

CONSTANTINE PARISH COUNCIL

To all Parish Councillors

Members of the Public

and Press

C.F.P.Chapman
Clerk to the Council
Chy Lean
St Keverne Road
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May 18, 2023

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You are hereby summoned to attend the Annual Meeting of Constantine Parish Council to be held in The Vestry on **THURSDAY MAY 18, 2023** immediately following the Annual Parish Meeting for the purpose of transacting the following business. Residents of the Parish are invited to attend and listen to the proceedings. Planning Applications will be available for inspection by Councillors and members of the public before the start of the meeting.

C.F.P. Chapman

PUBLIC QUESTION TIME WILL PRECEDE THE MEETING

AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **TO RECEIVE APOLOGIES FOR ABSENCE**
- 4 **TO RECEIVE DECLARATIONS OF INTEREST**
 - a) in items on the agenda
 - b) of gifts (received as a result of being a member of the Council) of a value greater than £25
- 5 **TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING**
- 6 **MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA**

(It should be noted that no decisions may be made under this heading)
- 7 **CORNWALL COUNCILLOR'S COMMENTS**
- 8 **PARISH MATTERS**

To consider the addition of a plaque marking the coronation of King Charles III to the Jubilee Stone
- 9 **PARISH COUNCIL MATTERS**

To elect a Vice-Chairman
To re-adopt Constantine Parish Council's Standing Orders as last revised in June 2018
To re-adopt Constantine Parish Council's Financial Regulations as last revised in July 2018
To re-adopt Constantine Parish Council's Risk Assessment document last revised in March 2015
To elect or re-elect Councillors to posts of responsibility and committees

 - Bank signatories
 - Lawn Cemetery
 - Defibrillators
 - Port Navas
 - Seworgan
 - Port Navas Village Hall
 - Constant Times report
 - Community Network Panel

To appoint the Internal Auditor for the year to March 31, 2024

10 PLANNING APPLICATIONS AND DECISIONS

To make observations on planning applications including the following

PA23/02726 Luke Farmer Marconi Ltd – Erection of four detached houses – land North-West of 10 Trebarvah Court, Constantine

PA23/02776 Mr M. Rowe & Mr P. Rowe – Construction of two dwellings on site of former dwelling – 36 Fore Street, Constantine

PA23/03055 Mr Bruton – Replacement of all old timber windows with new double glazing like for like – Shearwater, Quay Road, Port Navas

PA23/03077 Trebah Tree Services – Works to trees under a tree preservation order (TPO) namely: T1-Oak-Reduce by 20%. T2-Beech- Fell. T3-Oak- Reduce by 20% – Poltoge, Port Navas

Decisions

PA23/00030 APPROVED – Proposed porch, single storey extension and conversion of store into habitable room, new staircase to first floor with internal amendments – Higher Bosvarren Farm, Constantine

PA23/02046 APPROVED – Works to fell a tree of unknown species which is subject to a TPO – Green Valley, Seworgan

11 CLERK'S REPORT AND CORRESPONDENCE

12 FINANCIAL MATTERS

To consider a request for financial help from the Cornwall Air Ambulance

The following accounts have been tendered for payment

		GROSS	NET	VAT
Mrs J.Pleasance		£ 361.34		
Source for Business (cemetery)		£ 17.56		
Source for Business (pubic convenience)		£ 17.56		
Biffa (cemetery)		£ 64.74	£ 53.95	£ 10.79
Randle Thomas LLP		£ 707.20	£ 586.00	£ 121.20
R.Sanders				
Churchyards (11/04 & 25/04)	£ 645.00			
Recreation Ground	£ 935.00			
Car park	£ 40.00			
Port Navas	£ 40.00			
PROW 10 to seat	£ 25.00			
	total	£ 1,770.00	£ 1,475.00	£ 295.00
Colin Chapman				
Salary (April)	£ 671.57			
telephone	£ 39.06			
office expenses	£ 45.08			
travelling	£ 21.22			
use of home	£ 25.00			
	total	£ 801.93		

To note the following payments made by Direct Debit from the Alice Hext current account

	GROSS	NET	VAT
Octopus Energy (The Pavilion: initial payment)	£ 153.36	£ 127.80	£ 25.56
Octopus Energy (The Pavilion)	£ 32.46	£ 30.91	£ 1.55

The following accounts relating to the Recreation Ground have been tendered for payment

	GROSS	NET	VAT
SW Playground Safety Inspections SWPSI	£ 36.00	£ 30.00	£ 6.00

To note the following receipts

EDF Energy (The Pavilion: HM Government grant)	£ 150.00
HM Revenue and Customs (refund of VAT)	£ 12,538.78

13 REPORTS FROM COMMITTEES AND REPRESENTATIVES

14 COMMENTS FROM COUNCILLORS

15 DATE AND TIME OF NEXT MEETING

Thursday June 15, 2023 at 7:00pm in The Vestry, Constantine

CONSTANTINE PARISH COUNCIL

May 18, 2023

Items in addition to those published on the formal Agenda which may or may not be contentious.

8 PARISH MATTERS

To consider suggestions for names of roads on the Trebarvah Estate

- Trebarvah Court (continuation of existing numbering)
- Finistere Close – named after Finistere within Pont-Croix which Constantine is twinned with
- Trewardreva Close/ Drive – named after the Cornish Cross
- Lann Gostentin (full Cornish Translation), or Gostentin Drive / Close
- Gwel Gostentin – ‘Constantine Field’ in Cornish
- Piskey(‘s) Place – reference to the Fogue near Bosahan
- Hellins Close / Drive – named after John Hellins, former Curate of Constantine

10 PLANNING APPLICATIONS AND DECISIONS

Applications

PA23/03556 Mr C.Pugh – Application for a Lawful Development Certificate for an existing use as a domestic residential dwelling – Goongillings Orchard, Constantine

12 FINANCIAL MATTERS

The following accounts relating to the Recreation Ground have been tendered for payment

	GROSS	NET	VAT
EdF Energy (final invoice)	£ 46.16	£ 43.96	£ 2.20

DATE AND TIME OF NEXT MEETING

Thursday June 15, 2023 at 7:15pm in The Vestry, Constantine