

CONSTANTINE PARISH COUNCIL

<http://constantinecornwall.com/council/>

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Minutes of the Annual Meeting of Constantine Parish Council held on Thursday May 16, 2019 immediately following the Annual Parish Meeting in The Vestry, Constantine.

Present:

Cllr P.Carter	Cllr E.Nicholls
Cllr J.Andrew	Cllr C.Painter
Cllr H.Bolt	Cllr Mrs T.Thomson
Cllr Mrs P.Bradley-Davis	Cllr R.Wickins
Cllr A.Carter	
Cllr Mrs S.Dunstan	Mr C.Chapman (Clerk)

Visitors: CCllr Bastin, Mrs Brittain-Long, Mrs Campbell, Mr and Mrs Hawken, Mr Mitchell and Mrs Pleasance.

Public Question Time (exceptionally taken at 7.55pm before the Annual Parish Meeting)

In the absence of the Chairman, Cllr Andrew proposed and it was agreed that Cllr Bolt should assume the Chair.

Welcoming members and visitors to the meeting, Cllr Bolt invited comments from members of the public.

Introducing himself as the representative of Mrs Brittain-Long who has applied for planning permission for the retention of a mobile home (PA19/02071), Mr Mitchell said that, when the mobile home was installed, Mrs Brittain-Long had not realised that she would need planning permission. Following a visit from a Planning Enforcement Officer, she is now seeking permission for its retention. He stated that use of the mobile home is designed to be low key and have low impact on the neighbourhood; that it attracts a particular sort of visitor to Cornwall (one who is looking for a very quiet holiday in the countryside); that Policy 5 of the Cornwall Local Plan supports small-scale development for tourism purposes; that holiday makers using the mobile home make use of local businesses and that for all those reasons he sought the Parish Council's support for Mrs Brittain-Long's application.

Mrs Brittain-Long added that she has introduced 'green' practices into the letting of the mobile home, that it was very small (one bed-roomed) and that it had no visual impact on her neighbours.

Mr Hawken said that he was present simply to seek the Parish Council's support for his application for the use of two redundant agricultural barns as holiday properties (PA19/03216).

During the course of Public Question Time, Cllr P.Carter entered the room.

Cllr Bolt relinquished the Chair: Cllr P.Carter assumed it.

1 ELECTION OF CHAIRMAN

Cllr Mrs Dunstan proposed, Cllr Wickins seconded and it was agreed that Cllr Paul Carter be elected to the Chair of Constantine Parish Council for the year 2019 – 2020.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Carter read aloud, signed and dated the statutory Declaration of Acceptance of the Office of Chairman of Constantine Parish Council for the year 2019 – 2020 in the presence of the Clerk and the Council.

3 APOLOGIES FOR ABSENCE

There were no apologies for absence.

4 DECLARATIONS OF INTEREST

in items on the agenda

There were no declarations of interest in items on the agenda.

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of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts (received as a result of being a member of the Council) of a value greater than £25

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Andrew proposed, Cllr Painter seconded, all others in favour that the minutes of the meeting held on Thursday April 16, 2019 are a true record and the Chairman signed them as such.

6 MATTERS ARISING AND NOT COVERED ELSEWHERE ON THIS AGENDA

There were no matters arising which were not covered on the agenda.

7 CORNWALL COUNCILLOR'S COMMENTS

CCllr Bastin reported that

- Cornwall Council's Annual Meeting will be held next week, when the Chairman and the Leader for the coming year will be elected
- in the light of problems with some large developers who are overlooking important details, Cornwall Council has asked Central Government to consider returning the supervision of Building Regulations to Local Authorities
- the second phase of the Town and Parish Boundary Review comes to a close on July 17: the Parish Council is asked to repeat its original wishes and concerning this matter
- Public Consultation notices will shortly be distributed offering residents the opportunity to have their say
- Parking Wardens' time may be secured through the Community Networks Panel at a cost of £45 an hour. However, a report of persistent offending may result in a Parking Warden, who, in the course of his duties, is passing though a Parish, stopping and carrying out his duties for a short while.

A question concerning planning enforcement protocol established clearly that the procedure is both long-winded and fraught with secrecy.

8 PARISH COUNCIL MATTERS

Election of Vice-Chairman

The Chairman proposed, Cllr Wickins seconded and it was agreed that Cllr Bolt be elected to the position of Vice-Chairman of Constantine Parish Council for the year 2019 – 2020.

Standing Orders

Cllr A.Carter proposed and it was agreed that Constantine Parish Council should re-adopt Standing Orders as last revised in June 2018.

Financial Regulations

Cllr Wickins proposed and it was agreed that Constantine Parish Council should re-adopt Financial Regulations as last revised in July 2018.

Risk Assessment document

Cllr Nicholls proposed and it was agreed that Constantine Parish Council should re-adopt the Risk Assessment document as last revised in March 2015.

Election of Councillors to posts of responsibility and committees

Members agreed that the following Councillors will undertake the following duties in the coming year

- Bank signatories – Cllr Carter, Cllr Mrs Dunstan and the Clerk
- Lawn Cemetery – Cllr Bolt,
- Port Navas Village Hall representative – Cllr Wickins
- Constant Times report – Cllr Andrew
- Play Area Inspection – Cllr Andrew
- Community Network Panel – Cllr Andrew, Cllr Mrs Dunstan, Cllr Mrs Thomson

Internal Auditor

Cllr Bolt proposed, Cllr Andrew seconded, all others in favour that Mr Peter Richards (formerly Kerrier District Council's Chief Auditor) should be re-appointed as Constantine Parish Council's Internal Auditor for the year to March 31, 2020.

Co-option of a Parish Councillor

The Clerk reported that he had received no expressions of interest in co-option.

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Provision of time limited parking outside the School

Members considered a response to an e-mail forwarded to the Council containing Cormac's proposals concerning parking in the road outside Constantine School. It was agreed that the 'solution' drawn up by Cormac ignores the original scheme which had been accepted by democratic vote at the Community Network Panel meeting (which is itself composed of democratically elected Councillors). The Clerk was asked to send a reply pointing this out and making Constantine Parish Council's displeasure felt. It was further agreed that Constantine Parish Council cannot endorse Cormac's 'solution'.

9 PLANNING APPLICATIONS AND DECISIONS

Applications

PA19/02071 Mr and Mrs Brittain-Long – Change of use of land for the retention of a mobile home used for short term holiday lets and ancillary accommodation to Trebarvah Woon Farm and construction of associated raised timber decked area – Trebarvah Woon Farm. Cllr Painter proposed, Cllr Wickins seconded, four members in favour, five against, one abstention that the Parish Council should support the application on the understanding that a condition is imposed limiting the use of the mobile home to holiday occupation only. The motion being lost, the Chairman proposed and it was agreed to return this application marked *Constantine Parish Council notes that this application is retrospective in nature and that it seeks permission for siting a mobile home in the garden. Permission is sought in part for a business use, but, although there is some evidence that the park home has been used for holidays in the past, no business plan has been submitted. Despite that, Constantine Parish Council views the application as being for new residential accommodation in the countryside, remote from facilities and necessitating the use of a private motor vehicle and requests the Planning Authority to refuse permission for development.*

PA19/03216 Mr and Mrs J.Hawken – Conversion of two barns into two holiday let units and the installation of a sewage treatment plant – Treworval Farm, Mawnan Smith. Cllr Bolt proposed, Cllr Mrs Thomson seconded all in favour to return this application marked *Constantine Parish Council supports this application.*

PA19/03736 Mr and Mrs Bloom – Garden Shed / Biomass Boiler Room – Little Bosvarren, Constantine. Cllr Wickins proposed, Cllr Andrew seconded all in favour to return this application marked *Constantine Parish Council supports this application.*

PA19/03996 Mr Christie – T1 Cupressus macrocarpa. Fell and re plant with same species – Inow House, Port Navas. Cllr Bolt proposed, Cllr Mrs Dunstan seconded all in favour to return this application marked *Constantine Parish Council supports this application.*

Decisions

PA19/00409 APPROVED – Non material amendment 1 to amend the approved garage conversion in respect of decision notice PA17/08902 Renew and extend the top floor increasing ridge height of roof, balcony to front, terrace to sides and rear – The Old Kiln, Quay Road, Port Navas – *noted*

PA19/00609 APPROVED – Conversion of garage to form additional accommodation with first floor extension above – Pennance, Port Navas – *noted*

PA19/02524 APPROVED – Proposed Demolition of Existing Outbuildings, Blocking up of Existing Entrance & Creation of New Entrance, Parking & Landscaping of Site, Along with Proposed Extension – Sunny Corner, The Level – *noted*

PA19/02884 APPROVED – Removal of 4 UPVC windows on the south elevation and replace with 4 UPVC windows, removal of 4 UPVC windows on the west elevation and replace with 4 UPVC windows, removal of 4 UPVC windows on the north elevation and replace with 4 UPVC windows and removal of 2 UPVC windows on the east elevation and replace with 2 UPVC windows – The Old Chapel, Seworgan – *noted*

10 REPORT OF CLERK AND CORRESPONDENCE

Correspondence

Constantine Silver Band acknowledgment of and thanks for donation – *noted*

Clerks and Councils Direct newsletter – *noted*

12 FINANCIAL MATTERS

The Clerk presented Councillors with a statement of Constantine Parish Council's financial position as at May 16, 2019. A copy of that statement is attached to these minutes.

The following accounts were presented for payment

	GROSS	NET	VAT
Mrs J.Pleasance	£ 351.57		
Mrs J.Pleasance (plants for the village)	£ 35.86	£ 29.88	£ 5.98

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Harlequin Design	£ 72.00	£ 60.00	£ 12.00
Viridor Waste Management	£ 53.16	£ 44.30	£ 8.86
SSE (Public Lighting)	£ 76.84	£ 73.19	£ 3.65
Travis Perkins (Evo-Stik)	£ 9.96	£ 8.30	£ 1.66
Constantine Church Hall	£ 17.00		
Mrs J.Pleasance (plants for The Square)	£ 27.20	£ 22.67	£ 4.53
R.Sanders			
churchyards (01/04 & 18/04)	£ 760.00		
Recreation Ground	£ 380.00		
Gold Paths (part)	£ 485.10		
Stiles (part)	£ 184.00		
	total	£ 2,170.92	£ 1,809.10
Colin Chapman			
Salary (April)	£ 609.17		
telephone	£ 38.27		
office expenses	£ 104.97		
travelling	£ 37.13		
use of home	£ 25.00		
	total	£ 814.54	

Proposed by Cllr A.Carter, seconded by Cllr Bolt, all others in favour that the above ten accounts be paid.

The following accounts in relation to expenses incurred for the Recreation Ground were presented for payment

	GROSS	NET	VAT
EdF Energy	£ 73.75	£ 70.24	£ 3.51

Proposed by Cllr Mrs Thomson, seconded by Cllr A.Carter, all others in favour that the above account be paid.

Members noted the following receipts

Cash from Pavilion Electricity meter	£ 72.00
HM Revenue and Customs (refund of VAT)	£ 5,620.82

13 REPORTS FROM COMMITTEES AND REPRESENTATIVES

Cllr Andrew reported that members are already aware of the problems surrounding approval of Constantine’s proposal and Cormac’s subsequent proposed ‘solution’.

Cllr Mrs Thomson reminded members that Cornwall Council has undertaken to consider all petitions from a minimum of two hundred and fifty people who live, work or study in Cornwall. A petition relating to a Cornwall-wide issue which is signed by five thousand people will be considered in full Council.

14 COMMENTS FROM COUNCILLORS

Cllr Wickins reported that concerns have been expressed about the public slipway at Port Navas: evidently a drop has developed at the bottom of the slip and, additionally, users experience problems with its width. The Parish Council does not own the slipway, although, in the interests of the public, it has, on occasions, repaired it in the past. In this instance, Councillors felt that users might profitably shovel stones from the creek bed into the dip, but that the Council cannot make alterations to its size.

Cllr Andrew undertook to repair the picnic bench on the green.

Cllr Painter spoke of the need to find extra parking (particularly at the northern end of the village) to cope with the increasing numbers of motor vehicles.

15 DATE AND TIME OF NEXT MEETINGS

Thursday June 20, 2019 at 7:00pm in The Vestry, Constantine

The Chairman declared the meeting closed at 8.28pm

Signed.....

Dated.....

Chairman’s initials.....