

# CONSTANTINE PARISH COUNCIL

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Minutes of the Ordinary Meeting of Constantine Parish Council held on Tuesday April 16, 2019 at 7.00pm in The Vestry, Constantine.

<b>Present:</b>	Cllr P.Carter	Cllr E.Nicholls
	Cllr H.Bolt	Cllr C.Painter
	Cllr J.Andrew	Cllr Mrs T.Thomson
	Cllr Mrs P.Bradley-Davis	Cllr R.Wickins
	Cllr A.Carter	
	Cllr Mrs S.Dunstan	Mr C.Chapman (Clerk)

**Visitors:** CCllr Bastin and Mr and Mrs Cooke.

## PUBLIC QUESTION TIME

Mr and Mrs Cook stated that they were present to seek the Parish Council's support for their planning application PA19/02104 Mrs Cook said that

- they and their family had had a home in Port Navas since 2011 and that it is their intention to retire to the village
- their application is for an architect designed family home
- the dwelling is designed to be a sensitive, positive and interesting addition to the many, differing architectural styles present in the village
- it will be clad in natural stone and wood
- unlike the existing house, which is very prominent within the landscape, their proposal will sit below the tree line and allow better views of the creek both from the road and from Ponsaverran Barn Cottages.

## 1 TO RECEIVE APOLOGIES FOR ABSENCE

There were no apologies for absence.

## 2 DECLARATIONS OF INTEREST

### in items on the agenda

There were no declarations of interest in items on the agenda.

### of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts of a value greater than £25.

## 3 CONFIRMATION OF THE MINUTES OF THE LAST MEETING

Cllr Andrew proposed, Cllr Painter seconded, Cllr Mrs Thomson and Cllr R.Wickins who were absent from the last meeting abstained and it was agreed that the minutes of the Meeting held on Thursday March 21, 2019 should be adopted as a true record and the Chairman signed them as such.

## 4 MATTERS ARISING FROM THE MINUTES BUT NOT INCLUDED ON THIS AGENDA

There were no matters arising which were not included in this month's agenda.

## 5 CORNWALL COUNCILLOR'S REPORT

Apologising for his absence from the last meeting, CCllr Bastin reported that

- the 2020 Tour of Britain Cycle Race is being sponsored by Cornwall Council and is scheduled to visit Falmouth, so it may pass through the parish
- with immediate effect all Cornwall Council's support staff and contracted-in workers will be paid the Living Wage

*Chairman's initials.....*

- Cornwall Council has put aside £250,000 both to train people in the skill of building Cornish hedges and to re-build a considerable length of hedging
- the next Community Network meeting will be on May 7 in Budock Village Hall.

## 6 PARISH COUNCIL MATTERS

### Parish Councillors

The Clerk reported that he had received no expression of interest in co-option onto the Council from members of the public.

### Alice Hext Trust: Use of the Recreation Ground

Members considered a request from the Constantine Silver Band for permission to hold the Brass and Voice Weekend on the Recreation Ground on the weekend of July 20/21. Following discussion, the Council, acting in its role as the Management Trustee of the Alice Hext Recreation Ground, agreed to grant permission to the Constantine Silver Band for permission to hold the Brass and Voice Weekend on the Recreation Ground on the weekend of July 20/21.

### CALC

Members considered an invitation to renew membership of the Cornwall Association of Local Councils for the year to March 31, 2019 in the sum of £526.63 + VAT. Following discussion, Cllr Painter proposed, Cllr Mrs Dunstan seconded, all others in favour to renew membership of the Cornwall Association of Local Councils in the sum of £526.63 + VAT

## 7 PLANNING MATTERS

### Applications

PA19/01924 Mr C.Pugh – Listed building consent for proposed re-roofing of original listed building replacing concrete tiles with natural slate roof – The Tolmen Centre, Fore Street. Cllr Nicholls proposed, Cllr Bolt seconded and it was agreed that this application should be returned marked *Constantine Parish Council supports this application.*

PA19/02104 Mr and Mrs Cooke – Demolition of a house and annex and construction of a replacement dwelling – The Oyster House, Port Navas. Cllr Andrew proposed, Cllr Wickins seconded and it was agreed that this application should be returned marked *Constantine Parish Council supports the intentions of the applicants to rebuild the Oyster House. However, it would add that, whilst it has no objections in principle to the design of the proposed new build, it questions the visual impact it will have on the historic and rural attributes of the ancient harbour village of Port Navas.*

PA19/02524 Mr Ratcliffe – Proposed Demolition of Existing Outbuildings, Blocking up of Existing Entrance & Creation of New Entrance, Parking & Landscaping of Site, Along with Proposed Extension – Sunny Corner, The Level. Cllr Andrew proposed, Cllr A.Carter seconded and it was agreed that this application should be returned marked *Constantine Parish Council supports this application.*

PA19/02539 Mr K.Jewson – Proposed widening of existing access and repositioning of granite gatepost – The Cottage, Port Navas. Cllr Wickins proposed, Cllr Mrs Dunstan seconded and it was agreed that this application should be returned marked *Constantine Parish Council supports this application.*

PA19/02540 Mr K.Jewson – Listed Building Consent for the proposed widening of existing access and repositioning of granite gatepost – The Cottage, Port Navas. Cllr Wickins proposed, Cllr Mrs Dunstan seconded and it was agreed that this application should be returned marked *Constantine Parish Council supports this application.*

PA19/02586 Mr & Mrs L.World – Replacement porch extension and erection of garage – Port Navas Chapel. Cllr Nicholls proposed, Cllr Bolt seconded and it was agreed that this application should be returned marked *Constantine Parish Council supports this application.*

PA19/02884 Mrs L.Coombes – Removal of 4 UPVC windows on the south elevation and replace with 4 UPVC windows, removal of 4 UPVC windows on the west elevation and replace with 4 UPVC windows, removal of 4 UPVC windows on the north elevation and replace with 4 UPVC windows and removal of 2 UPVC windows on the east elevation and replace with 2 UPVC windows – The Old Chapel, Seworgan. Cllr Nicholls proposed, Cllr A.Carter seconded and it was agreed that this application should be returned marked *Constantine Parish Council supports this application.*

### Decisions

PA19/02002 APPROVED – Proposed internal alteration with new single-storey porch and two-storey rear extension with balcony – The Dairy, Goongillings Farm, Constantine – *noted*

## 8 CLERK'S REPORT AND CORRESPONDENCE

### Correspondence

**Royal Cornwall Hospitals NHS Trust** One + All News (newsletter) – *noted*

**Constantine Cottage Garden Society** acknowledgement of and thanks for donation – *noted*

Chairman's initials.....

## 9 FINANCIAL MATTERS

The Clerk presented Councillors with a statement of Constantine Parish Council's financial position as at April 16, 2019. A copy of that statement is attached to these minutes.

Members noted that the Internal Auditor, Mr Peter Richards, had made no comment or recommendation concerning the financial accounts for the year April 1, 2018 – March 31, 2019.

Parish Councillors considered the Annual Governance Statement required by the Audit Commission for the Annual Return for the year ended March 31, 2019. Cllr Andrew proposed, Cllr Bolt seconded, all others in favour that Constantine Parish Council should answer "Yes" to all the questions posed by the Statement of Assurance which forms part of the Annual Return for the year ended March 31, 2019.

Members noted that during the course of the year April 1, 2018 – March 31, 2019 invoices incurred by the Alice Hext Trust Recreation Ground amounting to the sum of £4,442.10 had been paid by Constantine Parish Council using the General Power of Competence adopted at the Annual Meeting on May 18, 2017

The Clerk presented the accounts for Constantine Parish Council for the year April 1, 2018 – March 31, 2019. Cllr Painter proposed, Cllr Bolt seconded all others in favour that Constantine Parish Council should approve the Parish Council's accounts for the year April 1, 2018 – March 31, 2019.

The Clerk presented the accounts for the Alice Hext Trust for the year April 1, 2018 – March 31, 2019. Cllr Bolt proposed, Cllr Mrs Thomson seconded, all others in favour that Constantine Parish Council, acting as the Management Trustee of the Recreation Ground, should approve the accounts for the Alice Hext Trust for the year April 1, 2018 – March 31, 2019.

Members considered a request for financial help towards the running costs incurred by the Constantine Silver Band. Following discussion, it was proposed by Cllr Nicholls, seconded by the Chairman, all others in favour that, using the General Power of Competence (re-adopted by Constantine Parish Council on May 18, 2017), Constantine Parish Council should forward the sum of £400.00 to the Constantine Silver Band.

The following accounts were tendered for payment

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
SSE Contracting Ltd	£ 388.80	£ 324.00	£ 64.80
Cornwall Council (Public Convenience rates)	£ 397.71		
Cornwall Council (Lawn Cemetery rates)	£ 213.15		
EdF Energy (The Vestry)	£ 15.44	£ 14.70	£ 0.74
Mrs J.Pleasance	£ 303.47		
Mrs J.Jennings	£ 65.68		
R.Sanders			
Recreation Ground	£ 335.00		
Cemeteries	£ 370.00		
	total	£ 846.00	£ 141.00
Viridor Waste Management	£ 49.50	£ 41.25	£ 8.25
SSE (public lighting March 2019)	£ 79.22	£ 75.45	£ 3.77
Mrs A.Lucas (electricity)	£ 50.00		
SW Water (Lawn Cemetery)	£ 13.39		
SW Water (Public convenience)	£ 19.07		
J.P.Richards (Internal Audit)	£ 303.75		
The Information Commissioner	£ 40.00		
Colin Chapman			
Salary (March)	£ 595.67		
telephone	£ 25.59		
office expenses	£ 17.96		
travelling	£ 35.36		
use of home	£ 25.00		
	total	£ 699.58	

It was proposed by Cllr A.Carter, seconded by Cllr Mrs Dunstan, all others in favour that the above fifteen accounts be paid.

The following account relating to the Recreation Ground was tendered for payment

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
Randle Thomas LLP	£ 2,120.40	£ 1,761.00	£ 353.40

*Chairman's initials.....*

It was proposed by Cllr Wickins, seconded by Cllr Mrs Dunstan, all others in favour that the above account be paid.

Members noted the following receipts

T,Cooke Funeral Director (Mr Hyde)	£ 600.00
Keith Penrose (Mr Fitness, Mr Parry, Mr Shipman, Mr Little)	£ 750.00
St Constantine PCC (maintenance)	£ 150.00
CC CTS grant (1 <sup>st</sup> instalment)	£ 577.99
CC Precept (1 <sup>st</sup> instalment)	£ 20,000.00

## **10 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

Cllr Painter reported that a single feed-back form had resulted from the Parish Meeting at which proposals for the future of the pavilion had been outlined: this form had registered an interest in re-building. An e-mail had also been received which, with caveats, had favoured re-building. The minutes of the meeting had recorded the feelings of the meeting which had itself both been in favour of a new-build with an integral community room and in the formation of an advisory committee to drive the project forward. The Chairman added that interest in serving on such a committee had been expressed by a number of those present at the meeting.

Cllr A.Carter expressed his concern that the Football Club had indicated alarm about paying for the use of a newly-built pavilion .He added that what the community needs is a hall fit for use by the many Clubs that flourish within the village and stated that the existing Church Hall fills this gap admirably In view of the current rumours surrounding the future of the hall, he wondered if there is some way the Parish Council can secure its future. The Clerk was asked to make enquiries.

## **11 COMMENTS FROM COUNCILLORS**

Cllr Mrs Bradley-Davis reported that one of the benches on the green has been damaged beyond repair.

Cllr Bolt reported that people living in Port Navas had been most concerned to hear the new lease-holder of the Oyster Farm state that he would be using the quay. It had been understood that the quay had been given to the village for recreational use. The Clerk was asked to make every effort to obtain a copy of the agreement from The Duchy together with a copy of the Minister's Order made in 1960.

Cllr Wickins said that it his belief that a number of trees in a Tree Preservation Order area in Port Navas have been felled without the necessary permission. The Clerk undertook to report this to the appropriate authority.

## **12 DATE AND TIME OF NEXT MEETINGS**

The Annual Parish Meeting will be held on Thursday May 16, 2019 at 7:00pm

The Annual Meeting of Constantine Parish Council will be held on Thursday May 16, 2019 immediately following the Annual Parish Meeting.

Both the above meetings will be held in The Vestry, Constantine

The Chairman declared the meeting closed at 8.45pm.

Signed.....

Dated.....

*Chairman's initials.....*