

CONSTANTINE PARISH COUNCIL

<http://constantinecornwall.com/council/>

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Minutes of the Annual Meeting of Constantine Parish Council held on Tuesday May 15, 2018 immediately following the Annual Parish Meeting in The Vestry, Constantine.

Present:

Cllr P.Carter	Cllr Mrs S.Dunstan
Cllr J.Andrew	Cllr Mrs T.Thomson
Cllr H.Bolt	Cllr R.Wickins
Cllr Mrs P.Bradley-Davis	Cllr N.Wiseman
Cllr A.Carter	Mr C.Chapman (Clerk)

Visitors: Mrs West and Mr Calvert (*Wildanet*), Mr Bradley, Mr Painter, Mr and Mrs Rowe-Papastavrou.

Public Question Time (taken at 7.45pm before the Annual Parish Meeting)

In the absence of the Chairman, Cllr Bolt proposed and it was agreed that Cllr Wiseman should assume the Chair.

Welcoming members and visitors to the meeting Cllr Wiseman invited comments from members of the public.

Mrs West stated that *Wildanet* is working with communities throughout Cornwall to create a better internet service, particularly for those homes and businesses that presently have poor internet connection. *Wildanet's* system is a wireless service which relies on a 'line-of-sight' signal, so the company is actively seeking high buildings such as churches on which to site community hubs. Both the transmission mast and the reception dishes are unobtrusive.

Mrs Rowe-Papastavrou stated that she and her husband are about to resubmit their application for a new, safer access road both to two residential properties and to agricultural fields. Emphasising the fact both that the entrance will have a much wider visual splay (and therefore be safer) than the present entrance and be more rural in design than envisaged on the earlier application, she sought the Council's support for the project when the application is submitted.

During the course of Public Question Time, Cllr P.Carter entered the room.

Cllr Wiseman relinquished the Chair: Cllr P.Carter assumed it.

1 ELECTION OF CHAIRMAN

Cllr Wiseman proposed, Cllr Mrs Dunstan seconded and it was agreed that Cllr Paul Carter be elected to the Chair of Constantine Parish Council for the year 2018 – 2019.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Carter read aloud, signed and dated the statutory Declaration of Acceptance of the Office of Chairman of Constantine Parish Council for the year 2018 – 2019 in the presence of the Clerk and the Council.

3 APOLOGIES FOR ABSENCE

Apologies for absence were received from CCllr J.Bastin.

4 DECLARATIONS OF INTEREST

The Chairman declared a pecuniary interest in agenda item 10 (PA18/03447).

Cllr A.Carter declared a non-pecuniary interest in agenda item 10 (PA18/03447).

of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts (received as a result of being a member of the Council) of a value greater than £25

Chairman's initials.....

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Andrew proposed, Cllr Wickins seconded, Cllr Bolt who was absent from the last meeting abstained, all others in favour that the minutes of the meeting held on Thursday April 19, 2018 are a true record and the Chairman signed them as such.

6 MATTERS ARISING AND NOT COVERED ELSEWHERE ON THIS AGENDA

Members noted that the lease for the Social Club and Pavilion is still with the Council's solicitor.

7 CORNWALL COUNCILLOR'S COMMENTS

In the absence of Cllr Bastin there was no report.

8 POLICE REPORT

There was no report from the Police.

9 PARISH COUNCIL MATTERS

Election of Vice-Chairman

Cllr Wiseman proposed, Cllr Mrs Dunstan seconded and it was agreed that Cllr Bolt be elected to the position of Vice-Chairman of Constantine Parish Council for the year 2018 – 2019.

Standing Orders

Cllr Andrew proposed, Cllr Mrs Thomson seconded all others in favour that Constantine Parish Council should re-adopt Standing Orders as last revised in October 2014. It was further agreed that in the light of recent changes in the law relating to data protection, Standing Orders should be reviewed during the course of the year.

Financial Regulations

Cllr Mrs Dunstan proposed, Cllr Wickins seconded all others in favour that Constantine Parish Council should re-adopt Financial Regulations as last revised in October 2014.

Risk Assessment document

Cllr Mrs Thomson proposed, Cllr Bolt seconded all others in favour that Constantine Parish Council should re-adopt the Risk Assessment document as last revised in March 2015.

Election of Councillors to posts of responsibility and committees

Members agreed that the following Councillors will undertake the following duties in the coming year

- Bank signatories – Cllr Carter, Cllr Mrs Dunstan and the Clerk
- Lawn Cemetery – Cllr Wiseman, Cllr Bolt,
- Port Navas Village Hall representative – Cllr Wickins
- Constant Times report – Cllr Andrew
- Play Area Inspection – Cllr Andrew
- Community Network Panel – Cllr Andrew, Cllr Mrs Dunstan, Cllr Mrs Thomson

Internal Auditor

Cllr Mrs Dunstan proposed, Cllr Andrew seconded, all others in favour that Mr Peter Richards (formerly Kerrier District Council's Chief Auditor) should be re-appointed as Constantine Parish Council's Internal Auditor for the year to March 31, 2019.

To consider the co-option of a Parish Councillor

The Clerk reported that he had received an expression of interest in standing for co-option as a Parish Councillor from Mr Chris Painter

Members of the public were requested to leave the room.

Following a short discussion, the Chairman proposed, Cllr Mrs Thomson seconded all others in agreement that Mr Painter should be co-opted as a Parish Councillor.

Members of the public were invited to return to the room.

Cllr Painter signed and read aloud his declaration of acceptance of office before Mr Chapman, Clerk to Constantine Parish Council, the Proper Officer. The Chairman welcomed Cllr Painter as a member of Constantine Parish Council.

10 PLANNING APPLICATIONS AND DECISIONS

Applications

As the husband of the applicant, the Chairman declared a pecuniary interest in the following item and left the room while the matter was discussed.

Cllr A.Carter declared a non-pecuniary interest in the following item. He remained in the room, but other than to clarify an issue of geography, made no contribution to the discussion.

Chairman's initials.....

The Vice-Chairman, Cllr Bolt, assumed the chair.

PA18/03447 Mrs Carter – Construction of log cabin for holiday letting – Silverhill Farm, Treculliacks. Cllr Wiseman proposed, Cllr Mrs Dunstan seconded all in favour to return this application marked *Constantine Parish Council supports this application.*

Cllr P.Carter returned to the room. Cllr Bolt, relinquished the Chair. Cllr P.Carter resumed the chair.

PA18/03489 Mr C.Perry – Proposed conversion and extension of existing single storey boathouse to provide living accommodation at first floor level with ancillary/storage areas below – Treetops, Trewince Lane, Port Navas. Cllr Bolt proposed, Cllr Wickins seconded and it was agreed to return this application marked *Constantine Parish Council views this application as being for a new residential dwelling within a rural location which, in terms of the National Planning Policy Framework, lies in an unsustainable position. The Council therefore requests the Planning Authority to refuse permission for development.*

Decisions

PA18/01041 APPROVED – Continued use of agricultural land for car parking area, including removal of soil and addition of hard core – High Cross Garage, High Cross – *noted*

11 REPORT OF CLERK AND CORRESPONDENCE

Correspondence

Constantine Silver Band acknowledgment of and thanks for donation – *noted*

Clerks and Councils Direct newsletter – *noted*

12 FINANCIAL MATTERS

The Clerk presented Councillors with a statement of Constantine Parish Council's financial position as at May 15, 2018. A copy of that statement is attached to these minutes.

The following accounts were presented for payment

	GROSS	NET	VAT
Mr G.Jorey	£ 306.40		
Mrs J.Jennings	£ 62.64		
Shaw and Sons (Cemetery receipts book)	£ 23.82	£ 19.85	£ 3.97
Viridor Waste Management	£ 48.66	£ 40.55	£ 8.11
SW Water (Lawn Cemetery)	£ 11.74		
SW Water (Public convenience)	£ 107.12		
EdF Energy (Vestry)	£ 60.25	£ 57.76	£ 2.89
R.Sanders			
churchyards (15/04 & 24/04)	£ 600.00		
Recreation Ground	£ 370.00		
	total	£ 1,164.00	£ 194.00
Colin Chapman			
Salary (April)	£ 595.47		
telephone	£ 27.20		
office expenses	£ 67.77		
travelling	£ 21.22		
use of home	£ 25.00		
	total	£ 736.66	

Proposed by Cllr A.Carter, seconded by Cllr Andrew, all others in favour that the above nine accounts be paid.

The following accounts in relation to expenses incurred for the Recreation Ground were presented for payment

	GROSS	NET	VAT
EdF Energy	£ 37.19	£ 35.43	£ 1.76
Proludic (zip-wire repairs)	£ 394.11	£ 328.43	£ 65.68

Proposed by Cllr Andrew, seconded by Cllr Wickins, all others in favour that the above two accounts be paid.

Members noted the following receipts

Francis Memorials	£ 80.00
HM Revenue and Customs (refund of VAT)	£ 5,620.82

Chairman's initials.....

13 REPORTS FROM COMMITTEES AND REPRESENTATIVES

Cllr Andrew reported that he and Cllr Mrs Thomson had recently attended a meeting of the Community Network Panel. One of the speakers had suggested that local councils might like to consider the creation of a Community Emergency Plan. The idea behind these plans is to identify risks and, if felt appropriate, to prepare for them. During the course of subsequent discussion it was noted that such a plan does not have to be prepared by the Parish Council (for which, should something go awry, there may be problems of liability). It was also noted that the diverse nature of a rural parish makes definitive planning problematic and that, on the whole, emergencies are dealt with by neighbours.

A Highways pot of £50,000 is available to each of the Community Networks and it was agreed that Constantine should make a bid for the construction of a lay-by outside the pre-school to alleviate existing parking problems.

14 COMMENTS FROM COUNCILLORS

Cllr Wickins asked if the Port Navas Village Hall Committee might take on responsibility for the maintenance of the redundant telephone kiosk in the village which is now the property of the Parish Council. The Committee's offer was warmly welcomed.

Cllr Wickins raised the question of a replacement notice-board in Port Navas. The Village Hall Committee has researched commercially available boards and is looking for guidance. It was suggested that if the Committee like to take on responsibility for the board then a grant from the Council might well be forthcoming.

The Chairman spoke of the centenary of the end of the Great War which will be marked on November 11 of this year. Following discussion, the Clerk was asked to contact individuals within the community who may have ideas on quite how this occasion might be commemorated.

15 DATE AND TIME OF NEXT MEETINGS

Tuesday June 21, 2018 at 7:00pm in The Vestry, Constantine

The Chairman declared the meeting closed at 8.28pm

Signed.....

Dated.....

Chairman's initials.....