

# CONSTANTINE PARISH COUNCIL

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Minutes of the Ordinary Meeting of Constantine Parish Council held on Thursday April 19, 2018 at 7.00pm in The Vestry, Constantine.

**Present:** Cllr P.Carter Cllr Mrs S.Dunstan  
Cllr J.Andrew Cllr Mrs T.Thomson  
Cllr Mrs P.Bradley-Davis Cllr N.Wiseman  
Cllr A.Carter Mr C.Chapman (Clerk)

**Visitors:** CCllr J.Bastin, Mr Painter and Mr Wickins

In the absence of the Chairman, Cllr Wiseman assumed the chair and welcomed visitors to the meeting

## PUBLIC QUESTION TIME

Mr Painter said that, having expressed an interest in co-option, he was present simply to observe.

Members noted both that there appears to be a problem with the public urinal flushing mechanism and that a new platform for the zip-wire has been ordered (the original one having broken).

The Chairman having arrived during the course of Public Question time, Cllr Wiseman relinquished the chair and the Chairman assumed it.

The Chairman welcomed members to the April meeting.

### 1 TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Bolt (holiday) and Cllr Nicholls (family) sent their apologies for absence. Cllr Mrs Dunstan proposed, Cllr Andrew seconded and it was agreed to accept their apologies.

### 2 DECLARATIONS OF INTEREST

#### in items on the agenda

There were declarations of interest in items on the agenda.

#### of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts of a value greater than £25.

### 3 CONFIRMATION OF THE MINUTES OF THE LAST MEETING

Cllr Andrew proposed, Cllr Mrs Thomson seconded, Cllr Mrs Dunstan who was absent from the last meeting abstained, all others agreed that the minutes of the Meeting held on Thursday March 15, 2018 should be adopted as a true record and the Chairman signed them as such.

### 4 MATTERS ARISING FROM THE MINUTES BUT NOT INCLUDED ON THIS AGENDA

In reply to a question, the Clerk stated that to date he had not been successful in his search for grant funding to help cover the cost of refurbishment of the public conveniences.

### 5 CORNWALL COUNCILLOR'S REPORT

CCllr Bastin reported that

- a consultation document concerning the Unitary Authority's future strategy for resources and waste is now available on-line for public consultation: it aims to increase the number of officers dealing with enforcement issues, to increase recycling rates to 65%, to increase green waste recycling and to do away with single-use plastics. Charges will continue to be levied for the disposal of hard-core, earth, asbestos and plaster-board
- the next Community Network Panel meeting will be held in Mylor
- he had voted against the proposal for a Stadium for Cornwall for a number of reasons: he does not believe the present proposal fits his vision for inclusivity within the County (for example, there will be no provision for disabled sports, for cycling, for athletics, for entertainment) and only Truro City Football Club, Truro College

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and the Cornish Pirates will be able to use the new stadium; no thought has been given to the infrastructure (there is no provision for dedicated parking, no drainage planning, no roads other than the already extremely busy eastern approach road into Truro); the application contains no accompanying business plan and, perhaps most importantly, once built the freehold (along with tax payers' £3 million) will pass to the Cornish Pirates. He added that everything depends on Central Government matching Cornwall's contribution.

Cllr A.Carter observed that, while he agreed with much of what had been said by CClr Bastin about the Stadium for Cornwall, residents of Cornwall have, for many years, been denied the opportunity to watch first-class football and rugby matches close to home, having to travel to Plymouth and beyond in order to spectate. He felt that, while the proposals are not perfect, they are at least a step in the right direction.

## **6 PARISH COUNCIL MATTERS**

### **Co-opted members**

The Clerk reported that he had received an expression of interest in standing for co-option as a Parish Councillor from Mr Roger Wickins.

*Members of the public were requested to leave the room.*

Following a short discussion, Cllr Wiseman proposed, Cllr Andrew seconded all others in agreement that Mr Wickins should be co-opted as a Parish Councillor.

*Members of the public were invited to return to the room.*

Cllr Wickins signed and read aloud his declaration of acceptance of office before Mr Chapman, Clerk to Constantine Parish Council, the Proper Officer. The Chairman welcomed Cllr Wickins as a member of Constantine Parish Council.

### **CALC**

Members considered an invitation to renew membership of the Cornwall Association of Local Councils for the year to March 31, 2019 in the sum of £470.20 + VAT. Following discussion, Cllr Wiseman proposed, Cllr Andrew seconded, all others in favour to renew membership of the Cornwall Association of Local Councils in the sum of £454.30 + VAT

### **St Constantine Closed Churchyard**

Members considered an offer to extend the contract with Cornwall Council for cutting the grass in the closed churchyard of St Constantine for a further year at an annual rate of £433.01 (the same rate as last year). Cllr Mrs Dunstan proposed, Cllr Mrs Thomson seconded all others in favour to continue with the maintenance of the closed churchyard at St Constantine.

### **Alice Hext Trust: Use of the Recreation Ground**

Members considered the following statement concerning the lease of the Social Club (which is required under Charity Law) and has been prepared by the Parish Council's solicitor to cover this requirement.

'The Parish Council (in exercise of its powers as Managing Trustees of the Alice Hext Trust) resolved, having considered the report of Edward Buckland (RICS Registered Valuer), that the terms of the proposed lease to the Trustees of the Constantine Social Club are the best that can reasonably be obtained for the Charity, the principal terms being as follows:-

1. An annual rent of 3.75% of the club's gross yearly turnover excluding VAT and any sums refunded to its customers and members, or £3,750.00 per annum, whichever figure is the higher.
2. A review of the above rent (upwards only) every 3 years.
3. A term of 21 years.
4. The pavilion to be included in and to form part of the lease at no additional rent.
5. Otherwise on the terms of the draft lease prepared by Messrs Hine Downing and submitted to the Clerk to the Parish Council for approval on February 15, 2018 subject to such amendments if any as may be recommended by the Parish Council's solicitors.'

Following discussion it was agreed that, although this statement fairly represents the Parish Council's position, there are other matters that should also be included and the Clerk was asked to speak to the Solicitor about them.

Members considered a request from the Constantine Silver Band for permission to hold the Brass and Voice Weekend on the Recreation Ground on the weekend of July 21/22. Following discussion, the Council, acting in its role as the Management Trustee of the Alice Hext Recreation Ground, agreed to grant permission to the Constantine Silver Band for permission to hold the Brass and Voice Weekend on the Recreation Ground on the weekend of July 21/22.

Members considered a joint request from the Constantine Football Club and the Constantine Social Club to use the piece of land between the football pitch and the Social Club on Sunday May 6. Following discussion, the Council, acting in its role as the Management Trustee of the Alice Hext Recreation Ground, agreed to grant permission jointly

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to Constantine Football Club and Constantine Social Club to use the piece of land between the football pitch and the Social Club on Sunday May 6 with the proviso that members of the public have free access across this area.

## **7 PARISH MATTERS**

### **Welcoming Stones**

The Chairman reported that, although the weather has been improving, the ground is still too soft to put the new Parish Welcoming Stones in position. It will be done!

## **8 PLANNING MATTERS**

### **Applications**

PA18/01598 Mr W.B.Bowden – Erection of a general purpose agricultural building for livestock housing and machinery storage (Phase 1) – Boswidjack Farm, Tucoyse Lane, Higher Brill. Cllr Andrew proposed, Cllr Mrs Dunstan seconded and it was agreed that this application should be returned marked *Constantine Parish Council supports this application.*

PA18/02851 Mr R.Kettleborough – Conversion of agricultural building into holiday dwelling – Rosevine Farm, Seworgan. Cllr Mrs Thomson proposed, Cllr Andrew seconded and it was agreed that this application should be returned marked *Constantine Parish Council supports this application.*

PA18/01618 Mr R.Bowden – Provision of an earth banked slurry lagoon – Boswidjack Farm, Tucoyse Lane, Higher Brill. Cllr Wickins proposed, Cllr Andrew seconded and it was agreed that this application should be returned marked *Subject to the approval of the Environment Agency, Constantine Parish Council supports this application.*

PA18/03182 Mr J.Lyall – Demolition of 20th century stone porch and replacement with lantern-roofed timber conservatory – Bonallack Farmhouse, Gweek. Cllr A.Carter proposed, Cllr Mrs Dunstan seconded and it was agreed that this application should be returned marked *Constantine Parish Council supports this application.*

PA18/03183 Mr J.Lyall – Listed Building Consent for Demolition of 20th century stone porch and replacement with lantern-roofed timber conservatory – Bonallack Farmhouse, Gweek. Cllr A.Carter proposed, Cllr Mrs Dunstan seconded and it was agreed that this application should be returned marked *Constantine Parish Council supports this application.*

### **Decisions**

PA17/12170 APPROVED – Extensions to rear and side including internal layouts changes – Mayn Cottage, Quay Road, Port Navas – *noted*

PA18/00310 APPROVED – Variation of condition 4 in respect of decision PA17/07919 (Demolition of garage and utility and erection of proposed rear extension to existing dwelling with temporary siting of caravan for use as temporary living accommodation during the development period) to allow more time to re-site caravan position – Gweal Mellin Bungalow, Polwheveral – *noted*

PA18/01599 APPROVED – Erection of a general purpose agricultural building for livestock housing and machinery storage (Phase 2) – Boswidjack Farm, Tucoyse Lane, Higher Brill – *noted*

PA18/01601 APPROVED – Erection of a general purpose agricultural building for livestock housing and machinery storage (Phase 3) – Boswidjack Farm, Tucoyse Lane, Higher Brill – *noted*

## **9 CLERK'S REPORT AND CORRESPONDENCE**

### **Correspondence**

**Mr Burke** concerning the planning history of Port Navas Quay since 1960 – *noted*

**Mrs Morris** letter of acknowledgement of condolences – *noted*

## **10 FINANCIAL MATTERS**

The Clerk presented Councillors with a statement of Constantine Parish Council's financial position as at April 19, 2018. A copy of that statement is attached to these minutes.

Members noted that the Internal Auditor, Mr Peter Richards, had made no comment concerning the financial accounts for the year April 1, 2017 – March 31, 2018.

Parish Councillors considered the Statement of Assurance required by the Audit Commission for the Annual Return for the year ended March 31, 2018. Cllr Andrew proposed, Cllr Mrs Thomson seconded, Cllr Wickins abstained, all others in favour that Constantine Parish Council should answer "Yes" to all the questions posed by the Statement of Assurance which forms part of the Annual Return for the year ended March 31, 2018.

Members noted that during the course of the year April 1, 2017 – March 31, 2018 invoices incurred by the Alice Hext Trust Recreation Ground amounting to the sum of £11,284.41 had been paid by Constantine Parish Council using the General Power of Competence adopted at the Annual Meeting on May 18, 2017

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The Clerk presented the accounts for Constantine Parish Council for the year April 1, 2017 – March 31, 2018. Cllr A.Carter proposed, Cllr Wiseman seconded, all others in favour that Constantine Parish Council should approve the Parish Council's accounts for the year April 1, 2017 – March 31, 2018.

The Clerk presented the accounts for the Alice Hext Trust for the year April 1, 2017– March 31, 2018. Cllr Mrs Dunstan proposed, Cllr Mrs Bradley-Davis seconded, all others in favour that Constantine Parish Council, as the Management Trustee of the Recreation Ground, should approve the accounts for the Alice Hext Trust for the year April 1, 2017 – March 31, 2018.

The following accounts were tendered for payment

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
Constantine Stores Ltd	£ 43.94	£ 36.61	£ 7.32
Mr G.Jorey	£ 306.40		
Mrs J.Jennings	£ 78.30		
Frederick Wearne and Sons	£ 2,700.00	£ 2,250.00	£ 450.00
SSE (routine maintenance)	£ 246.85	£ 205.71	£ 41.14
R.Sanders (Cemetery and Recreation Ground)	£ 600.00	£ 500.00	£ 100.00
R.Sanders (Cemetery wall repair)	£ 1,140.00	£ 950.00	£ 190.00
Viridor	£ 88.26	£ 73.55	£ 14.71
The Information Commissioner	£ 35.00		
J.P.Richards (Internal Auditor)	£ 273.50		
Colin Chapman			
salary (March)	£ 583.93		
telephone	£ 60.02		
office expenses	£ 43.43		
travelling	£ 44.64		
use of home	£ 25.00		
	total	£ 757.02	

Proposed by Cllr A.Carter, seconded by Cllr Mrs Dunstan, all others in favour that the above eleven accounts be paid.

The following account relating to the Recreation Ground has been tendered for payment

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
OMG Sports Trading Ltd (basketball hoops)	£ 124.00	£ 103.33	£ 20.67

Proposed by Mrs Dunstan, seconded by Cllr Mrs Thomson, all others in favour that the above account be paid.

Members noted the following receipts

St Constantine PCC (grass cutting)	£ 150.00
CC Precept (1 <sup>st</sup> instalment)	£ 19,375.00
CC CTS grant (1 <sup>st</sup> instalment)	£ 662.14
St Constantine PCC (Mr Rowe and Mrs Cudrick)	£ 409.00
Pendle Funeral Services (Mrs Coot)	£ 550.00
St Constantine PCC (repair to cemetery wall)	£ 890.00

## **11 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

There were no reports either from committees or from representatives.

## **12 COMMENTS FROM COUNCILLORS**

There were no comments from Councillors.

## **13 DATE AND TIME OF NEXT MEETINGS**

The Annual Parish Meeting will be held on Tuesday May 15, 2018 at 7:00pm and will be immediately followed by The Annual Meeting. Both these above meetings will be held in The Vestry, Constantine

The Chairman declared the meeting closed at 8.30pm.

Signed.....

Dated.....

*Chairman's initials.....*