

CONSTANTINE PARISH COUNCIL

To all Parish Councillors

Members of the Public

and Press

C.F.P.Chapman
Clerk to the Council
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May 9, 2022

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You are hereby summoned to attend the Annual Meeting of Constantine Parish Council to be held in The Vestry on **THURSDAY MAY 19, 2022** immediately following the Annual Parish Meeting for the purpose of transacting the following business. Residents of the Parish are invited to attend and listen to the proceedings. Planning Applications will be available for inspection by Councillors and members of the public before the start of the meeting.

C.F.P. Chapman

PUBLIC QUESTION TIME WILL PRECEDE THE MEETING

AGENDA

- 1 ELECTION OF CHAIRMAN**
- 2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 TO RECEIVE APOLOGIES FOR ABSENCE**
- 4 TO RECEIVE DECLARATIONS OF INTEREST**
 - a) in items on the agenda
 - b) of gifts (received as a result of being a member of the Council) of a value greater than £25
- 5 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING**
- 6 MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA**

(It should be noted that no decisions may be made under this heading)
- 7 CORNWALL COUNCILLOR'S COMMENTS**
- 8 PARISH COUNCIL MATTERS**

To elect a Vice-Chairman
To re-adopt Constantine Parish Council's Standing Orders as last revised in June 2018
To re-adopt Constantine Parish Council's Financial Regulations as last revised in July 2018
To re-adopt Constantine Parish Council's Risk Assessment document last revised in March 2015
To elect or re-elect Councillors to posts of responsibility and committees

 - Bank signatories
 - Lawn Cemetery
 - Port Navas Village Hall
 - Constant Times report
 - Community Network Panel

To appoint the Internal Auditor for the year to March 31, 2022
- 9 PLANNING APPLICATIONS AND DECISIONS**

To make observations on planning applications including the following
PA22/02782 Mr and Mrs Papastavros – Proposed New Dwelling and Garage – Panoramic View, Tucoyse Lane, Higher Brill
PA22/03119 Mr and Mrs King – Extension to existing cottage conversion of barn to allow additional accommodation. New vehicular access – Trebarvah Woon Cottage, Constantine.

PA22/03767 Nr C.Hladowski and Ms H.Jarvis – Rear two-storey extension replacing single-storey building. To front Fore Street elevation, a new glazed timber porch, replacement timber vertical sliding sash windows and a new parking space. Also, new garden office building – 35 Fore Street

Decisions

PA21/12837 APPROVED – Proposed new dwelling within rear garden area of Trelawney House and associated works and extension to existing dwelling for access – Trelawney House, Bowling Green

PA22/02207 APPROVED – Construction of two storey extension and rear sunroom and associated works – Trengilly Farm Cottage, Constantine

PA22/00745 APPROVED – Proposed single storey oak framed extension to existing house. Change of use of part of agricultural field and associated landscaping works to create new private parking area. Replacement of PVC and non heritage timber windows and doors in existing Rose Cottage with new timber framed conservation/heritage 14mm double glazed casement windows. – Rose Cottage, Trevassack

10 CLERK'S REPORT AND CORRESPONDENCE

11 FINANCIAL MATTERS

The following accounts have been tendered for payment

	GROSS	NET	VAT
Mrs J.Pleasance	£ 329.47		
Biffa (cemetery)	£ 64.73	£ 53.94	£ 10.79
EdF Enery (The vestry)	£ 64.37	£ 61.30	£ 3.07
R.Sanders			
churchyards (09/04 & 27/04)	£ 850.00		
Recreation Ground	£ 410.00		
total	£ 1,512.00	£ 1,260.00	£ 252.00
Source for Business (cemetery water)	£ 10.35		
Source for Business (Mini-Convenience)	£ 55.25		
SSE (Public Lighting)	£ 94.96	£ 90.44	£ 4.52
Colin Chapman			
Salary (April)	£ 636.83		
telephone	£ 30.46		
office expenses	£ 78.39		
travelling	£ 43.32		
use of home	£ 25.00		
total	£ 814.00		

The following accounts relating to the Recreation Ground have been tendered for payment

	GROSS	NET	VAT
EdF Energy	£ 62.68	£ 59.70	£ 2.98
SW Playground Safety Inspections	£ 36.00	£ 30.00	£ 6.00

To note the following receipts

P.Merrifield (donation re bench)	£ 271.00
HM Revenue and Customs (refund of VAT)	£ 5,212.13

12 REPORTS FROM COMMITTEES AND REPRESENTATIVES

13 COMMENTS FROM COUNCILLORS

14 DATE AND TIME OF NEXT MEETING

Thursday June 16, 2022 at 7:00pm in The Vestry, Constantine