

CONSTANTINE PARISH COUNCIL

To all Parish Councillors

Members of the Public

and Press

C.F.P.Chapman
Clerk to the Council
Chy Lean
St Keverne Road
Garra, Mawgan
Helston
TR12 6AY

May 20, 2021

telephone 01326 221648
parish.clerk3@btinternet.com

You are hereby summoned to attend the Annual Meeting of Constantine Parish Council to be held in **THE W.I.HALL**, Constantine on **THURSDAY MAY 20, 2021** immediately following the Annual Parish Meeting for the purpose of transacting the following business. Residents of the Parish are invited to attend and listen to the proceedings. Planning Applications will be available for inspection by Councillors and members of the public before the start of the meeting.

C.F.P. Chapman

PUBLIC QUESTION TIME WILL PRECEDE THE MEETING

AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **TO RECEIVE APOLOGIES FOR ABSENCE**
- 4 **TO RECEIVE DECLARATIONS OF INTEREST**
 - a) **in items on the agenda**
 - b) **of gifts (received as a result of being a member of the Council) of a value greater than £25**
- 5 **TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING**
- 6 **MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA**

(It should be noted that no decisions may be made under this heading)
- 7 **CORNWALL COUNCILLOR'S COMMENTS**
- 8 **PARISH COUNCIL MATTERS**

To elect a Vice-Chairman
To re-adopt Constantine Parish Council's Standing Orders as last revised in June 2018
To re-adopt Constantine Parish Council's Financial Regulations as last revised in July 2018
To re-adopt Constantine Parish Council's Risk Assessment document last revised in March 2015
To elect or re-elect Councillors to posts of responsibility and committees

 - Bank signatories
 - Lawn Cemetery
 - Port Navas Village Hall
 - Constant Times liaison
 - Community Network Panel

To appoint the Internal Auditor for the year to March 31, 2022

General Power of Competence
To resolve that Constantine Parish Council, having met the conditions required under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, should adopt that Power
- 9 **PLANNING APPLICATIONS AND DECISIONS**

To make observations on planning applications including the following
PA21/02723 Mr and Mrs M.Harris – Extension of existing car port/ store to form home office/ gym – The Reens, Brillwater.

PA21/03288 Mr M.Ratcliffe – Proposed change of use to residential garden and erection of greenhouses, shed and ground mounted photovoltaic panels – Sunny Corner, The Level.

PA21/03443 Mr A.Pugh – Proposed self-contained 30m2 home working space – The Dairy, Goongillings Farm.

PA21/04129 Mr D.Baker – Works to trees namely - T1-1 Sycamore, Fell - T2-1 multi-stemmed Sweet Chestnut, remove lowest / lateral stem, prune upright growth-1.6m H - T3-1 Sycamore - remove 2 lowest branches towards lawn - T4 - 1 Cherry, remove limb - within a Conservation Area – The Old Vicarage, Vicarage Terrace, Constantine.

Decisions

PA21/00102 APPROVED – Removal of existing garage, store and home office building and erection of replacement building office/studio workshop as annexe to house – Buckshead House, Constantine

PA21/01331 APPROVED – To erect a revised sized conservatory – Alstone, Brill

PA21/01768 APPROVED – Application for a proposed front porch – 3 Penbothidno, Constantine

10 CLERK'S REPORT AND CORRESPONDENCE

Correspondence

Clerks and Councils Direct newsletter

11 FINANCIAL MATTERS

To consider a request from Transition Constantine for a grant towards the cost of a parish-wide questionnaire concerning the future use of the Church Hall.

The following accounts have been tendered for payment

	GROSS	NET	VAT
Mrs J.Pleasance	£ 308.90		
Source for Business (cemetery water)	£ 14.35		
Source for Business (Mini Convenience)	£ 61.41		
J.P.Richards (Internal Auditor)	£ 308.00		
SSE (Public Lighting servicing)	£ 388.80	£ 324.00	£ 64.80
SSE (Public Lighting)	£ 71.28	£ 67.89	£ 3.39
Viridor Waste Management Ltd	£ 90.96	£ 75.80	£ 15.16
R.Sanders (Gold paths 2 cuts – 1st cut)	£ 897.82	£ 748.18	£ 149.64
R.Sanders			
churchyards (09/04 & 27/04)	£ 820.00		
Recreation Ground	£ 565.00		
total	£ 1,662.00	£ 1,385.00	£ 277.00
Colin Chapman			
Salary (April)	£ 625.77		
telephone	£ 56.63		
office expenses	£ 38.32		
travelling	£ 21.22		
use of home	£ 25.00		
total	£ 766.94		

The following accounts relating to the Recreation Ground have been tendered for payment

	GROSS	NET	VAT
EdF Energy	£ 39.61	£ 37.72	£ 1.89
SW Playground Safety Inspections (and repair)	£ 90.00	£ 75.00	£ 15.00

To note the following receipts

Community Infrastructure Levy	£ 750.00
Penrose Funeral Services (Mr Ford)	£ 300.00
HM Revenue and Customs (refund of VAT)	£ 5,620.82

12 REPORTS FROM COMMITTEES AND REPRESENTATIVES

13 COMMENTS FROM COUNCILLORS

14 DATE AND TIME OF NEXT MEETING

Thursday June 17, 2021 at 7:00pm in The Vestry, Constantine

CONSTANTINE PARISH COUNCIL

May 20, 2021

Items in addition to those published on the formal Agenda which may or may not be contentious.

9 PLANNING APPLICATIONS AND DECISIONS

To make observations on planning applications including the following

PA21/04308 Mr Biggs – Extension to enlarge the existing master bedroom to provide room for an en-suite bathroom – South View, 11 Brillwater Road.

11 FINANCIAL MATTERS

The following accounts have been tendered for payment

	GROSS	NET	VAT
One of A Kind (Vestry window)	£ 1,240.00		
To note the following receipts			
Penryn and Falmouth Funeral Directors (Mrs Davie)	£ 210.00		

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