

CONSTANTINE PARISH COUNCIL

<http://constantinecornwall.com/council/>

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Minutes of the Annual Meeting of Constantine Parish Council held on Thursday May 20, 2021 immediately following the Annual Parish Meeting in The W.I.Hall, Constantine.

Present:

Cllr P.Carter	Cllr E.Jeffery
Cllr J.Andrew	Cllr C.Painter
Cllr H.Bolt	Cllr Mrs K.Scott
Cllr Mrs E.Batley-Birch	Cllr Mrs T.Thomson
Cllr A.Carter	Mr C.Chapman (Clerk)

Visitors: CCllr Bastin, Mr Bates and Mrs Grundy.

1 ELECTION OF CHAIRMAN

Cllr Painter proposed, Cllr Bolt seconded and it was agreed that Cllr Paul Carter be elected to the Chair of Constantine Parish Council for the year 2021 – 2022.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Carter read aloud, signed and dated the statutory Declaration of Acceptance of the Office of Chairman of Constantine Parish Council for the year 2021 – 2022 in the presence of the Clerk and the Council.

3 APOLOGIES FOR ABSENCE

Cllr Nicholls (indisposed) and Cllr Wickins (indisposed) sent their apologies for absence. Cllr Andrew proposed and it was agreed to accept their apologies.

4 DECLARATIONS OF INTEREST

in items on the agenda

There were no declarations of interest in items on the agenda.

of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts (received as a result of being a member of the Council) of a value greater than £25

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Andrew proposed, Cllr Painter seconded, all others in favour that the minutes of the meeting held using the Zoom facility on Thursday April 15, 2021 are a true record and the Chairman signed them as such.

6 MATTERS ARISING AND NOT COVERED ELSEWHERE ON THIS AGENDA

Cllr Painter asked about Transition Constantine's request for a grant to pay for a survey to ascertain the thoughts of residents concerning the future of the Church Hall. It was noted that, although the request was on the agenda, no written request had been received and that without such a request the Parish Council cannot proceed.

Cllr Painter reported that the derelict caravan which had been parked for so long on Trebarvah Road was removed on the day following the Council's last meeting.

7 CORNWALL COUNCILLOR'S COMMENTS

CCllr Bastin congratulated Cllr Paul Carter on his election to the Chair and similarly, the Chairman congratulated CCllr Bastin on his re-election as our ward member.

CCllr Bastin reported that he is fully committed to the "20's Plenty" initiative and will work towards achieving the goal of lowering National Speed limits within our rural communities. It was noted that both Alison Henandez, the Police and Crime Commission for Devon and Cornwall and the United Nations have expressed their support for the lowering of speed limits.

The Chairman stated that he looked forward to the return of recycling-banks. CCllr Bastin reported that a recent survey had found that the area of Constantine and Mabe is amongst the best in Cornwall for recycling.

Chairman's initials.....

8 PARISH COUNCIL MATTERS

Election of Vice-Chairman

Cllr Mrs Thomson proposed, Cllr Mrs Batley-Birch seconded and it was agreed that Cllr Bolt be elected to the position of Vice-Chairman of Constantine Parish Council for the year 2021 – 2022.

Standing Orders

Cllr A.Carter proposed Cllr Andrew seconded and it was agreed that Constantine Parish Council should re-adopt Standing Orders as last revised in June 2018.

Financial Regulations

Cllr Andrew proposed, Cllr Bolt seconded and it was agreed that Constantine Parish Council should re-adopt Financial Regulations as last revised in July 2018.

Risk Assessment document

Cllr Andrew proposed, Cllr Mrs Batley-Birch seconded and it was agreed that Constantine Parish Council should re-adopt the Risk Assessment document as last revised in March 2015.

Election of Councillors to posts of responsibility and committees

Members agreed that the following Councillors will undertake the following duties in the coming year

- Bank signatories – Cllr Carter, Cllr Jeffery and the Clerk
- Lawn Cemetery – Cllr Bolt,
- Port Navas Village Hall representative – Cllr Wickins (subject to his agreement)
- Constant Times report – this was left open for the moment
- Community Network Panel – Cllr Andrew, Cllr Mrs Thomson

Internal Auditor

Cllr Andrew proposed, Cllr Mrs Thomson seconded, all others in favour that Mr Peter Richards (formerly Kerrier District Council's Chief Auditor) should be re-appointed as Constantine Parish Council's Internal Auditor for the year to March 31, 2022.

General Power of Competence

Cllr A.Carter proposed, Cllr Mrs Thomson seconded, all others in favour that Constantine Parish Council, having met the conditions required under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, should adopt the Power of Competence.

9 PLANNING APPLICATIONS AND DECISIONS

Applications

PA21/02723 Mr and Mrs M.Harris – Extension of existing car port/store to form home office/gym – The Reens, Brillwater. Cllr A.Carter proposed, Cllr Bolt seconded, Cllr Painter objected, Cllr Mrs Scott abstained all others in favour to return this application marked *Constantine Parish Council supports this application.*

PA21/03288 Mr M.Ratcliffe – Proposed change of use to residential garden and erection of greenhouses, shed and ground mounted photovoltaic panels – Sunny Corner, The Level. Cllr Bolt proposed and it was agreed to return this application marked *In order to make an informed comment, Constantine Parish Council will require more detailed information concerning the siting of the proposed shed and greenhouse and, importantly, of the proposed length and siting of the proposed solar panel array*

PA21/03443 Mr A.Pugh – Proposed self-contained 30m2 home working space – The Dairy, Goongillings Farm. Cllr Andrew proposed, Cllr Mrs Thomson seconded two members abstained, all others in favour to return this application marked *Constantine Parish Council considers this application for a home working space to be for an annexe to The Dairy. With this in mind and without clear justification demonstrating quite why the annexe needs to be within a separate building and there appearing to be no way in which it might be incorporated into the main dwelling when there is no longer a need for it, Constantine Parish Council requests the Planning Authority to refuse permission for development.*

PA21/04129 Mr D.Baker – Works to trees namely - T1-1 Sycamore, Fell - T2-1 multi-stemmed Sweet Chestnut, remove lowest / lateral stem, prune upright growth-1.6m H - T3-1 Sycamore - remove 2 lowest branches towards lawn - T4 - 1 Cherry, remove limb - within a Conservation Area – The Old Vicarage, Vicarage Terrace, Constantine. Cllr A.Carter proposed, Cllr Bolt seconded all in favour to return this application marked *Constantine Parish Council supports this application, subject to the County Tree Officer's agreement.*

PA21/04308 Mr Biggs – Extension to enlarge the existing master bedroom to provide room for an en-suite bathroom – South View, 11 Brillwater Road. Cllr Painter proposed, Cllr Andrew seconded all in favour to return this application marked *Constantine Parish Council supports this application.*

Chairman's initials.....

Decisions

PA21/00102 APPROVED – Removal of existing garage, store and home office building and erection of replacement building office/studio workshop as annexe to house – Buckshead House, Constantine – *noted*

PA21/01331 APPROVED – To erect a revised sized conservatory – Alstone, Brill – *noted*

PA21/01768 APPROVED – Application for a proposed front porch – 3 Penbothidno, Constantine – *noted*

10 REPORT OF CLERK AND CORRESPONDENCE

Correspondence

Clerks and Councils Direct newsletter – *noted*

11 FINANCIAL MATTERS

The Clerk presented Councillors with a statement of Constantine Parish Council's financial position as at May 20, 2021. A copy of that statement is attached to these minutes.

The following accounts were presented for payment

	GROSS	NET	VAT
Mrs J.Pleasance	£ 308.90		
Source for Business (cemetery water)	£ 14.35		
J.P.Richards (Internal Auditor)	£ 308.00		
SSE (Public Lighting servicing)	£ 388.80	£ 324.00	£ 64.80
SSE (Public Lighting)	£ 71.28	£ 67.89	£ 3.39
Viridor Waste Management Ltd	£ 90.96	£ 75.80	£ 15.16
R.Sanders (Gold paths 2 cuts – 1st cut)	£ 897.82	£ 748.18	£ 149.64
R.Sanders			
churchyards (09/04 & 27/04)	£ 820.00		
Recreation Ground	£ 565.00		
total	£ 1,662.00	£ 1,385.00	£ 277.00
One of A Kind (Vestry window)	£ 1,240.00		
Colin Chapman			
Salary (April)	£ 625.77		
telephone	£ 56.63		
office expenses	£ 38.32		
travelling	£ 21.22		
use of home	£ 25.00		
total	£ 766.94		

Proposed by Cllr A.Carter, seconded by Cllr Mrs Batley-Birch, all others in favour that the above ten accounts be paid.

The following accounts in relation to expenses incurred for the Recreation Ground were presented for payment

	GROSS	NET	VAT
EdF Energy	£ 39.61	£ 37.72	£ 1.89
SW Playground Safety Inspections (and repair)	£ 90.00	£ 75.00	£ 15.00

Proposed by Cllr Bolt, seconded by Cllr Painter, all others in favour that the above two accounts be paid.

Members noted the following receipts

Community Infrastructure Levy	£ 750.00
Penrose Funeral Services (Mr Ford)	£ 300.00
Penryn and Falmouth Funeral Directors (Mrs Davie)	£ 210.00
HM Revenue and Customs (refund of VAT)	£ 5,620.82

12 REPORTS FROM COMMITTEES AND REPRESENTATIVES

There were no comments from representatives.

13 COMMENTS FROM COUNCILLORS

The Chairman welcomed our two new Councillors, Cllr Mrs Keri Scott and Cllr Ed Jeffery, adding that he hoped they would enjoy their time working for the Council

14 DATE AND TIME OF NEXT MEETINGS

Thursday June 17, 2021 at 7:00pm in The W.I.Hall, Constantine

The Chairman declared the meeting closed at 9.01pm

Signed.....

Dated.....

Chairman's initials.....