

# CONSTANTINE PARISH COUNCIL

C.F.P.Chapman  
Clerk to the Council  
Chy Lean  
St Keverne Road  
Garras, Mawgan  
Helston  
TR12 6AY

To all Parish Councillors  
Members of the Public  
and Press

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May 15, 2018

You are hereby summoned to attend the Annual Meeting of Constantine Parish Council to be held in The Vestry, Constantine on **TUESDAY MAY 15, 2018** immediately following the Annual Parish Meeting for the purpose of transacting the following business. Residents of the Parish are invited to attend and listen to the proceedings. Planning Applications will be available for inspection by Councillors and members of the public before the start of the meeting.

C.F.P. Chapman

## PUBLIC QUESTION TIME WILL PRECEDE THE MEETING

### AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **APOLOGIES FOR ABSENCE**
- 4 **DECLARATIONS OF INTEREST**
  - a) **in items on the agenda**
  - b) **of gifts (received as a result of being a member of the Council) of a value greater than £25**
- 5 **CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
- 6 **MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA**

(It should be noted that no decisions may be made under this heading)
- 7 **CORNWALL COUNCILLOR'S COMMENTS**
- 8 **POLICE REPORT**
- 9 **PARISH COUNCIL MATTERS**

To elect a Vice-Chairman  
To re-adopt Constantine Parish Council's Standing Orders last revised in October 2014  
To re-adopt Constantine Parish Council's Financial Regulations last revised in October 2014  
To re-adopt Constantine Parish Council's Risk Assessment document last revised in March 2015  
To elect or re-elect Councillors to posts of responsibility and committees

  - Bank signatories
  - Lawn Cemetery
  - Footpaths Co-ordinator
  - Port Navas Village Hall
  - Press liaison (including the Constant Times)
  - Play area inspection
  - Community Network Panel

To appoint the Internal Auditor for the year to March 31, 2019  
To consider the co-option of a Parish Councillor

## 10 PLANNING APPLICATIONS AND DECISIONS

### To make observations on planning applications including the following

PA18/03447 Mrs Carter – Construction of log cabin for holiday letting – Silverhill Farm, Silver Hill, Treculliacks.

PA18/03489 Mr C.Perry – Proposed conversion and extension of existing single storey boathouse to provide living accommodation at first floor level with ancillary/storage areas below – Treetops, Trewince Lane, Port Navas.

### Decisions

PA18/01041 APPROVED – Continued use of agricultural land for car parking area, including removal of soil and addition of hard core – High Cross Garage, High Cross

## 11 CLERK'S REPORT AND CORRESPONDENCE

## 12 FINANCIAL MATTERS

The following accounts have been tendered for payment

		<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
Mr G.Jorey		£ 306.40		
Mrs J.Jennings		£ 62.64		
Shaw and Sons (Cemetery receipts book)		£ 23.82	£ 19.85	£ 3.97
R.Sanders				
churchyards (15/04 & 24/04)	£ 600.00			
Recreation Ground	£ 370.00			
	total	£ 1,164.00	£ 970.00	£ 194.00
Viridor Waste Management		£ 48.66	£ 40.55	£ 8.11
Colin Chapman				
Salary (April)	£ 595.47			
telephone	£ 27.20			
office expenses	£ 67.77			
travelling	£ 21.22			
use of home	£ 25.00			
	total	£ 736.66		

The following accounts relating to the Recreation Ground have been tendered for payment

		<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
EdF Energy		£ 37.19	£ 35.43	£ 1.76
Proludic (zip-wire repairs)		£ 394.11	£ 328.43	£ 65.68
To note the following receipts				
Francis Memorials		£ 80.00		
HM Revenue and Customs (refund of VAT)		£ 5,620.82		

## 13 REPORTS FROM COMMITTEES AND REPRESENTATIVES

## 14 COMMENTS FROM COUNCILLORS

## 15 DATE AND TIME OF NEXT MEETINGS

Thursday June 21, 2018 at 7:00pm in The Vestry, Constantine

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**May 15, 2018**

Items in addition to those published on the formal Agenda which may or may not be contentious.

## **12 CLERK'S REPORT AND CORRESPONDENCE**

**Correspondence including the following**

**Constantine Silver Band** acknowledgment of and thanks for donation

**Clerks and Councils Direct** newsletter

## **13 FINANCIAL MATTERS**

The following accounts have been tendered for payment

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
SW Water (Lawn Cemetery)	£ 11.74		
SW Water (Public convenience)	£ 107.12		
EdF Energy (Vestry)	£ 60.25	£ 57.76	£ 2.89

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