection of a replacement dwelling, garage and swimming pool – Pixies Garden, High Cross – *noted*

PA17/01678 APPROVED – Proposed conversion of redundant barns to form dwelling – Treculliack, Constantine – *noted*

## 12 REPORT OF CLERK AND CORRESPONDENCE

### Correspondence

War Memorials Trust Bulletin – *noted*

Clerks and Councils Direct newsletter – *noted*

## 13 FINANCIAL MATTERS

The Clerk presented Councillors with a statement of Constantine Parish Council's financial position as at May 18, 2017. A copy of that statement is attached to these minutes.

Members considered a request for financial help towards the work done by the Helford River Children's Sailing Trust. Following discussion, it was proposed by Cllr Wiseman, seconded by Cllr Bolt, all others in favour that, using the General Power of Competence (re-adopted by Constantine Parish Council on May 18, 2017), Constantine Parish Council should forward the sum of £150.00 to the Helford River Children's Sailing Trust.

Members considered a request for financial help towards the running costs incurred by the Constantine Silver Band. Following discussion, it was proposed by Cllr Wiseman, seconded by Cllr Bolt, all others in favour that, using the General Power of Competence (re-adopted by Constantine Parish Council on May 18, 2017), Constantine Parish Council should forward the sum of £400.00 to the Constantine Silver Band.

*As the Chairman of Constantine Agricultural Association, Cllr P.Carter declared a pecuniary interest in the following request for help with funding from Constantine Agricultural Association. He remained in the room, but took no part in the discussion or the voting.*

*As a Committee Member of Constantine Agricultural Association, Cllr Andrew declared a pecuniary interest in the following request for help with funding from Constantine Agricultural Association. He remained in the room but took no part in the discussion or the voting.*

*Chairman's initials.....*

Members considered a request from the Constantine Agricultural Association for financial help towards staging the Annual Agricultural Show. Following discussion, it was proposed by Cllr Wiseman, seconded by Cllr Mrs Thomson, Cllr P.Carter and Cllr Andrew refraining from voting, all others in favour that, using the General Power of Competence (re-adopted by Constantine Parish Council on May 18, 2017), Constantine Parish Council should forward the sum of £250.00 to Constantine Agricultural Association.

The following accounts were presented for payment

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
Mr G.Jorey	£ 305.20		
Mrs J.Jennings	£ 60.00		
Constantine Stores	£ 50.48	£ 42.07	£ 8.41
SW Water (public convenience)	£ 93.79		
SW Water (Lawn Cemetery)	£ 15.52		
Information Commissioner	£ 35.00		
E-On (public lighting)	£ 87.84	£ 83.66	£ 4.18
Viridor Waste Management	£ 55.44	£ 46.20	£ 9.24
R.Sanders			
PROWs Gold paths 1 <sup>st</sup> cut	£ 786.91	£ 655.76	£ 13.15
R.Sanders			
Churchyards (15/04 & 24/04)	£ 660.00		
Recreation Ground	£ 360.00		
	total	£ 1,020.00	£ 204.00
Colin Chapman			
Salary (April)	£ 583.73		
telephone	£ 22.84		
office expenses	£ 51.58		
travelling	£ 28.29		
use of home	£ 25.00		
	total	£ 711.44	

Proposed by Cllr Mrs Dunstan, seconded by Cllr A.Carter, all others in favour that the above eleven accounts be paid.

The following account in relation to expenses for the Recreation Ground was presented for payment

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
EdF Energy	£ 26.49	£ 25.23	£ 1.26

Proposed by Cllr A.Carter, seconded by Cllr Wiseman, all others in favour that the above account be paid.

Members noted the following receipt

HM Revenue and Customs (refund of VAT)	£ 4,589.35
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#### **14 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

There were no reports tabled.

#### **15 COMMENTS FROM COUNCILLORS**

Speaking on behalf of Mrs Carol Gray, Cllr Wiseman invited members to attend the burial of Colin's ashes, in the Lawn Cemetery: the date and time of this ceremony will be announced in the near future.

#### **16 DATE AND TIME OF NEXT MEETINGS**

Tuesday June 6, 2017 at 7:00pm in The Vestry, Constantine

The Chairman declared the meeting closed at 8.28pm

Signed.....

Dated.....

*Chairman's initials.....*