

# CONSTANTINE PARISH COUNCIL

<http://constantinecornwall.com/council/>

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Minutes of the Annual Meeting of Constantine Parish Council held on Thursday May 18, 2023 in The Vestry immediately following the Annual Parish Meeting.

**Present:**

Cllr P.Carter	Cllr E.Nicholls
Cllr J.Andrew	Cllr C.Painter
Cllr H.Bolt	Cllr Mrs K.Scott
Cllr A.Carter	Cllr Mrs T.Thomson
Cllr Mrs W.Deering	Cllr R.Wickins
Cllr E.Jeffery	Mr C.Chapman (Clerk)

**Visitor:** CCllr J.Bastin Mrs Collins, Mrs Gregory, Mrs Herman, Mr Kaiser-Bunbury, Mrs Livingstone, Mr Pugh and Mr and Mrs Spinks.

## 1 ELECTION OF CHAIRMAN

Proposals for the Chairmanship naming both Cllr P.Carter and Cllr Painter were tabled, but Cllr Painter, whilst grateful for the confidence expressed in him, declined the opportunity. Cllr Painter proposed, Cllr Andrew seconded and it was agreed that Cllr Paul Carter be elected to the Chair of Constantine Parish Council for the year 2023 – 2024.

## 2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Carter read aloud, signed and dated the statutory Declaration of Acceptance of the Office of Chairman of Constantine Parish Council for the year 2023 – 2024 in the presence of the Clerk and the Council.

## 3 APOLOGIES FOR ABSENCE

There were no apologies for absence.

## 4 DECLARATIONS OF INTEREST

### in items on the agenda

Having previously clearly stated his views concerning PA23/02726 (agenda item 10), Cllr Painter acknowledged that he had predetermined the application and stated that he would take no part in the discussion or the voting relating to that application.

Having previously clearly stated her views concerning PA23/02776 (agenda item 10), Cllr Mrs Deering acknowledged that she had predetermined the application and stated that she would take no part in the discussion or the voting relating to that application.

### of gifts (received as a result of being a member of the Council) of a value greater than £50

There were no declarations of gifts (received as a result of being a member of the Council) of a value greater than £50

## 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Bolt proposed Cllr Mrs Thomson seconded, Cllr Jeffery, Cllr Nicholls and Cllr Mrs Scott being absent from the last meeting abstained and it was agreed that the minutes of the meeting held on Thursday April 20, 2023 are a true record and the Chairman signed them as such.

## 6 MATTERS ARISING AND NOT COVERED ELSEWHERE ON THIS AGENDA

There were no matters arising that were not covered by this agenda

## 7 CORNWALL COUNCILLOR'S COMMENTS

CCllr Bastin reported that

- Community Funding is available under the Levelling Up programme for projects which support the community
- the Cornwall and Isles of Scilly Local Nature Preservation Summit 2023 will take place on Friday at Heartlands, Pool

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- Armed Forces Day events including a full military parade through the streets and a display by the RAF Red Arrows team will take place in Falmouth on June 24
- now that the question of a Mayor for Cornwall and Level 3 devolution deals have been abandoned, Cornwall Council is seeking access to Level 2 funding

Cllr Painter raised the question of a recent planning enforcement decision concerning solar panels in the Conservation Area. It appears that a new directive has simply not been communicated, possibly because it has only just been released and its contents should only be implemented with effect from the end of the month. It is his (Cllr Painter's) opinion that it diminishes the value of Conservation Areas.

## **8 PARISH MATTERS**

### **Addition of a plaque to commemorate the coronation of HM King Charles III**

The Clerk reported that Hockerill Engraving had quoted £53.00 net of tax for a nine inch square engraved plaque. Cllr Mrs Thomson proposed, Cllr Mrs Deering seconded and it was agreed that a stainless steel plaque marking the coronation of HM King Charles III should be purchased and inset into the commemoration stone.

### **A name for the road on the new Trebarvah Estate**

The Clerk reported that he had received a list of suggested names for the new road on the Trebarvah Farm estate. Following discussion, Cllr Nicholls proposed, Cllr Wickins seconded Cllr Painter abstained and it was agreed that it would be less confusing simply to continue with existing name of Trebarvah Court.

## **8 PARISH COUNCIL MATTERS**

### **Election of Vice-Chairman**

The Chairman thanked Cllr Bolt for acting as the Vice-Chairman for a number of years and asked if he was prepared to stand again. Cllr Bolt declined the offer. Cllr Wickins proposed, Cllr Mrs Thomson seconded and it was agreed that Cllr Painter be elected to the position of Vice-Chairman of Constantine Parish Council for the year 2023 – 2024.

### **Standing Orders**

Cllr A.Carter proposed Cllr Andrew seconded and it was agreed that Constantine Parish Council should re-adopt Standing Orders as last revised in June 2018.

### **Financial Regulations**

Cllr Nicholls proposed, Cllr Painter seconded and it was agreed that Constantine Parish Council should re-adopt Financial Regulations as last revised in July 2018.

### **Risk Assessment document**

Cllr Nicholls proposed, Cllr Andrew seconded and it was agreed that Constantine Parish Council should re-adopt the Risk Assessment document as last revised in March 2015.

### **Election of Councillors to posts of responsibility and committees**

Members agreed that the following Councillors will undertake the following duties in the coming year

- Bank signatories – Cllr Carter, Cllr Jeffery and the Clerk
- Lawn Cemetery – Cllr Bolt
- Defibrillators – the Clerk
- Port Navas Village Hall representative – Cllr Wickins
- Constant Times report – Cllr Mrs Deering
- Falmouth and Penryn Area Partnership – Cllr Mrs Thomson (voting member), Cllr Painter (substitute)

### **Internal Auditor**

Cllr Bolt proposed, Cllr Wickins seconded, all others in favour that Mr Peter Richards (formerly Kerrier District Council's Chief Auditor) should be re-appointed as Constantine Parish Council's Internal Auditor for the year to March 31, 2024.

## **10 PLANNING APPLICATIONS AND DECISIONS**

### **Applications**

*Cllr Painter took no part in the discussion or the voting relating to the following application.*

PA23/02726 Luke Farmer Marconi Ltd – Erection of four detached houses – land North-West of 10 Trebarvah Court, Constantine. Cllr Bolt proposed, Cllr Andrew seconded, Cllr Painter abstained all other in favour to return this application marked *Constantine Parish Council has serious concerns that the proposed development will impose an additional strain on local infrastructure: water, electricity, sewerage, roads, the doctors' surgery and the school. The development is for new homes in a rural setting without easy access to jobs, services and shops. It is further disappointed to note that each of the four proposed dwellings will look alike contrary to existing housing within the village. The Council believes that what is proposed is simply an addition to the urban estate already granted permission. If these homes are to be granted permission, the Council is disappointed to note that they will not*

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contribute to the need which Cornwall HomeChoice states exists within the Parish. Accordingly, Constantine Parish Council requests the Planning Authority to refuse permission for development.

Cllr Mrs Deering took no part in the discussion or the voting relating to the following application.

PA23/02776 Mr M. Rowe & Mr P. Rowe – Construction of two dwellings on site of former dwelling – 36 Fore Street, Constantine. Cllr Wickins proposed, Cllr Jeffery seconded Cllr Mrs Deering abstained two members against and it was agreed to return this application marked *With the proviso that adequate off-road parking for two dwellings is provided, Constantine Parish Council supports this application.*

PA23/03055 Mr Bruton – Replacement of all old timber windows with new double glazing like for like – Shearwater, Quay Road, Port Navas. Cllr Painter proposed, Cllr Bolt seconded and it was agreed to return this application marked *Constantine Parish Council supports this application.*

PA23/03077 Trebah Tree Services – Works to trees under a tree preservation order (TPO) namely: T1-Oak- Reduce by 20%. T2-Beech- Fell. T3-Oak- Reduce by 20% – Poltoge, Port Navas. Cllr Nicholls proposed, Cllr Wickins seconded and it was agreed to return this application marked *Subject to the approval of the County Tree Officer, Constantine Parish Council supports this application.*

PA23/03556 Mr C.Pugh – Application for a Lawful Development Certificate for an existing use as a domestic residential dwelling – Goongillings Orchard, Constantine. Cllr Bolt proposed, Cllr Painter seconded Cllr Mrs Deering against, all others in agreement to return this application marked *Constantine Parish Council can neither confirm nor refute the statements made in this application.*

## Decisions

PA23/00030 APPROVED – Proposed porch, single storey extension and conversion of store into habitable room, new staircase to first floor with internal amendments – Higher Bosvarren Farm, Constantine – *noted*

PA23/02046 APPROVED – Works to fell a tree of unknown species which is subject to a TPO – Green Valley, Seworgan – *noted*

## 10 REPORT OF CLERK AND CORRESPONDENCE

The Clerk reported that Mrs Clowes had forwarded a copy of the financial statement for the Coronation celebrations. This showed an overall profit of £107.11 which has now been transferred to the Christmas Lights account. Councillors unanimously proposed a formal vote of thanks to Mrs Clowes and her team for the dedicated hard work they had all put in to make such a success of the weekend.

## 11 FINANCIAL MATTERS

The Clerk presented Councillors with a statement of Constantine Parish Council's financial position as at May 18, 2023. A copy of that statement is attached to these minutes.

Members considered a request from the Cornwall Air Ambulance for financial help towards the cost of its work. Following discussion, Cllr Painter proposed, Cllr Jeffrey seconded all others in favour that, using the General Power of Competence (adopted by Constantine Parish Council on May 20, 2021), Constantine Parish Council should forward the sum of £240 to the Cornwall Air Ambulance together with the Council's thanks for its excellent work within the community.

The following accounts were presented for payment

		GROSS	NET	VAT
Mrs J.Pleasance		£ 361.34		
Source for Business (cemetery)		£ 17.56		
Source for Business (public convenience)		£ 70.42		
Biffa (cemetery)		£ 64.74	£ 53.95	£ 10.79
SSE (street lighting)		£ 86.43	£ 82.32	£ 4.11
Randle Thomas LLP		£ 707.20	£ 586.00	£ 121.20
R.Sanders				
Churchyards (11/04 & 25/04)	£ 645.00			
Recreation Ground	£ 935.00			
Car park	£ 40.00			
Port Navas	£ 40.00			
PROW 10 to seat	£ 25.00			
	total	£ 1,770.00	£ 1,475.00	£ 295.00
Colin Chapman				
Salary (April)	£ 671.57			
telephone	£ 39.06			

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office expenses	£ 45.08	
travelling	£ 21.22	
use of home	£ 25.00	
	total	£ 801.93

Proposed by Cllr A.Carter, seconded by Cllr Mrs Thomson, all others in favour that the above eight accounts be paid.

The following accounts in relation to expenses incurred for the Recreation Ground were presented for approval or payment as appropriate

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
Octopus Energy (The Pavilion: initial payment) DD	£ 153.36	£ 127.80	£ 25.56
Octopus Energy (The Pavilion) DD	£ 32.46	£ 30.91	£ 1.55
EdF Energy	£ 46.16	£ 43.96	£ 2.20

Proposed by Cllr Wickins, seconded by Cllr Andrew, all others in favour that the above three accounts be approved or paid as appropriate.

Members noted the following receipts

EDF Energy (The Pavilion: HM Government grant)	£ 150.00
HM Revenue and Customs (refund of VAT)	£ 12,538.78

## **12 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

There were no reports either from committees or from representatives.

## **13 COMMENTS FROM COUNCILLORS**

Members noted that

- the Carnival and Christmas Lights groups are both looking for storage and the suggestion is that the old tractor shed might be replaced with two storage containers, The matter will be discussed at the meeting in June
- Cllr Painter, Cllr Mrs Scott and a number of volunteers living locally had worked together to make a start on the refurbishment of the historic signpost at Brill. However, there is considerable doubt that work done by hand to the finger-post on site will last. The agreed solution is to uproot it from the ground, remove and replace the rusted bolts from the fingers and the orb, shot-blast and powder-coat the whole and reinstate it. Cllr Jeffery offered to break up the concrete base, lift it from site, take it to Cllr Nicholl's company where the bolts will be replaced whence it will be taken to be professionally shot-blasted and powder-coated and then to reinstate it on site when the directions and highlights will be painted in black. In the meanwhile, Cllr Painter will assess the state of the signs at Mount View and at High Cross
- the finger-post at Trevease is missing the finger pointing towards Constantine resulting in confusion for drivers unfamiliar with the area
- unauthorised signage has been attached to fence between the Glebe Field and the space under the trees.

## **14 DATE AND TIME OF NEXT MEETINGS**

Thursday June 5, 2023 at 7:00pm in The Vestry, Constantine

The Chairman declared the meeting closed at 10.12pm

Signed.....

Dated.....

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