

# CONSTANTINE PARISH COUNCIL

www.constantinecornwall.com/parish-council/meetings/

C.F.P.Chapman  
Clerk to the Council  
Chy Lean  
St Keverne Road  
Mawgan  
Helston TR12 6AY  
telephone 01326 221648  
colinchapman2012@btinternet.com

Minutes of the Ordinary Meeting of Constantine Parish Council held on Thursday June 18, 2020 at 7.30pm using the Zoom facility.

<b>Present:</b>	Cllr P.Carter	Cllr E.Nicholls
	Cllr H.Bolt	Cllr Mrs S.Dunstan
	Cllr J.Andrew	Cllr Mrs T.Thomson
	Cllr Mrs E.Batley-Birch	Cllr R.Wickins
	Cllr A.Carter	Mr C.Chapman (Clerk)

**Visitors:** There were no visitors.

## PUBLIC QUESTION TIME

There were no members of the public present.

### 1 APOLOGIES FOR ABSENCE

Cllr Mrs Bradley-Davies (personal) and Cllr Painter (personal) sent their apologies for absence. Cllr Nicholls proposed, Cllr Wickins seconded and it was agreed to accept those apologies.

### 2 DECLARATIONS OF INTEREST

#### in items on the agenda

Cllr Mrs Thomson and Cllr Wickins each declared a non-pecuniary interest in Agenda item 6 – the request from Save the Children.

#### of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts of a value greater than £25.

### 3 CONFIRMATION OF THE MINUTES OF THE LAST MEETING

Cllr Wickins proposed, Cllr Mrs Dunstan seconded, Cllr Nicholls who was absent from the meeting abstained, all others in favour that the minutes of the Ordinary Parish Council Meeting held on Thursday February 20, 2020 are a true record and the Chairman signed them as such.

### 4 TO NOTE DECISIONS MADE USING DELEGATED POWERS SINCE FEBRUARY 20, 2020

Members noted the actions taken and the decisions made on behalf of Constantine Parish Council since February 20, 2020 using delegated powers and recorded on two documents which have since been added to the official minutes.

#### Matters arising and not covered in this agenda

In February, Members had noted Cornwall Council's decision to refuse permission for development in respect of both PA16/02902 (Siting of a static caravan for residential use and use as a farm office. Retrospective. Resubmission of PA15/00820 at Maen Pern Farm Office Caravan, Tresahor) and PA19/10674 (Extension of a farmhouse with an improved entrance elevation; a two story side extension to the west and a garage at the rear, north of the house with variation of condition 2 of decision PA18/08268 dated 05/11/2018 at Seworgan Farmhouse). In both cases the applicants appear to be ignoring Cornwall's decision to refuse permission: the caravan is still in use at Maen Pern and the development at Seworgan Farmhouse has gone ahead with the variation of Condition 2. The Clerk was asked to follow up both these matters.

The Clerk was also asked to follow up the Enforcement allegation concerning residential use of a shed at Trewardreva.

### 5 CORNWALL COUNCILLOR'S REPORT

In the absence of Cllr Bastin there was no report.

*Chairman's initials.....*

## 6 PARISH COUNCIL MATTERS

*As members of the Committee of the Constantine branch of Save the Children, Cllr Mrs Thomson and Cllr Wickins each declared an interest in the following matter*

### **Save the Children table-top sale**

Members considered a request from the local committee of Save the Children to hold a table-top sale under the trees towards the end of the month. Concerns were expressed about the need to maintain social distancing during the course of the pandemic, but it was assumed that the Committee has measures planned. Following further discussion, the Chairman proposed and it was agreed to grant the Committee's request with a reminder that social distancing and other suitable precautionary measures should be in place.

### **Lower Vestry**

Members noted that the Food Bank which is being run through the Church from the Lower Vestry appears to be working well and is of considerable help to residents.

## 7 PARISH MATTERS

### **The Alice Hext Trust**

Members noted the return from Fields in Trust of the signed lease for the Social Club.

Members noted that the Social Club has asked for and been granted permission to site a smoking shelter in the Recreation Field for an initial period of two years on the understanding that permission is conditional upon the Social Club keeping the area in and around the shelter free of all litter. A request for permission to put in a concrete base for the shelter was refused.

## 8 PLANNING MATTERS

### **Members noted the following planning applications which were returned to the Planning Authority with the appended observations using delegated powers**

PA20/03647 Mr S.Shaw – Submission of details to discharge condition 3 in respect of decision notice PA17/12068 – Shaws Reach, Wheal Vyvyan. *Constantine Parish Council lacks the expertise to make an informed comment on this application.*

PA20/03867 Mr N.Jose – Proposed alterations to include demolition of existing garage, construction of single storey extensions, internal remodelling and construction of a detached double garage with roof top balcony/terrace – Rosemullion, Port Navas. *Constantine Parish Council supports this application.*

PA20/03995 Mr and Mrs Cooke – Non-material amendment (NMA1) to increase the extent of basement on the lower ground floor of the proposal in respect of decision PA19/10024 - proposed demolition of a house and annexe and construction of a replacement dwelling – The Oyster House, Port Navas. *On the understanding that no more soil is removed from the site, Constantine Parish Council makes no further comment.*

PA20/04150 Mr S.Wickham – Single storey side extension to existing dwelling – Treviades Bungalow. *Constantine Parish Council supports this application.*

PA20/04316 Mr J.Seal – Non material amendment for alteration of window and door positions and sizes. Alteration of size of linking section to PA20/00441 – Retallack Farm, The Cart House, Tresahor. *Constantine Parish Council supports this application.*

PA20/04520 Ms J.Rosevear – Proposal for ground and first floor extensions – Limone, Brill. *Constantine Parish Council supports this application.*

### **Members noted the following planning decisions**

PA20/02587 APPROVED – A) Creation of wildlife pond B) Replacement of dilapidated timber shed with new timber shed C) Installation of water borehole and associated timber shed D) Erection of polytunnel E) Installation of treatment plant F) Laying of pipework for ground source heat pump – land to SW of The Cart House, Retallack Farm.

PA20/03995 APPROVED – Non-material amendment (NMA1) to increase the extent of basement on the lower ground floor of the proposal in respect of decision PA19/10024 - proposed demolition of a house and annexe and construction of a replacement dwelling – The Oyster House, Port Navas.

## 9 FINANCIAL MATTERS

The Clerk presented Councillors with a statement of Constantine Parish Council's financial position as at June 18, 2020. A copy of that statement is attached to these minutes.

Members noted that the Internal Auditor, Mr Peter Richards, had made no comment or recommendation concerning the financial accounts for the year April 1, 2019 – March 31, 2020.

*Chairman's initials.....*

Parish Councillors considered the Annual Governance Statement required by the Audit Commission for the Annual Return for the year ended March 31, 2020. Cllr Bolt proposed, Cllr Nicholls seconded, all others in favour that Constantine Parish Council should answer “Yes” to all the questions posed by the Statement of Assurance which forms part of the Annual Return for the year ended March 31, 2020.

Members noted that during the course of the year April 1, 2019 – March 31, 2020 invoices incurred by the Alice Hext Trust Recreation Ground amounting to the sum of £5,375.00 had been paid by Constantine Parish Council using the General Power of Competence adopted at the Annual Meeting on May 18, 2017.

The Clerk presented the accounts for Constantine Parish Council for the year April 1, 2019 – March 31, 2020. Cllr Mrs Dunstan proposed, Cllr Mrs Batley-Birch seconded all others in favour that Constantine Parish Council should approve the Parish Council’s accounts for the year April 1, 2019 – March 31, 2020.

The Clerk presented the accounts for the Alice Hext Trust for the year April 1, 2019 – March 31, 2020. Cllr Andrew proposed, Cllr Bolt seconded, all others in favour that Constantine Parish Council, acting as the Management Trustee of the Recreation Ground, should approve the accounts for the Alice Hext Trust for the year April 1, 2019 – March 31, 2020

The following accounts were tendered for payment

		<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
HMRC		£ 495.20		
Mrs J. Pleasance		£ 351.37		
SSE (The Square)		£ 28.01	£ 26.68	£ 1.33
SW Playground Safety Inspections		£ 30.00	£ 25.00	£ 5.00
SSE (public lighting)		£ 86.91	£ 82.78	£ 4.13
Viridor Waste Management Ltd		£ 58.68	£ 48.90	£ 9.78
Trago Mills (public convenience sundries)		£ 35.08	£ 29.23	£ 5.85
R.Sanders				
Cemeteries	£ 800.00			
Recreation Ground	£ 390.00			
Fell trees and dispose	£ 582.00			
	total	£ 2,126.40	£ 1,772.00	£ 354.40
Colin Chapman				
Salary (May)	£ 609.17			
travelling	£ 7.07			
telephone	£ 48.20			
office expenses	£ 20.79			
use of home as office	£ 25.00			
	total	£ 710.24	£ 707.83	£ 2.40

It was proposed by Cllr Bolt, seconded by Cllr Mrs Dunstan, all others in favour that the above nine accounts be paid.

Members noted the following receipt

Cornwall Council (Rate relief)	£ 10,000.00
Western Power (wayleave)	£ 43.63
Keith Penrose (Mr Williams)	£ 305.00

## **10 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

There were no reports from Committees or representatives

## **11 COMMENTS FROM COUNCILLORS**

It was noted that yet another van has been parked for some while in the Parish Council’s car-park, contrary to the Council’s stated intention that the car-park is available for short-term use only.

Members noted that the recycling banks are due to be removed by Cornwall Council later this year. The Clerk advised that he has, as requested, told Cornwall that, following the cessation of this service, the Parish Council will make arrangements for the contents to be collected. He is actively seeking quotations.

It was noted that, subject to any appeal, the Church Hall has been accepted for inclusion in Cornwall Council’s list of assets of community value. This means that, should it come up for sale, the community will be given six months to raise the money necessary to purchase it.

*Chairman’s initials.....*

**12 DATE AND TIME OF NEXT MEETINGS**

The Chairman proposed and it was agreed that the next meeting will be on September 17, 2020 at 7.30pm using the Zoom facility. Members agreed that, in the meanwhile, day-to-day decisions will continue to be made using delegated powers. The Clerk will continue to keep Members informed of relevant matters using e-mail.

The Chairman declared the meeting closed at 8.22pm.

Signed.....

Dated.....

*Chairman's initials.....*